

Agenda Item No. 190.01**Delegation of powers under the provisions of Water (Prevention and Control of Pollution) Act, 1974, Air (Prevention and Control of Pollution) Act, 1981 and Environment Protection Rules framed under the Environment Protection Act, 1986**

The Haryana State Pollution Control Board is a statutory body having perpetual succession and to performs functions and duties as provided under the Water (Prevention and Control of Pollution) Act, 1974; Air (Prevention and Control of Pollution) Act, 1981 and to perform such duties as delegated to it by the State Government or by the Government of India, under the Environment Protection Act, 1986.

Section 11-A of the Water (Prevention and Control of Pollution) Act, 1974 provides that the Chairman of a Board shall exercise such powers and perform such duties as may be prescribed or as may, from time to time, be delegated to him by the Board.

Section 64 of the Water (Prevention and Control of Pollution) Act, 1974 empowers the State Government to make Rules to carry out the purposes of the Water Act, 1974. The State Government has notified the Rules vide Notification No. GSR-125/CA.6/74/S.64/78 dated 22nd December 1978 called as the Haryana (Prevention and Control of Water Pollution) Rules, 1978 and has also made some amendments in the said Rules, from time to time.

Section 54 of the Air (Prevention and Control of Pollution) Act, 1981 empowers the State Government to make Rules to carry out the purposes of the Air Act, 1981. The State Government has notified the rules vide Notification No. GSR.73/C.A.14/81/S.54"83 dated 15th December 1983, called as the Haryana Air (Prevention and Control of Pollution) Rules, 1983 and has also made some amendments in the said Rules, from time to time.

For regular day to day functioning of the Board, the Chairman, Member Secretary, and other Officers of the Board have been delegated with the powers – administrative, executive and financial powers. Administrative powers for various officers of the Board have already been defined and entrusted by the Rules enacted by the Government of Haryana. Similarly, many of the executive and financial powers have also been delegated to various officers of the Board, as per the Annexures I and II respectively, as under:

Annexure I (i) Powers already delegated by the Board in various meetings

(ii) The State Government, under Ease of Doing Business (EoDB), Haryana has empowered the Haryana Enterprises Promotion Centre (Invest Haryana) for grant of various clearances

(iii) Redefined and consolidated proposed powers to be delegated by the Board now

Annexure-II – Financial Powers

It is, therefore, proposed that the executive and financial powers already delegated by the Board may be confirmed and proposed consolidated delegation to various officers of the Board may be considered for approval by this new Board, as per the Annexures enclosed.

Annexure I

(i) The Haryana State Pollution Control Board has earlier delegated various powers to the Chairman and other officers of the Board in various meetings of the Board of Directors, as under:

Sr. No.	Provisions of Water Act (P&CP) 1974/ Air Act(P&CP) 1981/ EP rules issued under EP act 1986	Nature of power already delegated	Authority /officer/official to whom power already delegated	Extent of power already delegated	Meetings of the Board and Agenda and Item No. /office order etc.
	1	2	3	4	5
Water Act, 1974 and Air Act, 1981					
1.	<ul style="list-style-type: none"> Under section 20 of Water Act 1974, State pollution control boards or any officer empowered by it in this behalf have power to obtain any information to perform the function conferred on it by or under this Act. Under section 25 of Air Act 1981, State pollution control boards or any officer empowered by it in this behalf have power to obtain any information to perform the function conferred on it by or under this Act. 	Power u/s 20,21 and 23 of Water Act, 1974 and u/s 24 of Air Act, 1981	Regional Officer	Full power	135.8 (s)
2.	<ul style="list-style-type: none"> Under section 21 of Water Act 1974, State pollution control boards or any officer empowered by it in this behalf have power to take sample of water from any stream or well or samples of any sewage or trade effluent. 	Power for collection of sample u/s 21 of Water Act, 1974	Scientist-C/ Environmental Engineer /Asstt. Environmental Engineer/Scientist-B /Senior scientific Assistant /Junior scientific Assistant/ Junior Environmental Engineer	Full power	51.9 (s)
3.	<ul style="list-style-type: none"> Under section 26 of Air Act 1981, State pollution control boards or any officer empowered by it in this behalf have power to take sample of air or emission from any chimney, flue or duct or any other outlet for the purpose of analysis 	Power for collection of sample u/s 26 of Air Act, 1981	Environmental Engineer/ Asstt. Environmental Engineer/ Scientist B/ Sr. Scientific Assistant	Full power	52.10
	<ul style="list-style-type: none"> Under section 23 of Water Act, any officer empowered by state 	Power of Entry and inspection of	Environmental Engineer/	Full power	52.11

