

(Master Copy of Es-H)

# HARYANA STATE POLLUTION CONTROL BOARD



## AGENDA

For the

179<sup>th</sup> meeting of the Board

to be held on 19-03-2018 at 11.00 A M  
28-3-2018 2.30 P M

PANCHKULA



HARYANA STATE POLLUTION CONTROL BOARD  
C-11, SECTOR 6, PANCHKULA.  
Ph. No. 0172-2577870-873

No. HSPCB/Estt./2018/EG-36/ 8825--37

Dated: 15-03-2018

To

1. The Chairman,  
Haryana State Pollution Control Board, Panchkula.
2. The Director,  
Environment Department, Haryana,  
SCO No. 1-3, Sector 17-D, Chandigarh.
3. The Director,  
Urban Local Bodies, Haryana,  
Bays No. 11-14, Sector-4, Panchkula.
4. The Principal Chief Conservator of  
Forests, Haryana, Panchkula.
5. The Transport Commissioner, Haryana,  
30-Bays Building, Chandigarh.
6. The Engineer-in-Chief, Haryana,  
Public Health Engineering Department, Panchkula.
7. The Managing Director,  
Haryana State Industrial and Infrastructure  
Development Corporation, Panchkula.
8. The Managing Director,  
Haryana Power Generation Corporation,  
Panchkula.
9. Sh. Arvind Kapoor, MD,  
Rico Auto Industries,  
38KM Stone Delhi-Jaipur Highway  
Gurgaon.
10. Shri Sunil Rao,  
S/o Rao Jaswant Singh,  
Ex MLA,  
H. No. 444, Sector-3 Urban Estate,  
Rewari.
11. Sh. Tarun Yadav,  
VPO Palawas, Bohra Bhawan  
Jherigarh, Tehsil Kosli, District Rewari.

12. The Member Secretary,  
Haryana State Pollution Control Board,  
Panchkula.

**Subject:** 179<sup>th</sup> meeting of the Haryana State Pollution Control Board to be held on 19.03.2018 at 11.00 A.M.

Kindly refer to this office letter No. HSPCB/Estt./2018/EG-36/7730-7741 dated 05.03.2018 regarding the subject cited above.

Please find enclosed herewith the Agenda notes for the 179<sup>th</sup> meeting of the Board to be held on 19.03.2018 at 11.00 A.M. under the Chairmanship of Sh. Ashok Kheterpal, Chairman of the Board in the Conference Room of the Haryana State Pollution Control Board C-11, Sector-6, Panchkula

It is also intimated that the Haryana State Pollution Control Board is a statutory Board and its members have been nominated either by name or designation. It is, therefore, requested that their substitute may not be sent.

DA/As above.

*S. Parayana*  
15/3  
MEMBER SECRETARY

Endst. No. HSPCB/Estt./2018/EG-36/ 8838

Dated: 15-03-2018

A copy of the above is forwarded to the Principal Secretary to Government of Haryana, Environment Department, Chandigarh for information with reference to this office letter Endst. No. HSPCB/Estt./2018/EG-36/7742 dated 05.03.2018.

*S. Parayana*  
15/3  
MEMBER SECRETARY

Endst. No. HSPCB/Estt./2018/EG-36/ 8839

Dated: 15-03-2018

A copy of the above is forwarded to Sh. Shaleen, IAS, Additional Secretary, Finance, Finance Department, Haryana, Chandigarh for information with reference to this office letter Endst. No. HSPCB/Estt./2017/EG-36/7743 dated 05.03.2018.

*S. Parayana*  
15/3  
MEMBER SECRETARY



**HARYANA STATE POLLUTION CONTROL BOARD**  
**C-11, SECTOR 6, PANCHKULA.**  
**Ph. No. 0172-2577870-873**

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Agenda Items for the 179<sup>th</sup> meeting of the Board to be held on **19.03.2018** at **11.00 A.M.** under the Chairmanship of Sh. Ashok Kheterpal, Chairman of the Board in the Conference Room of the Haryana State Pollution Control Board, C-11, Sector-6, Panchkula are as under:-

<b>Item No.</b>	<b>Subject</b>	<b>Page</b>
179.1	Confirmation of the Minutes of the 178 <sup>th</sup> meeting of the Haryana State Pollution Control Board.	1/1/1 – 1/7/7
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179.5	Mobile Application for Crowd Sourcing of Crop Fire Locations.	5/1/32 – 5/2/33
179.6	Review of Annual Confidential Report for the year 2013-14 (01.04.2013 to 07.02.2014)–Sh. Virender Singh Punia, Assistant Environmental Engineer.	6/1/34 – 6/17/50
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Agenda Item No. 179.1

Confirmation of the Minutes of the 178<sup>th</sup> meeting of the Haryana State Pollution Control Board.

The minutes of the 178<sup>th</sup> meeting were circulated to all the Members of the Board vide this office Memo No. HSPCB/Estt./2018/EG-36/3132-3143 dated 01.02.2018 (copy of the same enclosed).

No observations from any Member have been received. The Board may confirm the Minutes of the 178<sup>th</sup> Meeting.

Minutes of 178<sup>th</sup> meeting of the Haryana State Pollution Control Board, Panchkula, held at 1130 Hrs on 30.01.2018 under the Chairmanship of Sh. Ashok Kheterpal, Chairman, Haryana State Pollution Control Board, Panchkula.

The 178<sup>th</sup> meeting of the Haryana State Pollution Control Board (HSPCB) was convened at 1130 Hrs on 30.01.2018 at the Conference Room of HSPCB under the Chairmanship of Sh. Ashok Kheterpal, Chairman, HSPCB. The list of participants is at Annexure-I. Leave of absence was granted to the Members who could not attend the meeting. The Member Secretary of HSPCB, welcomed all the participants and presented the agenda items before the Board. A detailed discussion was held on all the agenda items and the minutes of the meeting are presented as below.

**Agenda Item No. 178.1**

**Confirmation of the minutes of 177<sup>th</sup> meeting of the Haryana State Pollution Control Board.**

Minutes of 177<sup>th</sup> meeting were confirmed.

**Agenda Item No. 178.2**

**Action taken on the minutes of the 177<sup>th</sup> meeting of the Haryana State Pollution Control Board held on 17.05.2017.**

The Board members were apprised of the action taken on the decisions taken in the 177<sup>th</sup> meeting and the same were noted.

**Agenda Item No. 178.3**

**Grant of Bonus / Ex-gratia / Short-term incentives / token gifts to the Employees of Public Sector Undertakings.**

The proposal contained in Agenda Note was approved.

**Agenda Item No. 178.4**

**Strengthening of HSPCB – Creation of District-wise Regional Offices and creation of additional posts in HSPCB.**

The detailed discussion about creation of 71 additional posts in the Board by the Government vide letter no. 2/24/2010-1Env. dated 06.06.2017 was held. After detailed discussion, the Board of Directors has accepted the approval of the Government to extent of creation of additional posts. Further it was decided to get the process completed for amendment in Haryana State Pollution Control Board (Group A,B,C and D) Service Regulations, 2004 and send to the Government for the approval and notification of the same, after approval from Board.

**Agenda Item No. 178.5**

**Agenda regarding Delegation of Powers to engage the Advocates.**

The proposal contained in Agenda Note was approved.

**Agenda Item No. 178.6**

**Remote Sensing Study for area estimation of burning of Rice and Wheat Stubble in Haryana for the year 2017-18.**

The proposal contained in Agenda Note was approved.

**Agenda Item No. 178.7**

**Installation of Online Monitoring Devices by the Industries/STP's/CETP's.**

The proposal contained in Agenda Note was approved.

**Agenda Item No. 178.8**

**Implementation of Haryana Civil Services (Revised Pay) Rules, 2016 and Haryana Civil Services (Assured Career Progression) Rules-2016.**

The proposal contained in Agenda Note was approved.

**Agenda Item No. 178.9**

**Exemption of green category of industries from Environmental Compliance Inspection.**

The proposal contained in Agenda Note was approved.

**Agenda Item No. 178.10**

**Ex-post-facto approval regarding relaxation in experience, for promotion of Senior Scientific Assistant to the post of Scientist 'B'.**

After detailed discussion, the matter regarding acceptance of the Government letter no. 2/11/2017-1Env. Dated 14.06.2017 vide which 02 years of relaxation was accorded by the Govt. to Sh. Vikas Grewal, Senior Scientific Assistant for promotion to the post of Scientist 'B' was approved subject to availability of promotional quota posts. Further the approval for grant of relaxation of 9 months accorded by the Government in favour of Sh. Apamesh Kumar, Senior Scientific Assistant for promotion to the post of Scientist 'B' has been accepted by the Board.

**Agenda Item No. 178.11**

**Qualification and Other terms and conditions of service of Chairman and Member Secretary of the Haryana State Pollution Control Board.**

The proposal contained in Agenda Note was approved. The same may be forwarded to Government for requisite action.

**Agenda Item No. 178.12**

**Notification of the State Government regarding HOD for the purpose of Section-48 of the Water Act, 1974 and other Acts.**

The proposal contained in Agenda Note was approved.

**Agenda Item No. 178.13**

**Afforestation drive in Haryana.**

The proposal contained in Agenda Note was approved.

**Agenda Item No. 178.14**

Validity period for grant and renewal of Consent to Operate under Water (Prevention and Control of Pollution) Act, 1974 and Air (Prevention and Control of Pollution) Act, 1981 for Green category of industries/projects.

The proposal contained in Agenda Note was approved.

**Agenda Item No. 178.15**

**Performance security for Green Category of Industrial sector/projects**

The proposal contained in Agenda Note was approved.

**Agenda Item No. 178.16**

Auto Renewal of Consent to Establish and Consent to Operate under Water (Prevention and Control of Pollution) Act, 1974 and Air (Prevention and Control of Pollution) Act, 1981 for Green Category project based on self certification.

The proposal contained in Agenda Note was approved.

**Agenda Item No. 178.17**

Delegation of powers to the Regional Officers of the Board in their respective area of jurisdiction for grant/refusal of Consent to Establish and Consent to Operate under section 25/26 of Water (Prevention and Control of Pollution) Act, 1974, section 21 of Air (Prevention and Control of Pollution) Act, 1981 and authorization under Rule 6 of Hazardous & Other Waste (M&TM) Rules, 2016, for green category of industries.

The proposal contained in Agenda Note was approved.

**Agenda Item No. 178.18**

Categorization of industrial sectors/projects for consent management under Water Prevention and Control of Pollution) Act, 1974 and Air (Prevention and Control of Pollution) Act, 1981.

The proposal contained in Agenda Note was approved.

**Agenda Item No. 178.19**

**Budget Estimate of Haryana State Pollution Control Board for the Financial Year 2018-2019.**

The detailed discussion was held about Budget Estimate of HSPCB for the Financial Year 2018-2019. After deliberation, the Board of Directors suggested that the Board will have to maintain proper heads of receipts and disbursing of funds under various heads and also submit quarterly break-up of the financial statement. Since, the work is a huge task, the Board may engage an expert as per outsourcing policy of the Government as per requirement. With these suggestions, the agenda item was approved.

**Agenda Item No. 178.20**

Ex-post Facto sanction of Rs. 3,43,970/- on account of analysis of samples to M/s BPIT in the matter of O.A. No. 6 of 2012 titled as **Manoj Mishra Vs Union of India.**

The proposal contained in Agenda Note was approved.



**Agenda Item No. 178.21**

**Progress of Geo-mapping of industrial unit and establishment of GIS Cell in HSPCB.**

The proposal contained in Agenda Note was approved. It was suggested that a demonstration be made to the Board Members in its next meeting.