A/01/2

A/01/03

Sr. No.	Provisions of Water Act (P&CP) 1974/ Air Act(P&CP) 1981/ EP rules issued under EP act 1986	Nature of power already delegated	Authority /officer/ official to whom power already delegated	Extent of power already delegated	Meetings of the Board and Agenda item No. /office order etc.
	<p>board have power of Entry and Inspection of any plant, record, register, document or any other material object or for conducting a search of any place for the purpose of performing any of the functions of the Board entrusted to him.</p>	<p>industry under section 24 of Air Act 1981</p>	<p>Asstt. Environmental Engineer/ Scientist B/ Sr. Scientific Assistant/ Junior scientific Assistant/ Junior Environmental Engineer</p>	<p>Full power</p>	<p>135.8(S)</p>
	<ul style="list-style-type: none"> Under section 24 of Air Act 1981, any officer empowered by state board have right of Entry and Inspection of any plant, record, register, document, or any other material object or for conducting a search of any place for the purpose of performing any of the functions of the Board entrusted to him 	<p>Power u/s 20, 21 and 23 of Water Act, 1974 and u/s 24 of Air Act, 1981</p>	<p>Regional Officer</p>	<p>Full power</p>	<p>135.8(S)</p>
4.	<ul style="list-style-type: none"> Under section 25 of Water Act 1974, no person shall, without the previous consent of the State Board, establish or take any steps to establish any industry, operation or process, or any treatment and disposal system or any extension or addition thereto, which is likely to discharge sewage or trade effluent into a stream or well or sewer or on land. The state board may grant consent subjected to such conditions as specified therein or refuse such consents for the reasons recorded therein. Under section 21 of Air Act 1981, no person shall, without the previous consent of the State Board, establish or operate any industrial plant in an air pollution control area. The state board shall grant consent applied for subjected to such conditions and for such period as specified therein or refuse such consents. It shall be open to the State Board to cancel such consent before the expiry of the period, if the conditions subject to which such consent has been granted are not fulfilled. Before cancelling consent or refusing consent under provision, a reasonable opportunity of being heard shall be given to the person concerned. 	<p>Power to grant consent Power for refusal of consent Grant/refusal of consent to establish (CTE) and consent to operate (CTO) application under Water Act, 1974, Air Act, 1981 and authorization under Hazardous Waste Rules in respective area of jurisdiction for Red and orange category of industries</p>	<p>Chairman Chairman Regional Officers</p>	<p>Full power Full power For the projects having investment up to Rs 10 crore or CLU cases up to 01 acre</p>	<p>36.11 53.3 (s) 175.4</p>
	<ul style="list-style-type: none"> Under section 21 of Air Act 1981, no person shall, without the previous consent of the State Board, establish or operate any industrial plant in an air pollution control area. The state board shall grant consent applied for subjected to such conditions and for such period as specified therein or refuse such consents. It shall be open to the State Board to cancel such consent before the expiry of the period, if the conditions subject to which such consent has been granted are not fulfilled. Before cancelling consent or refusing consent under provision, a reasonable opportunity of being heard shall be given to the person concerned. 	<p>Grant/ refusal of CTO and CTE application under Water Act, 1974, Air Act, 1981 and authorization under Hazardous Waste Rules in respective area of jurisdiction for Green category</p>	<p>Nodal Officer of HSPCB at HEPC</p>	<p>For the projects having investment more than Rs 10 crore or CLU cases more than 01 acre</p>	<p>175.6</p>
5.	<ul style="list-style-type: none"> Under section 27 of Water Act, 1974, state board may review 	<p>Grant/ refusal of CTO and CTE application under Water Act, 1974, Air Act, 1981 and authorization under Hazardous Waste Rules in respective area of jurisdiction for Green category</p>	<p>-do</p>	<p>-do-</p>	<p>178.17</p>
	<ul style="list-style-type: none"> Under section 27 of Water Act, 1974, state board may review 	<p>Power to review consent as per</p>	<p>Chairman</p>	<p>Full power</p>	<p>117.3</p>

A/01/4

Sr. No.	Provisions of Water Act (P&CP) 1974/ Air Act(P&CP) 1981/ EP rules issued under EP act 1986	Nature of power already delegated	Authority /officer/official to whom power already delegated	Extent of power already delegated	Meetings of the Board and Agenda Item No. /office order etc.
	<p>any condition of consent granted under section 25 or section 26 of this act</p> <ul style="list-style-type: none"> Under section 21 of Air Act 1981, it shall be open to the State Board to cancel such consent before the expiry of the period, if the conditions subject to which such consent has been granted are not fulfilled. Before cancelling consent or refusing consent under provision, a reasonable opportunity of being heard shall be given to the person concerned. 	<p>section 27 of Water Act, 1974</p>			
6.	<ul style="list-style-type: none"> Under section 33-A of Water Act 1974, state board have power to issue any directions including the power to direct the closure, prohibition or regulation of any industry, operation or process, the stoppage or regulation of supply of electricity, water or any other service, in writing to any person, officer or authority, and such person, officer or authority Under section 31-A of Air Act 1981, state board have power to issue any directions including the power to direct the closure, prohibition or regulation of any industry, operation or process, the stoppage or regulation of supply of electricity, water or any other service, in writing to any person, officer or authority, and such person, officer or authority 	<p>Directions u/s 33-A of Water Act, 1974 and 31-A of Air Act, 1981</p> <p>Directions u/s 33-A of Water Act, 1974 and 31-A of Air Act, 1981 in grave emergency:-</p> <ol style="list-style-type: none"> Units doing reverse pumping of untreated effluent by injecting it directly into aquifer and polluting subsoil water; or Unit is illegally operating lead recovery units by using waste batteries in violation of Battery Rules and has not adopted environmentally sound technologies because lead oxide emission can adversely affect the central nervous system beings and living creatures; or When there is leakage/spillage of hazardous/obnoxious gas in 	<p>Chairman</p> <p>Regional Officers</p>	<p>Full Power</p> <p>Specific Power</p>	<p>147,121 (s)</p> <p>136.5</p>