**Agenda Item No. 178.22**

**Procedure for grant and refusal of consent to establish and consent to operate under Water Prevention and Control of Pollution) Act, 1974 and Air (Prevention and Control of Pollution) Act, 1981.**

The proposal contained in Agenda Note was approved.

**Agenda Item No. 178.23**

**Fixing of the timeline for clearing applications for approvals granted by HSPCB.**

The proposal contained in Agenda Note was approved.

**Agenda Item No. 178.24 (S)**

**The Inspection Policy for Ex-Waste Recycler / Dismantler / Refurbisher and Manufacturer Generating E-Waste**

The proposal contained in Agenda Note was approved.

**Agenda Item No. 178.25 (S)**

**Permitting new Common Biomedical Waste Treatment Facilities (CBWTF) in Haryana.**

The proposal contained in Agenda Note was approved.

**Agenda Item No. 178.26 (S)**

**Promotion to the post of Senior Scientist.**

The proposal contained in Agenda Note was approved.

**Agenda Item No. 178.27 (S)**

**Estt. Group-A – Regarding Promotion to the post of Senior Environmental Engineer.**

The matter regarding promotion to the post of Senior Environmental Engineers was discussed. The approval of 2 No. posts of Senior Environmental Engineer in Pay Scale of Rs. 37400-67000+8700 GP with mode of promotion as "By Promotion" with 7 years experience in the Board as Environmental Engineer or total 14 years experience as Environmental Engineer & Assistant Environmental Engineer subject to the condition that the candidate possesses Degree in Engineering was given vide Memo No. 2/24/2010-1Env dated 06.06.2017. The candidates (1) Sh. Sat Pal Singh Rathi (2) Sh. Chand Saini possess A.M.I.E qualification which has been adjudged as

1/6/6

equivalent to Degree course for the purposes of promotion by Hon'ble High Court judgement dated 06.11.2012 in CWP No. 1640 of 2008 (O & M). However the Hon'ble High Court has declared that AMIE is equivalent to degree course for the purposes of promotion and not for the purposes of direct recruitment. Hon'ble Supreme Court vide judgment dated 03.11.2017 has accepted the view taken by Hon'ble High Court in Civil Appeal Nos. 17869-17870/2017. The officers were promoted from the post of Assistant Environmental Engineer to Environmental Engineer on the basis of the qualification of AMIE earlier.

In view of above Board agreed with proposal of promotion and desired that approval of the Government may be obtained considering AMIE qualification equivalent to Degree in Engineering for the purposes of promotion in view of Hon'ble High Court judgement dated 06.11.2012 in CWP No. 1640 of 2008 (O & M) and Hon'ble Supreme Court judgment dated 03.11.2017 in Civil Appeal Nos. 17869-17870/2017.

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LIST OF PARTICIPANTS

1. Sh. Ashok Kheterpal,  
Chairman,  
Haryana State Pollution Control Board, Panchkula.
2. Sh. Nitin Kumar Yadav, IAS,  
Director,  
Urban Local Bodies, Haryana,  
Bays No. 11-14, Sector-4, Panchkula.
3. Sh. G.K. Ahuja, IFS,  
Principal Chief Conservator of Forests,  
Haryana, Panchkula.
4. Sh. Raja Shekhar Vundru, IAS,  
Managing Director,  
Haryana State Industrial & Infrastructure  
Development Corporation Ltd., Panchkula.
5. Sh. R.K. Chauhan, Scientist Grade-I &  
Sh. Radhey Shyam, Scientist Grade-I  
on behalf of Director,  
Environment Department, Haryana, Chandigarh.
6. Sh. S.K. Khungar, CE/Planning,  
on behalf of Managing Director,  
Haryana Power Generation Corporation Ltd., Panchkula.
7. Sh. S. Narayanan, IFS,  
Member Secretary,  
Haryana State Pollution Control Board,  
Panchkula.

**Agenda Item No. 179.2**

**Action taken on the Minutes of the 178<sup>th</sup> meeting of the Haryana State Pollution Control Board held on 30.01.2018.**

The action taken report on the minutes of 178<sup>th</sup> meeting of the Board held on 30.01.2018 is as under:-

**Agenda Item No. 178.1**

Confirmation of Minutes of 177<sup>th</sup> meeting of the Haryana State Pollution Control Board.

Minutes of 177<sup>th</sup> meeting were confirmed.

**Agenda Item No. 178.2**

Action taken on the Minutes of 177<sup>th</sup> meeting of the Haryana State Pollution Control Board held on 17.05.2017.

Board members were apprised of the action taken regarding the decisions of the 177<sup>th</sup> meeting and the same were noted.

**Agenda Item No. 178.3**

Grant of Bonus / Ex-gratia / Short-term incentives / token gifts to the Employees of Public Sector Undertakings.

The item was for ex-post-facto approval. Action had already been taken.

**Agenda Item No. 178.4**

Strengthening of HSPCB – Creation of District-wise Regional Offices and creation of additional posts in HSPCB.

No further action is required.

**Agenda Item No. 178.5**

Agenda regarding Delegation of Powers to engage the Advocate.

All officers of the Board have been informed, so no action required.

**Agenda Item No. 178.6**

Remote Sensing Study for area estimation of burning of Rice and Wheat Stubble in Haryana for the year 2017-18.

Rs. 8.15 lakh has already been released to carry out remote sensing study for paddy season of the year 2017. The amount for remote sensing study of wheat stubble burning for the year 2018, which is yet to be commenced and amount will be released before commencement i.e. before April 2018.

**Agenda Item No. 178.7**

Installation of Online Monitoring Devices by the industries/STP's/CETP's.

Directions have been issued to all Regional Officers for ensuring compliance from industries.

**Agenda Item No. 178.8**

Implementation of Haryana Civil Services (Revised Pay) Rules, 2016 and Haryana Civil Services (Assured Career Progression) Rules-2016.

Sent to Government vide No. HSPCB/Acct./7259-60 dated 21.02.2018.

**Agenda Item No. 178.9**

Exemption of green category of industries from Environmental Compliance Inspection.

No further action is required.