A/01/5

Sr. No.	Provisions of Water Act (P&CP) 1974/ Air Act(P&CP) 1981/EP rules issued under EP act 1986	Nature of power already delegated	Authority /officer/ official to whom power already delegated	Extent of power already delegated	Meetings of the Board and Agenda Item No. /office order etc.
		<p>the atmosphere or releasing toxic of hazardous material in water bodies used for drinking water source and endangering lives of people at large or other living creatures.</p> <p>d. it has been the concern of the Govt. and the Board for some time now that decisive action is not being taken with regard to illegal or unscientific disposal of polluted effluents including disposal by ways of transporting potentially or decidedly polluting effluent from manufacturing/process industries and disposing these off at various places through tankers;</p> <p>In addition to power already delegated vide agenda item no. 136.5, for issuance of closure directions against the industrial sectors/units, found operating in [violation of directions of the EPCA] and as directed by Hon'ble Apex Court, Hon'ble High Court and Hon'ble NGT and</p>	<p>Regional Officers</p>	<p>Specific Power</p>	<p>187.11 (S)</p>

A/01/6

Sr. No.	Provisions of Water Act (P&CP) 1974/ Air Act(P&CP) 1981/EP rules issued under EP act 1986	Nature of power already delegated	Authority /officer/official to whom power already delegated	Extent of power already delegated	Meetings of the Board and Agenda Item No. /office order etc.
7.	<ul style="list-style-type: none"> Under section 49 of Water Act 1974, state board or any officer authorized by it in this behalf have power to take cognizance of any offence under this Act by making complaint to the court Under section 43 of Air Act 1981, state board or any officer authorized by it in this behalf have power to take cognizance of any offence under this Act by making complaint to the court 	<p>Hon'ble NGT to issue closure directions against such industrial sectors/units.</p> <p>Cognizance of offence under Water and Air Act</p>	<p>Chairman</p> <p>Member secretary</p> <p>Regional Officer</p> <p>AEE/Scientist-B/SSA/JEE/JSA</p> <p>The officers exercise power after getting approval of chairman of board</p>	<p>Full Power for Whole state of Haryana</p> <p>Whole state of Haryana</p> <p>Within area of Region</p> <p>Within area of field assigned to him by Board/ chairman/regional officer</p>	150.11 (S)
8.	<ul style="list-style-type: none"> Under section 17 of Water Act 1974, The Board may establish or recognise a laboratory or laboratories to enable the Board to perform its functions under this section efficiently, including the analysis of samples of water from any stream or well or of samples of any sewage or trade effluents. Under section 17 of this Act, A State Board may establish or recognise a laboratory or laboratories to enable the State Board to perform its functions under this section efficiently 	Power for recognition of laboratories under Water Act, 1974 and Air Act, 1981	Chairman	Full power	111.4
9.	Powers under section 21 of Air Act, 1981 to allow change of nomenclature (name) in consent and authorisation granted by Board to units.	Powers under to allow change of nomenclature (name) in consent and authorisation granted by Board to units.	Chairman	Full Power	178.22

A/01/7

Sr. No.	Provisions of Water Act (P&CP) 1974/ Air Act(P&CP) 1981/EP rules issued under EP act 1986	Nature of power already delegated	Authority /officer/official to whom power already delegated	Extent of power already delegated	Meetings of the Board and Agenda Item No. /office order etc.
10.	Powers under Section 33A of Water Act and 31A of Air Act and as per the direction Hon'ble National Green Tribunal.	Imposition of Environment Compensation on non-complying polluting units	Chairman	Full Power	184.10
11.	Under Section 12 (3B) of Water Act, the Board may, by general or special order, and subject to such conditions and limitations, if any, as may be specified in the order delegate to any officer of the Board such of its powers and functions under this Act as it may deem necessary	Authorization to allot consent work among officers of board as per requirement, being administrative matter	Chairman	Full power	136.4
		Nomination of officers of the Board to Haryana Enterprises Promotion Centre (HEPC) to grant clearances/sanctions in addition to their own duties	Chairman	Full Power	176.23(S)
Environment Protection Act/Rules, 1986					
12.	Under section 19 of EP Act 1986, Central Government or any authority or officer authorized in this behalf by it have power to take Cognizance of any offence under this Act by making complaint to the court. The Central Government Notification No. S.O. 394 (E) dated 16.04.1987 has authorized Secretary to State Government, Environment, Chairman or Member Secretary of state pollution control board for whole of state and Regional Officers of the State Pollution Control Board who have been delegated powers under section 20, 21 and 23 of the Water (Prevention and Control of Pollution) Act, 1974 and section 24 of the Air (Prevention and Control of Pollution) Act, 1981 for area as laid down by the State Board including other officer notified therein, for the purpose of this act	Power u/s 20, 21 and 23 of Water Act, 1974 and u/s 24 of Air Act, 1981	Regional Officer	Full power	135.8(s)
13.	Under section 23 of EP Act 1986, central Government may delegate power to any officer, State Government or other authority by notification as specified in the notification, such of its powers and functions under this Act (except the powers to constitute an authority under sub-section (3) of section 3 and to make rules under	Power to issue directions under Section 5 of the EP Act 1986 to any industry or any local or other authority for the violations of the standards and rules relating to	Chairman	Full power	Central Government vide notification no SO 23(E)