**Agenda Item No. 178.10**

Ex-post-facto approval regarding relaxation in experience, for promotion of Senior Scientific Assistant to the post of Scientist 'B'.

No further action is required.

**Agenda Item No. 178.11**

Qualification and Other terms and conditions of service of Chairman and Member Secretary of the Haryana State Pollution Control Board.

Agenda was approved. As approved, the case of qualification and other terms and conditions of service of Chairman and Member Secretary of the HSPCB has been sent to Government vide this office letter no. HSPCB/Estt./2018/3171 dated 02.02.2018.

**Agenda Item No. 178.12**

Notification of the State Government regarding HOD for the purpose of Section-48 of the Water Act, 1974 and other Acts.

The copy of notification have been submitted in Environment Court in prosecution matter against HODs.

**Agenda Item No. 178.13**

Afforestation drive in Haryana.

No further action is required.

**Agenda Item No. 178.14**

Validity period for grant and renewal of Consent to Operate under Water (Prevention and Control of Pollution) Act, 1974 and Air (Prevention and Control of Pollution) Act, 1981 for Green category of industries/projects.

No further action is required.

**Agenda Item No. 178.15**

Performance security for Green Category of industrial sector/projects.

No further action is required.

**Agenda Item No. 178.16**

Auto Renewal of Consent to Establish and Consent to Operate under Water (Prevention and Control of Pollution) Act, 1974 and Air (Prevention and Control of Pollution) Act, 1981 for Green Category project based on self certification.

No further action is required.

**Agenda Item No. 178.17**

Delegation of powers to the Regional Officers of the Board in their respective area of jurisdiction for grant/refusal of Consent to Establish and

No further action is required.

Consent to Operate under section 25/26 of Water (Prevention and Control of Pollution) Act, 1974, section 21 of Air (Prevention and Control of Pollution) Act, 1981 and authorization under Rule 6 of Hazardous & Other Waste (M&TM) Rules, 2016, for green category of industries.

**Agenda Item No. 178.18**

Categorization of industrial sectors/projects for consent management under Water (Prevention and Control of Pollution) Act, 1974 and Air (Prevention and Control of Pollution) Act, 1981.

No further action taken is required.

**Agenda Item No. 178.19**

Budget Estimate of Haryana State Pollution Control Board for the Financial Year 2018-2019.

Sent to Government vide letter No. HSPCB/Accts/2018/7128-29 dated 13.02.2018.

**Agenda Item No. 178.20**

Ex-post Facto sanction of Rs. 3,43,970/- on account of analysis of samples to M/s BPIT in the matter of O.A. No. 6 of 2012 titled as Manoj Mishra Vs Union of India.

Payment shall be made to PBTI after due procedure.

**Agenda Item No. 178.21**

Progress of Geo-mapping of industrial unit and establishment of GIS Cell in HSPCB.

GIS Cell has been established and first phase of Geo-mapping is complete. Now 2<sup>nd</sup> phase has been started.

**Agenda Item No. 178.22**

Procedure for grant and refusal of consent to establish and consent to operate under Water (Prevention and Control of Pollution) Act, 1974 and Air (Prevention and Control of Pollution) Act, 1981.

Order issued vide No. 517-546 dated 26.02.2018.

**Agenda Item No. 178.23**

Fixing of the timeline for clearing applications for approvals granted by HSPCB.

Order issued vide No. 479-505 dated 26.02.2018.

**Agenda Item No. 178.24 (S)**

The Inspection Policy for Ex-Waste Recycler / Dismantler / Refurbisher and Manufacturer Generating E-Waste.

Order already issued vide Letter No. 7322-41 dated 15.02.2018.

**Agenda Item No. 178.25 (S)**

Permitting new Common Biomedical Waste Treatment Facilities (CBWTF) in Haryana.

Case sent to Government.

**Agenda Item No. 178.26 (S)**

Promotion to the post of Senior Scientist.

Agenda for promotion of Sh. Dinesh Kumar, Scientist 'C' to the post of Senior Scientist in the pay-scale of Rs. 37400-67000+8700/- GP was approved by the Board of Directors. After approval, the promotion order has been issued vide endst. no. HSPCB/Estt./2018/3146-3170 dated 01.02.2018.

**Agenda Item No. 178.27 (S)**

Estt. Group-A – Regarding Pormotion to the post of Senior Environmental Engineer.

Agenda was approved. As approved, the case of promotion of Sh. Sat Pal Singh Rathi, Environmental Engineer & Sh. Chand Saini, Environmental Engineer to the post of Senior Environmental Engineer in the pay-scale of Rs. 37400-67000+8700/- GP has been sent to Government vide this office letter no. HSPCB/Estt./2018/3172 dated 05.02.2018.

**Agenda Item No. 179.3**  
**Estt. Class-II-Sh.Sidharth Bhargava, AEE (on deputation from HPGCL)-Regarding permanent absorption in HSPCB**

It is submitted that for filling up four vacant posts of Assistant Environmental Engineers by way of deputation in Haryana State Pollution Control Board, a Circular bearing no. HSPCB/Estt./2016/7761-7700 dated 09.03.2016 (**Annexure-1**) was issued to all the Head of Departments / Boards / Corporations. Thereafter, four Assistant Environmental Engineers namely Sarv Sh. Sidharth Bhargava, Lalit Malik, Sachin Narwal and Sandeep Kumar were appointed on deputation basis initially for a period of one year. Among these Assistant Environmental Engineers, Sh. Sidharth Bhargava and Sh. Lalit Malik made request for absorption in the Board. On perusal of the record of Sh. Lalit Malik, it was observed that he is drawing scale of Rs. 9300-34800+GP 6400/- which is higher than Rs. 9300-34800+GP 5400/- as drawing by the Assistant Environmental Engineers in the Board, accordingly his proposal was not considered by the Competent Authority. Only the case of Sh. Sidharth Bhargava was taken into consideration.

The consent from HPGCL who is the parent department of Sh. Sidharth Bhargava was sought by the Board, which has been submitted by the HPGCL vide letter no. Ch-143/HPG/GE-1281 dated 25.04.2017(**Annexure-2**) stating that they have no objection but they will not retain his lien on absorption.

In the Haryana State Pollution Control Board 49 posts of Assistant Environmental Engineers are sanctioned. As per Haryana State Pollution Control Board (Group A, B, C and D) Service Regulations 2004, the method of recruitment in case of Assistant Environmental Engineer is as under:-

- (i) 75% by direct recruitment; and
- (ii) 25% by promotion from amongst Junior Environmental Engineer; or
- (iii) by transfer or deputation of an officer already in the service of any State Government or the Government of India."

Out of total 49 sanctioned posts of Assistant Environmental Engineers as per the above provision the bifurcation for direct and promotee is as under:-

Direct	Promotee	Filled up by direct quota	Filled up by promotion	Vacant (by direct)	Vacant (by promotion)
37	12	20	08	17	04

From the above table it is clear that 17 posts of Assistant Environmental Engineers of direct quota are vacant.

As per Haryana State Pollution Control Board (Group A, B, C and D) Service Regulations 2004 as amended from time to time, the academic qualification is prescribed as under:-

**Academic Qualifications**

- (i) **By Direct**  
Graduate in Engineering in first division in Civil / Mechanical / Chemical / Environmental Engineering.
- (ii) **By Promotion**  
8 years' service in the Board as Junior Environmental Engineer.
- (iii) **By Transfer or Deputation**  
Bachelor in Engineering or its equivalent in first division in Civil / Mechanical / Chemical / Environmental Engineering or any equivalent post in the Government.



Sh. Sidharth Bhargava has acquired the degree in B.E. (Mechanical) with first division from Delhi College of Engineering, New Delhi having 67.32% marks.

He was appointed through Haryana Public Service Commission as Assistant Engineer in Haryana Power Generation Corporation Limited in the year 2010 in the pay-scale of Rs. 9300-34800+5400 GP. The ACRs of Sh. Sidharth Bhargava are very good category. There is no adverse entry in his ACR. No Show Cause Notice, Charge-sheet and enquiry is pending against the officer. He has more than six years experience as Assistant Engineer in HPGCL and more than one year in Haryana State Pollution Control Board. He fulfills the criteria for appointment on transfer basis against the vacant post of Assistant Environmental Engineer meant for direct quota.

As far as provision of competency for appointment, it is submitted that Sub Rule 3 of Rule 5 provides that subject to rule, if any, made under sub-section (3) of section 12, the Chairman shall have full powers in the matters of appointment, promotion, confirmation, transfer and termination of services of the officers and employees of the Board, except in the case of the officers and employees the maximum stage of whose pay-scale exceeds [Rs.2600/-]. For officers whose maximum stage of pay-scale exceeds [Rs. 2600/-] all such powers shall vest in the Board.

Now, revised functional pay scale have been applicable w.e.f. 01.01.2016 and as per revised functional pay scale the equivalency of Rs. 2600 as defined in the Water Rules, 1978 is "PB-3 Rs. 15600-39100+GP Rs.8000."

Further, as per Haryana State Pollution Control Board (Group A, B, C and D) Service Regulations 2004, the appointing authority is "Board" as specified in Appendix 'C' under Column 3 of Group-A & B posts.

Consequently, the Board vide Resolution No. 144.7 (**Annexure-3**) has further delegated the powers to the Chairman of the Board regarding appointment, promotion, confirmation, punishment in respect of Class-A officers, Assistant Environmental Engineers and Scientist 'B' of the Board. The copy of relevant portion of Sub Rule 3 of Rule 5 of Water (Prevention & Control of Pollution) Rules, 1978, Regulation 6 alongwith Appendix 'C' of Service Regulations 2004.

In view of the facts mentioned above, the case was submitted for further orders regarding absorption of Sh. Sidharth Bhargava in the Board as Assistant Environmental Engineer in the pay scale of Rs. 9300-34800+GP 5400/-.

Sh. Sidharth Bhargava, AEE was absorbed permanently in Haryan State Pollution Control Board vide this office order endst. No. HSPCB/Estt./2018/3101-3132 dated 23.02.2018 (**Annexure-4**) by the Chairman as per powers delegated by the Board vide Resolution No. 144.7.

Agenda is placed before the Board for information of the members of the Board please.



3/3/14

Annexure-1

## HARYANA STATE POLLUTION CONTROL BOARD

C-11, SECTOR 6, PANCHKULA

Ph. No. 0172-2577870-873

No. HSPCB/Estt./2016/ 7671 - 7700

Dated: 9/3/16

To

All Heads of Departments, Boards &amp; Corporations in Haryana State

Subject:

Filling up of vacant posts on deputation in Haryana State Pollution Control Board, C-11, Sector-6, Panchkula.

Kindly refer to the subject noted above.

It is proposed to fill up the following posts in the office of Haryana State Pollution Control Board on deputation basis for a period of one year or till the posts are filled up on regular basis. The period of deputation is extendable upto three years unless the posts are filled up on regular basis. The details of posts, requisite qualifications and experience are as under:-