A/01/8

Sr. No.	Provisions of Water Act (P&CP) 1974/ Air Act(P&CP) 1981/ EP rules issued under EP act 1986	Nature of power already delegated	Authority /officer/official to whom power already delegated	Extent of power already delegated	Meetings of the Board and Agenda Item No. /office order etc.
	section 25).	hazardous wastes notified under the Environment (Protection) Act, 1986 for jurisdiction of whole of state			dated 08.01.1997
		Power to issue directions under Section 5 of the EP Act 1986 to any industry or any local or other authority for the violations of the standards and rules relating to bio-medical waste, hazardous chemicals, industrial solid waste and municipal solid waste including plastic waste notified under the Environment (Protection) Act, 1986 for jurisdiction of whole of state.	Chairman	Full power	Central Government vide notification no SO 327(E) dated 10.01.2001
		Bio Medical Waste Management Rules, 2016			
14.	Under provisions of rule 10 of Bio Medical Waste Rules 2016, Every occupier or operator handling bio-medical waste, irrespective of the quantity shall make an application in Form II to the prescribed authority i.e. State Pollution Control Board and Pollution Control Committee, as the case may be, for grant of authorisation and the prescribed authority shall grant the provisional authorisation in Form III and the validity of such authorisation for bedded health care facility and operator of a common facility shall be synchronised with the validity of the consents	Power to grant authorization under Bio Medical Waste Rules	Chairman	Full power	114.11
		Power to grant authorization under Bio Medical Waste Rules upto 50 beds	Regional Officer	Full power	140.5
		E-Waste Management Rules, 2016			
15.	Under provisions of rule 13 of E-Waste Management Rules 2016, every Dismantler or Recycler or refurbisher of e-waste shall make an application, within a period of one hundred and twenty days starting from the date of coming into force of these rules, in Form-4	Grant/refusal of authorization under E Waste Management Rules 2016	Regional Officers	For projects having investment up to Rs 10 crore or CLU cases up	180.15(s)

A/01/19

Sr. No.	Provisions of Water Act (P&CP) 1974/ Air Act(P&CP) 1981/EP rules issued under EP act 1986	Nature of power already delegated	Authority /officer/official to whom power already delegated	Extent of power already delegated	Meetings of the Board and Agenda /office order etc.
	in triplicate to the concerned State Pollution Control Board		Nodal Officer of HSPCB at HEPC	to 01 acre For projects having investment more than Rs 10 crores or CLU cases more than 01 acre	180.15(s)
Plastic Waste management Rules, 2016					
16.	Under provisions of rule 12 of plastic Waste Management Rules 2016, Every person recycling or processing waste or proposing to recycle or process plastic waste shall make an application to the State Pollution Control Board or the Pollution Control Committee, for grant of registration or renewal of registration for the recycling unit, in Form II. Every manufacturer engaged in manufacturer of plastic to be used as raw material by the producer shall make an application to the State Pollution Control Board or the Pollution Control Committee of the Union territory concerned, for the grant of registration or for the renewal of registration, in Form III.	Grant/refusal of registration under the Plastic Waste Management Rules, 2016	Regional Officers Nodal Officer of HSPCB at HEPC	For projects having investment up to Rs 10 crores or CLU cases up to 01 acre For projects having investment more than Rs 10 crore or CLU cases more than 01 acre	180.17(s) 180.17(s)
Hazardous & Other Waste (Management and Transboundary Movement), Rules, 2016					
17.	Under provisions of rules 6 of HOWM Rules 2016, every occupier of the facility who is engaged in handling, generation, collection, storage, packaging, transportation, use, treatment, processing, recycling, recovery, pre-processing, co-processing, utilisation, offering for sale, transfer or disposal of the hazardous and other wastes shall be required to make an application to the State Pollution Control Board and obtain an authorisation from the State Pollution Control Board	Grant/refusal of authorization under Hazardous Waste Management Rules, 2016	Regional Officers Nodal Officer of HSPCB at HEPC	For projects having investment up to Rs 10 crore or CLU cases up to 01 acre For projects having investment more than 10	182.15(s) 182.15(s)

A/01/10

Sr. No.	Provisions of Water Act (P&CP) 1974/ Air Act(P&CP) 1981/EP rules issued under EP act 1986	Nature of power already delegated	Authority /officer/official to whom power already delegated	Extent of power already delegated	Meetings of the Board and Agenda Item No. /office order etc.
			Chairman	crores or CLU cases more than 01 acre Authorization for collection and transportation of hazardous waste for recycling or utilization including co processing for the facilities established outside the state	182.15 (s)

(ii) The State Government, under Ease of Doing Business Initiative (EoDB), Haryana has empowered the Haryana Enterprise Promotion Centre (Invest Haryana) for grant of various clearances such as Consent to Establish (CTE) and Consent to Operate (CTO) under Water and Air Acts and Authorization under the rules made under Environment Protection Act, 1986. The consent / authorization cases having an investment cost of more than Rs 10 Crore or CLU cases above 1 acre are decided at the level of HEPC (by the officer deputed by the Board with the delegated powers of the Board to grant clearances) and for cases having investment cost less than Rs 10 Crore or CLU cases up to one acre are decided at the level of Regional Officers, Haryana State Pollution Control Board. The powers of grant and refusal of consent / authorization were delegated to Regional Officers, HSPCB and nodal officer of HSPCB deputed to HEPC, vide agenda 175.4, 175.6 and 178.17.

A/01/11

(iii) Further, the following already delegated powers in different Board meetings are redefined and a consolidated proposal for delegation of powers to the Chairman and other officers of the Board is placed below:

S No.	Subject	Officers proposed for delegation of powers
1	Grant and refusal/renewal of Consent to Establish (CTE) and Consent to Operate (CTO) under section 25 of water act 1974 and under section 21 of Air Act 1981 and Authorizations/Registration under different Waste Management Rules under the provisions of EP Act, 1986, to all categories of unit covered under the consent management or under relevant waste management rules.	Chairman for all cases. ROs for cases with an investment cost up to Rs 10 Cr or CLU cases up to one acre in their jurisdiction. Nodal Officer of HEPC for those cases with an investment cost of more than Rs. 10 Cr or CLU cases more than 01 acre in the State. The concerned Regional officer shall issue show cause notice to person, officer or authority, in case of refusal of consent to establish or consent to operate, under concerned Act, of at least 15 days, to file submissions in this behalf, if any, for proposed action to be taken.
2	Withdrawal/review/ cancellation/variation in Consent to Establish (CTE) and Consent to Operate (CTO) and conditions of consent applied/granted under section 25 of Water and under section 21 of Air Acts and revocation, suspension or cancellation of Authorizations granted under different Waste Management Rules under the provisions of EP Act, 1986.	Chairman for all cases. The concerned Regional officer shall issue opportunity of being heard through show cause notice to person, officer or authority, in case of withdrawal /review/ cancellation/ variation of consent to establish or consent to operate, under concerned Act, of at least 15 days, to file objection/submissions in this behalf, if any, for proposed action to be taken.
3	Recognition of Laboratories under the Water (Prevention and Control of Pollution) Act, 1974 and Air (Prevention and Control of Pollution) Act, 1981.	Chairman, HSPCB
4	Power to give directions under section 33-A of Water and under section 31-A of Air Acts and under different Waste Management Rules under the section 5 of provisions of EP Act, 1986.	Chairman HSPCB in all cases. The concerned Regional Officer shall issue show cause notice with opportunity of being heard to person, officer or authority or occupier of industry, operation, or process, for proposed directions to be issued

		under respective act, of at least 15 days, to file objection/submissions in this behalf, if any. ROs in case of exigencies, as approved by the Board vide agenda item no 135.6 and 187.11(S) in their respective jurisdictions
5	Suspension of directions issued under section 33-A of Water and under section 31-A of Air Acts and under different Waste Management Rules under the section 5 of provisions of EP Act, 1986.	Chairman, HSPCB
6	Cognizance of offences under Section 49 of the Water (Prevention and Control of Pollution) Act, 1974 and under Section 43 of the Air (Prevention and Control of Pollution) Act, 1981.	As already delegated vide agenda item no 150.11(S)
7	Imposition of Environment Compensation on non-complying polluting units under Water, and Air Acts and Environment Protection Act, 1986.	Chairman, HSPCB
8	Powers to allow change of nomenclature (name) in consent and authorisation granted by board to industrial sectors/non-industrial sectors/units	Chairman, HSPCB
9	Powers for obtaining information, collection of samples and entry and inspection of units under the provisions of Sec 20, 21 and 23 of Water Act and Sec 24, 25 and 26 of Air Act as well as under the provisions of different Waste Management Rules	Chairman and MS, HSPCB – Full powers. ROs and Field Officers in their respective jurisdictions as per the mandate of inspections allotted by HQ or on directions by Chairman /MS, HSPCB. Outside their jurisdictions, directions / permissions are required from Chairman / Member Secretary for visit or inspection. Senior Environmental Engineer /Senior scientist /Chief Environmental Engineer /Chief Scientific Officer in their respective jurisdictions or outside their respective jurisdictions on obtaining permissions/ directions by Chairman /MS, HSPCB in both cases.

Agenda Item No. 174.4

Revision of delegation of Financial/Administrative powers to Board's Officers.

The Financial powers were delegated to the Board's Officers in its meeting held on 18.10.2000 vide agenda item No. 114.19 (S) and further partially delegated/revise in 127th, 130th, 131st & 134th meeting of the Board. Thereafter, the Board on 08.02.2012 in its 161st meeting consolidated the Financial Powers and delegated the powers to its officers. Further, in the office exigencies some powers have been delegated by the Chairman to the officers of Board by issuing office orders for smooth functioning of the Board. The existing financial powers are in scattered manner which are in different agendas and office orders. It is difficult to reconcile & take a holistic view in the matter. Moreover, these Financial Powers have also become old and are required to be revised, because these were delegated long time ago. Since then, the prices of all commodities have increased manifold, so the existing delegation of powers are not serving the purpose as all matters are referred to the Chairman of the Board for seeking approval.