Sr. No.	Name of post	Number of vacant post	Qualifications and experience to fill up the posts on deputation as per Haryana State Pollution Control Board (Group A, B, C & D) Service Regulations, 2004
1.	Environmental Engineer	03	Masters in Engineering in first division in Civil / Mechanical / Environmental / Chemical Engineering or its equivalent with at least 8 years' experience in the Central Pollution Control Board or any State Pollution Control Board or an equivalent post in Government or the Central/State Government undertaking. OR Bachelor in Engineering in first division in Civil / Mechanical / Environmental / Chemical Engineering with at least 8 year experience in the Central Pollution Control Board or any State Pollution Control Board or any equivalent post in Government or the Central / State Government undertaking.
2.	Scientist 'C'	01	Ph. D. in Chemistry / Environmental Science (with Degree in Science) / Microbiology / Biochemistry / Chemical Engineering with 6 years' experience in the Central Pollution Control Board or any State Pollution Control Board or any equivalent post in Government or reputed institute / industry or Central/State Government undertaking. OR M. Sc. in Chemistry / Environmental Science (with Degree in Science) / Microbiology / Biochemistry / Bio Technology / Degree in Chemical Engineering in first division with at least 8 years' service in the Central Pollution Control Board or any State Pollution Control Board or in Government or reputed institute / industry or Central/State Government undertaking.
3.	Scientist 'B'	01	M. Sc. in first division in Chemistry / Environmental Sciences (with degree in Science) / Botany / Microbiology / Bio-Chemistry or degree in Chemical Engineering.
4.	Assistant Environmental Engineer	04	Bachelor in Engineering or its equivalent in first division in Civil / Mechanical / Chemical / Environmental Engineering or any equivalent post in the Government.

You are therefore, requested to sponsor the names of willing officers who fulfil the above eligibility criteria alongwith summary of their ACRs for the last five years and information regarding disciplinary action pending against them, if any, to us latest within 15 days.

Endst. No. HSPCB/Estt./2016/ 7701

A copy of the above is forwarded to the Principal Secretary to Government of Haryana Environment Department for information w.r.t. their Memo No. 2/2/2016-1E dated 24.02.2016

FTMS-2444

9/3/16

Supintendent (Estt.)  
for Chairman

Dated: 9/3/16

Supintendent (Estt.)  
for Chairman


**HARYANA POWER GENERATION CORPORATION LIMITED**

Regd. Office: C-7, Urja Bhawan, Sector-6, Panchkula  
 Corporate Identity Number: U45207HR1997SGC033517  
 Website: [www.hpgcl.gov.in](http://www.hpgcl.gov.in)



Telephone No. 0172-5023407

Fax No. 0172-5022432

From

 The Chief Engineer/Admn.,  
 HPGCL, Panchkula.

To

 The Chairman  
 Haryana State Pollution Control Board,  
 C-11, Sector-6, Panchkula.

 (Dr. K. K. Khandelwal)  
 Chairman, HSPCB

Memo No. Ch-143 /HPG/GE-1281

Dated: 25.04.2017

Subject:

 Regarding absorption of services of Sh. Sidharath Bhargava,  
 AEE(on deputation) in Haryana State Pollution Control Board.

 Reference: Your office Memo no. HSPCB/Estt./2017/811 dated 19.04.2017,  
 on the subject cited matter.

In this regard, HPGCL, has No Objection for absorption of  
 Sh. Sidharath Bhargava, AEE in Haryana State Pollution Control Board, subject to  
 the following conditions:-

1. That Sh. Sidharath Bhargava, AEE should resign from the post of AEE from HPGCL and shall have no lien in HPGCL on absorption in Haryana State Pollution Control Board.
2. Sh. Sidharath Bhargava, AEE will be relieved from services of HPGCL after completion of the terms & conditions of bond agreement, duly executed by him, offer of appointment and acceptance of his resignation by Competent Authority.
3. No terminal benefits of the past service rendered in HPGCL by Sh. Sidharath Bhargava, AEE will be transferred to Haryana State Pollution Control Board.

This issues with the approval of Managing Director, HPGCL.

Dy. Secy./Estt. (G)  
 For Chief Engineer/Admn.,  
 HPGCL, Panchkula.

CC

1. Sr. PS to Managing Director, HPGCL, Panchkula.
2. Sr. PS to Director/Technical, HPGCL, Panchkula.
3. PS to Chief Engineer/Admn., HPGCL, Panchkula.

Agenda Item No. 144.7

**Delegation/Restoration of Powers  
under Haryana State Pollution  
Control Board (A, B, C & D) Service  
Regulations, 2004.**

Section 11A of Water (Prevention and Control of Pollution) Act, 1974 inter alia provides that the Chairman of the Board shall exercise such powers and perform such duties as may be prescribed or as may, from time to time, be delegated to him by the Board. Further sub rule 3 of rule 5 of Haryana (Prevention and Control of Water Pollution) Rules, 1978 made under the Water Act ibid lays down that;

"Subject to rules, if any, made under sub-section (3) of Section 12, the Chairman shall have full powers in the matters of appointment, promotion, confirmation, transfer and termination of services of the officers and employees of the Board, except in the case of the officers and employees the maximum stage of whose pay scale exceeds Rs. 2600/-. For officers whose maximum stage of pay scale exceed Rs. 2600/- all such powers shall vest in the Board."

In order to ensure better administrative control over the functioning of the Board, these powers of the Board were delegated to the Chairman of the Board vide Resolution No. 83.60 of 83<sup>rd</sup> meeting of the Board held on 30.08.1990 (at Annexure 'A').

The Service Regulations, 2004 of the Employees of the Board were notified vide No. S.O. 154/CA 6/1974/S.12/2004 dated 05.10.2004 under sub-section (3) and (3A) of section 12 of the Water Act and after the notification of above Service Regulations of the Employees of the Board, the powers delegated to the Chairman of the Board under sub rule 3 of rule 5 of Haryana (Prevention and Control of Water Pollution) Rules, 1978 became in operative.

The powers regarding appointment, promotion, confirmation, punishment under Rule 7 of the Haryana Civil Services (Punishment & Appeal) Rules, 1987 in respect of all Class-I Officers, Assistant Environmental Engineer and Scientist 'B'

3/6/17

lie with the Board of Directors are required to be delegated to the Chairman of the Board in order to exercise better administrative control over the functioning of the Board.

In view of above, matter is placed before the Board of Directors for delegation of above powers under the Haryana State Pollution Control Board Service Regulations, 2004 in respect of all Class-I Officers, Assistant Environmental Engineer and Scientist 'B' to the Chairman of the Board to ensure better administrative control over the working of the Board.