Keeping in view of above facts, it is necessary to revise these delegated financial/administrative powers & also to consolidate all such delegations of financial powers in one document for easy accessibility. Accordingly, the financial/ administrative powers proposed to be revised are given in the enclosed table at Annexure 'A' & 'B'.

Submitted for consideration and approval of the Board please.

A/II/1

Annexure – 'A'

Sr. No.	Nature of Power	Authority to whom powers delegated in previous meetings of the Board/office order etc.	Extent of Powers delegated at present	Authority to whom Powers proposed to be delegated	Extent of Powers proposed to be delegated
1	2	3	4	5	6
1.	Drawal & Disbursement of salary/T.A./Medical/ Arrear & payment of all other bills	Senior Accounts Officer	Full Power against proper sanction	Senior Accounts Officer	No Change
2.	Approval of Tour Programme within Haryana & Outside Haryana	i. Chairman	Member Secretary/ Senior Environmental Engineers/ Environmental Engineers/ R.O.'s/ Scientist-'C's/ Sr. Accounts Officer, District Attorney and Personal Staff	i. Chairman	Member Secretary/ Senior Environmental Engineers/ Senior Scientist/ Environmental Engineers/ R.O.'s/ Scientist-'C's/ Sr. Accounts Officer, District Attorney and Personal Staff
3.	Sanction of Medical Re-imbursment bills	ii. Member Secretary	All employees working in the scale of Rs. 8,000/- (old scale) and above except (i) above personal staff.	ii. Member Secretary	All Class-II employees and Tehsildar
		iii. Environmental Engineers/Scientist-'C's/ Sr. Accounts Officer, District Attorney/ Lab Incharges/ Branch Incharges/Registrar	All employees working under them except (i) & (ii) above	iii. Sr. Environmental Engineers /Senior Scientists/ Environmental Engineers/ Scientist-'C's/ Sr. Accounts Officer, District Attorney/ Regional Officers/ Lab Incharges/ Branch Incharges/ Registrar/ Superintendent	All Class III & IV employees working under them.
		Chairman	Full Powers	Chairman	No Change
		Member Secretary	Full Powers	Member Secretary	No Change

A/II/2

4.	Grant of Temporary Advance	Chairman	Full Powers	Chairman	Chairman	No Change
		Member Secretary	Upto Rs. 10,000/-	Member Secretary	Member Secretary	Upto Rs. 20,000/-
		Sr. Environmental Engineers/ Sr. Scientists	NIL	Sr. Environmental Engineers/ Sr. Scientists	Sr. Environmental Engineers/ Sr. Scientists	Upto Rs. 10,000/-
		Environmental Engineers/ Scientist 'C'	Upto Rs. 2,000/-	Environmental Engineers/ Scientist 'C' / Sr. A.O. / District Attorney	Environmental Engineers/ Scientist 'C' / Sr. A.O. / District Attorney	Upto Rs. 5,000/-
		Sr. A.O.	Upto Rs. 3,000/-	Sr. A.O.	Sr. A.O.	
		District Attorney	Upto Rs. 1,000/-	District Attorney	District Attorney	
5.	Hiring of Accommodation	Chairman	Full Powers as per Rules	Chairman	Chairman	No Change
6.	To sell or dispose off by auction or otherwise any material, Plant & Machinery etc. found unserviceable.	Chairman	Full Powers	Chairman	Chairman	No Change
		Member Secretary	Upto the book value of an item upto Rs. 5,000/-	Member Secretary	Member Secretary	Upto the book value of an item upto Rs. 50,000/-
7.	To write off books, maps, furniture & other office material rendered unserviceable.	Chairman	Full Powers	Chairman	Chairman	No Change
		Member Secretary	Full Powers	Member Secretary	Member Secretary	No Change
8.	Losses due to breakages beyond recovery deterioration in stock etc., either in transit or in stores.	Chairman	Full Powers	Chairman	Chairman	No Change
		Member Secretary	Upto Rs. 20,000/-	Member Secretary	Member Secretary	Upto Rs. 50,000/-
9.	Shortage in inventory/stock verification.	Chairman	Full Powers	Chairman	Chairman	No Change
		Member Secretary	Upto Rs. 20,000/-	Member Secretary	Member Secretary	Upto Rs. 50,000/-
10.	To sanction payment of demurrages. Warfare provided that the amount has become payable due to unavoidable circumstances.	Chairman	Full Powers	Chairman	Chairman	No Change
		Member Secretary	Rs. 50,000/-	Member Secretary	Member Secretary	Upto Rs. 1,00,000/-
11.	Advertisement & Publicity	Chairman	Full Powers	Chairman	Chairman	No Change
		Member Secretary	NIL	Member Secretary	Member Secretary	Full Powers

12.	To sanction expenditure on Postage, Telephones/ Telegrams, water and Electricity charges.	<p>Chairman Member Secretary Env. Engg./ Scientist 'C' in Regional Offices</p> <p>Sr. Environmental Engineers/ Sr. Scientists Environmental Engineers/ Scientist 'C' in Head Office Scientist 'C' being Lab Incharge Senior Accounts Officer (being D.D.O.)</p> <p>Chairman Member Secretary</p> <p>Chairman Member Secretary</p> <p>Environmental Engineers/ Scientist 'C' / Sr. A.O. District Attorney/ Scientist 'B' / AEE/ Superintendent</p> <p>Senior Accounts officer (being D.D.O.)</p> <p>Sr. Accounts Officer Environmental Engineers for Regional Offices</p>	<p>Full Powers Rs. 1,00,000/- Upto Rs. 30,000/- in each case</p> <p>NIL Upto Rs. 20,000/- in each case Upto Rs. 5,000/- Full Powers</p> <p>Full Powers Full Powers Full Powers Upto Rs. 20,000/- Upto Rs. 3,000/- in each case Upto Rs. 200/- at a time Upto Rs. 10,000/-</p> <p>Full Powers Full Powers provided, entries are made in Log Book</p>	<p>Chairman Member Secretary Env. Engg./ Scientist 'C' / Regional Officers</p> <p>Sr. Environmental Engineers/ Sr. Scientists Environmental Engineers/ Scientist 'C' in Head Office Scientist 'C' being Lab Incharge Senior Accounts Officer (being D.D.O.)</p> <p>Chairman Member Secretary Chairman Member Secretary</p> <p>Sr. Environmental Engineers/ Sr. Scientists /Environmental Engineers/ Scientist 'C' / Sr. A.O. District Attorney/ Scientist 'B' / AEE/ Registrar/ Superintendent Senior Accounts officer (being D.D.O.)</p> <p>Sr. Accounts Officer Regional Officers of Regional Offices</p>	<p>No Change Upto Rs. 2,00,000/- Upto Rs. 50,000/- in each case</p> <p>Upto Rs. 50,000/- in each case Upto Rs. 40,000/- in each case Upto Rs. 20,000/- No Change No Change No Change Upto Rs. 50,000/- Upto Rs. 10,000/- Upto Rs. 500/- at a time No Change No Change No Change</p>
13.	Sanction of payment for House tax/ Property tax.	Chairman	Full Powers	Chairman	No Change
14.	To sanction contingent expenditure of recurring nature i.e. carriage of records, engagement of part time sweeper, water carrier etc., Purchase of Stationery, printing, Binding etc., equipments, temporary fitting in hired building etc.	Chairman	Full Powers	Chairman	No Change
15.	Petrol and Lubricants for official vehicles.	Sr. Accounts Officer	Full Powers	Sr. Accounts Officer	No Change

A/II/4

	Chairman	Full Powers	Chairman	No Change
16	Repair and maintenance of vehicles/equipments/ building and other T & P etc.,	Chairman Member Secretary Regional Officers	Upto Rs. 15,000/- Upto Rs. 5,000/- subject to the condition that annual maintenance estimate is approved by the Chairman	Chairman Member Secretary Regional Officers
17.	To Sanction Legal Expenditure	Chairman	Full Powers	Chairman
18.	To sanction expenditure on Liveries	Member Secretary	Upto Rs. 11,000/- in each case	Member Secretary
19.	Payment of consultation charges	Member Secretary	Full Powers as per norms of Board	Member Secretary
20.	Payment of Bank Charges	Registrar/Superintendent (Estt.) Chairman Member Secretary	Upto Rs. 5,000/- in each case Full Power Upto Rs. 2,000/-	Registrar/Superintendent (Estt.) Chairman Member Secretary
21.	Inspection of material	Sr. Accounts Officer	Full Powers	Sr. Accounts Officer
22.	To sanction contribution and subscription	Committee consisting of Environmental Engineer/ Scientist 'C'/ Sr. A.O. Environmental Engineers (Region)/ Scientist 'C'/AEE/ Lab Incharge	Full powers for material to be inspected at Chandigarh. In case of Lab equipments, lab incharge will also be associated Full powers for material to be inspected outside Chandigarh. AEE/ Lab incharge will be nominated by Environmental Engineer/ Scientist 'C' concerned	Committee consisting of Sr. Environmental Engineer/ Sr. Scientist/ Environmental Engineer/ Scientist 'C'/ Sr. A.O. Environmental Engineers (Region)/ Scientist 'C'/AEE/ Lab Incharge
		Chairman Member Secretary	Full Powers Upto Rs. 3,500/-	Chairman Member Secretary
				No Change Upto Rs. 10,000/-