3/7/18

**ANNEXURE 'A'**

**Agenda Item No. 83.60**

**Delegation of Powers – Amendment  
of Haryana Water Pollution Control  
Board, Rules, 1978.**

As per existing frame work of the Sub-rule (3) Rule 5 of Haryana (Prevention and Control of Water Pollution) Rules, 1978 which is reproduced below: -

\*Subject to rules, if any, made under sub-section (3) of section 12, the Chairman shall have full powers in the matters of appointment, promotion, confirmation, transfer and termination of services of the officers and employees of the Board, except in the case of the officers and employees the maximum stage of whose pay scale exceeds rupees 1,100. For officers whose maximum stage of pay scale exceeds Rs. 1,100 all such powers shall vest in the Board\*.

Sub Rules (3) of Rule 5 was amended vide Notification No. G.S.R. 30/C.A.6/74/S.64/88 dated 25.3.1988 which enhanced the power upto a maximum basic scale of Rs. 2600/- instead of Rs. 1100/-. As a follow up action, a proposal for amendment of this rule was made in the Agenda Item No. 82.65 of 82<sup>nd</sup> meeting of the Board held on 4.6.90, which further increased the scope of powers of Chairman to the officers having the pay scale from Rs. 1600/- to Rs. 4,000/-. This amendment further seeks to enlarge the scope of powers to include Scientist 'C', Environmental Engineer in its ambit. The powers of Member Secretary as proposed in aforesaid agenda will remain intact.

It is, further proposed to give the following shape to Sub Rule (3) of Rule 5 of Haryana (Prevention & Control of Water Pollution) Rules, 1978 as reproduced below: -

Subject to Rules, if any, made under sub-section (3) of section 12 of the Water (Prevention and Control of Pollution) Act, 1978, the Chairman shall have full powers in the matters of appointment, promotion, confirmation, transfer and termination of services (including dismissal from service) of the officers and

3/8/19

employees of the Board of Category C, B and A including Scientist 'C', Regional Officers and Environmental Engineers except in case of category 'D' employees.

Subject to rule, if any, made under sub-section (3) of section 12, the Member Secretary shall have full powers in the matter of appointment, confirmation, transfer and termination of services (including dismissal from service) of the officers and employees of the Board of category 'D'.

Submitted for approval of the Board please.

3/9/20

Agenda Item No. 144.7

Delegation/Restoration of Powers under Haryana State Pollution Control Board (A, B, C & D) Service Regulations, 2004.

Approved by the Board. However desired that decisions on administrative ground taken by the Chairman in respect of Group 'A' Services may be put up in the ensuing meeting of the Board for information of the Members.

Agenda Item No. 144.8

Regularization of promotion of Smt. Rani Karakoti to the post of Private Secretary.

Board decided that the proposal may be considered if she fulfills all the conditions for promotion to the post of Private Secretary as per Haryana State Pollution Control Board (A, B, C & D) Service Regulations 2004 and does not affect the rights of others.

Agenda Item No. 144.9

Maintenance of Head Office Building. Upgradation of Laboratory, Library and Record Room.

i) **Maintenance of Head Office Building** - Board approved the item that the work of maintenance should be got done through Government Agencies like Haryana Police Housing Corporation, Haryana State Agricultural Marketing Board, P.W.D. (B&R) etc.

ii) **Upgradation of Labs.** - Approved

iii) **Setting up of e-Library** - Approved

iv) **Setting up of Record Room** - Approved.

Supplementary Agenda

Disciplinary action against three Environmental Engineer under the Haryana Civil Services Punishment & Appeal Rules, 1987 - Suspension thereof

Board approved the Item which was already got approved from majority of the Members of the Board through agenda by circulation.

any other item

v) The Principal Chief Conservator of Forests, Haryana pointed out that burning of rice husk causes lot of environmental pollution and Board should frame some policy to control the pollution problem emerging from burning of rice husk by the farmers.





3/10/21  
Annexure-4  
**HARYANA STATE POLLUTION CONTROL BOARD**  
C-11, SECTOR-6, PANCHKULA  
Ph-2577870-73



**OFFICE ORDER**

Under the powers vested vide Board's resolution No. 144.7, Sh. Sidhartha Bhargava, Assistant Executive Engineer on deputation from Haryana Power Generation Corporation Ltd. (HPGCL) is hereby absorbed in Haryana State Pollution Control Board as Assistant Environmental Engineer by transfer against vacant post meant for direct quota in the pay scale of Rs. 9300-34800+ 5400 GP with immediate effect with the following conditions:-

- i. He will be entitled for grant of pay protection as per applicable Rules.
- ii. He will be governed by the Haryana State Pollution Control Board (Group A, B C & D) Service Regulations, 2004, as amended from time to time, in respect of seniority and other service conditions.

Dated Panchkula the  
23<sup>rd</sup> February, 2018

Ashok Kheterpal  
Chairman

Endst. No. HSPCB/Estt./2018/ 3101-3132

Dated:- 23/02/18

A copy of the above is forwarded to the following for information and necessary action:-

1. The Principal Secretary to Govt. Haryana, Environment Department, Chandigarh.
2. The Chief Engineer/ Admn., Haryana Power Generation Corporation Ltd. (HPGCL), C-7, Urja Bhawan, Sec-6, Panchkula.
3. Sr. Accounts Officer, HSPCB, PKL.
4. All Branch Incharges of HSPCB in Head Office.
5. All Regional Officers of HSPCB in the Field.
6. All Lab Incharges of HSPCB.
7. Sh. Sidhartha Bhargava, Assistant Environmental Engineer, Regional Office, Panchkula.
8. P.S. to Chairman/ P.A. to Member Secretary.

  
Superintendent (Estt.)  
for Chairman

**Amendment in the notification dated 11.5.2016 to bring down the lease period for establishment of stone crushers to minimum period of 7 years**

As per the existing provisions in notification dated 11.5.2016 issued by the Government of Haryana, Environment Department, every new stone crushing units whether in notified zone or outside, must possess and operate in a minimum area of one acre of land (crushing capacity upto 10000 Cubic feet per day with one set of machinery) and 1.5 acre of land (crushing capacity more than 10000 Cubic feet per day or with more than one set of machinery). In case land is taken on lease, then the lease should be registered with revenue authority and if the land is taken on lease from Panchayat then it should be with the written permission of the Principal Secretary to Government Haryana, Panchayat and Development Department. The lease period should not be less than twenty years and should be irrevocable.