A/II/5

23.	Repair of furniture and fixture	Chairman Member Secretary Regional Officers	Full Powers Upto Rs. 20,000/- NIL	Chairman Member Secretary Regional Officers	No Change Upto Rs. 50,000/- Upto Rs. 10,000/-
24.	Purchase of furniture/ equipments	Chairman Member Secretary Regional Officers	Full Powers Upto Rs. 20,000/- NIL	Chairman Member Secretary Regional Officers	No Change Upto Rs. 50,000/- Upto Rs. 20,000/-
25.	Purchase of Chemicals and Glass Ware/ Repair of Lab Instruments etc.	Chairman Member Secretary Environmental Engineer/ Scientist 'C'	Full Powers Upto Rs. 20,000/- Upto Rs. 10,000/-	Chairman Member Secretary Sr. Environmental Engineers/ Sr. Scientists /Environmental Engineer/ Scientist 'C'	No Change Upto Rs. 50,000/- Upto Rs. 20,000/-
26.	Repair of lab Equipment/ Instrument	Chairman Member Secretary Scientist 'C'/ Lab Incharge	Upto Rs. 50,000/- at a time Full Powers Upto Rs. 50,000/- Upto Rs. 20,000/-	Lab Incharge Chairman Member Secretary	Upto Rs. 1,00,000/- No Change Upto Rs. 1,00,000/-
27.	Repair and maintenance of Air sampling and Stack Monitoring kits	Environmental Engineer/ Scientist 'C' in Regional Offices	Upto Rs. 10,000/-	Environmental Engineer/ Scientist 'C' in Regional Offices	Upto Rs. 40,000/- Upto Rs. 20,000/-
28.	Purchase of books/ Magazines/ Journals etc. for Board's Library	Chairman Member Secretary	Full Powers Upto Rs. 10,000/- at a time	Chairman Member Secretary	No Change Upto Rs. 20,000/- at a time
29.	To sanction advances to Board's employees	Sr. A.O. Chairman Member Secretary	Upto Rs. 1,000/- at a time Full Powers Upto Rs. 1,00,000/-	Sr. A.O. Chairman Member Secretary	Upto Rs. 5,000/- at a time No Change Full Powers
30.	Loan and advances i.e. CPF/ GPF/HBL/Marriage/Vehicle, etc. of Group A, B, C & D employees	Chairman Member Secretary	Full Powers Full Powers	Chairman Member Secretary	No Change Full Powers No Change No Change
31.	Final withdrawal from CPF/GPF	Chairman	Full Powers	Chairman	No Change

	Chairman	Full Powers	Chairman	No Change
32. Hospitality Entertainment	Member Secretary Sr. Environmental Engineers/ Sr. Scientists Environmental Engineer/ Scientist 'C'/ Sr. A.O./ D.A./ Registrar	Upto Rs. 15,000/- NIL Upto Rs. 500/- per month for their own office/ Board's Guest only	Member Secretary Sr. Environmental Engineers/ Sr. Scientists Environmental Engineer/ Scientist 'C'/ Sr. A.O./ D.A./ Registrar/ Sc-B/ AEE/ ADA/ Supdt./S.O.	Upto Rs. 30,000/- Upto Rs. 10,000/- Upto Rs. 1,000/- per month for their own office/ Board's Guest only
33. Write off irrecoverable losses of store or public money lost by fraud or the negligence of individual or similar other causes	P.A. (on behalf of Chairman), Sc-'B'/ AEE/ ADA/ Supdt./S.O. Chairman	Upto Rs. 500/- at a time Full Powers	P.A./P.S.(on behalf of Chairman), Chairman	Upto Rs. 1,000/- at a time. No Change
34. Sanction for insurance of vehicles/ office building	Chairman Member Secretary	Full Powers Upto Rs. 1,00,000/- at a time NIL	Chairman Member Secretary	No Change Full Powers
35. Purchase of office assets like furniture photo-state machine/ water cooler/ R.O/ Aqua Guard, Fax/ Computer Accessories and other material required by the Regional Offices	Any Class-I officer looking after the building/vehicle Regional Officers	Upto Rs. 10,000/- (One Time)	Any Class-I officer looking after the building/vehicle Regional Officers	Upto Rs. 10,000/- Upto Rs. 20,000/-

Note:- For any items not covered above, the power delegated in P.F.R. For similar post will be exercised by the officers of the Board also.

Annexure - 'B'

Sr. No.	Nature of Work	Authority to whom the power is delegated	Authority to whom Powers proposed to be delegated	Extent of Powers proposed to be delegated
1	2	3	4	5
1.	Sanction of Casual leave/ Earned Leave/ Commuted Leave & any other kind of leave of Group - A employees.	Member Secretary	Chairman	Sanction of Casual leave/ Earned Leave/ Commuted Leave & any other kind of leave of Group - A employees.
2.	Sanction of Earned Leave/ Commuted Leave & any other kind of leave of Group - B, C & D employees.	Member Secretary	Member Secretary	No Change
3.	Sanction of Casual Leave/ Station Leave	Member Secretary	Regional Officer/ Branch Incharge	Casual Leave/ Station Leave of Group- B, C & D employees
4.	Issuing 'No Objection Certificate' for applying passport	Member Secretary	Member Secretary	No Change
5.	To sign all petitions/ replies/ court cases before any judicial/semi-judicial authority on behalf of the Board.	Member Secretary	Member Secretary/ All Class-I officers of the Board	To sign all petitions/ replies/ court cases before any judicial/semi-judicial authority on behalf of the Board.

In addition to the above, Chairman of the Board shall be empowered to delegate the powers of any kind, to the officers of the Board which, he think fit in the interest of the Board.

A/II/7