The matter regarding amendment in notification dated 11.05.2016 to bring down the lease period from twenty years to seven years was discussed in the meeting held on 15.11.2017 (Annexure-A) The meeting was held under the Chairmanship of Sh. O.P Dhankar, Hon'ble Minister for Agriculture & Farmers Welfare Minister with Sh. Vipul Goel, Hon'ble Minister for Environment & Industries, Haryana on 15.11.2017 to discuss the feasibility of amendment in the notification of Government of Haryana issued by the Environment Department dated 11.5.2016 as demanded by the representatives of stone crushers to him. Chairman HSPCB-cum-ACS (Environment) & Member Secretary, HSPCB were also present in the meeting. Hon'ble Agriculture Minister requested the Hon'ble Minister of Environment and Industries for bringing amendment in notification dated 11.5.2016 to bring down the lease period from twenty years to seven years as twenty years is considerably a long period. Chairman HSPCB advised that the matter be discussed in the Technical Advisory Committee (TAC) meeting scheduled to be held on 16.11.2017 and recommendations of the committee be put up for consideration. (Annexure-B)

The matter was put up in the Technical Advisory Committee (TAC) meeting held on 16.11.2017. The matter was discussed and after deliberation, the committee is of the opinion that since the provision for minimum lease period has been provided in the Government notification, the same has to be amended by the Government. As there is no specific basis known to the board for fixing up such minimum lease period, the Board may not have any specific objection and the same may not be placed for discussion in its meeting. It was proposed that proposal be sent to Government for its consideration.

Accordingly, the proposal was forwarded to the Government vide letter No. HSPCB/consent-II/2018/3143 dated 05.2.2018 (Annexure-C) and subsequent letter no. HSPCB/2018/3370 dated 27.2.2018 (Annexure-D) for the amendment in notification dated 11.5.2016 for reducing the lease period of land from twenty years to seven years.

The proposal is submitted before the board for according ex-post facto approval for amendment in the notification dated 11.5.2016 for reducing the lease period of land from twenty years to seven years.

4/3/24

ANNEXURE-A

HARYANA STATE POLLUTION CONTROL BOARD

-1-

Sub: Amendment in the lease period for establishment stone crushers in the notification-Reg.

A meeting was held under the Chairmanship of Sh. O.P. Dhankar, Hon'ble Minister for Agriculture & Farmers' Welfare Minister with Sh. Vipul Goel, Hon'ble Minister for Environment & Industries, Haryana at 1800 hrs on 15.11.2017 to discuss the feasibility of amendment in their notification of Government of Haryana issued by the Environment Department on 11.05.2016 for establishment in regulations of stone crushers in the State as demanded by the representatives of stone crushers to him. The undersigned attended the meeting alongwith the Chairman HSPCB-cum-ACS (Environment). Hon'ble AM requested Hon'ble IM that the minimum lease period presently required under the provisions of the above said notification is for 20 years which is considerably longer and since there is no specific reason behind such provision, an amendment in the notification to bring it down to a minimum period of 7 years, may be considered.

Chairman HSPCB advised that the matter be discussed in the Technical Advisory Committee (TAC) meeting scheduled to be held on 16.11.2017 and recommendations of the committee be put up for consideration. Accordingly you are requested to include this agenda in the TAC meeting scheduled on 16.11.2017.

S. Narayanan  
MS, HSPCB  
15.11.2017

SEE-1

Handwritten notes: "TAC meeting for tomorrow's agenda immediately" and "15/11/17"

AGE

Handwritten initials and date: "15/11/17"

Handwritten notes: "Rajesh Kumar" and "Asstt." with a signature

Handwritten notes: "TAC meeting file is under process for the meeting held in relation please"

Handwritten notes: "As int. mail. by e-mail file is submitted for info. The work is in progress" and "Many place - we above agenda in meeting to be held today" with various signatures and dates like "15/11/17" and "16/11/17"

Handwritten notes: "SEE-1" and "15/11/17"

Handwritten notes at the bottom: "SEE-1" and "15/11/17"



**HARYANA STATE POLLUTION CONTROL BOARD**  
C-11 Sector-6, Panchkula

4/4/25

ANNEXURE B



*Handwritten initials*

No. HSPCB/TAC/2018/99-110

Dated: 16-1-2018

To

1. Sr. Environmental Engineer-I (HQ)
2. Sr. Environmental Engineer-II (HQ)
3. Sr. Scientist (HQ)
4. Scientist-C /Lab Incharge (HQ)
5. Scientist 'C', Consent-4 branch (HQ).
6. Scientist 'C', Scientific Service Cell (HQ).
7. Environmental Engineer -IT (HQ)
8. Environmental Engineer - HQ (N.K.)
9. Environmental Engineer - HQ (S.B.)
10. District Attorney.
11. Regional Officer, Panchkula
12. Sh. Vikas Chand, AEE.

*Handwritten notes and signatures:*  
 File  
 15/1/18  
 (Responsible)  
 15/1/18

Sub: - Recommendations of Technical Advisory Committee of HSPCB made in its meetings held on 10.08.2017, 09.10.2017 & 16.11.2017 in Head Office.

Please refer to the subject noted above.

In this connection, it is intimated that the recommendations of Technical Advisory Committee made in its meetings held on 10.08.2017, 09.10.2017 & 16.11.2017 in Head Office, are enclosed herewith for your information and further necessary action. The above said recommendations of TAC made for agenda item nos. 2,4,5,8,11,12,14,15 & 16 (additional agenda) has been approved by the competent authority as proposed by TAC without any observations and remarks whereas approval and decision of the competent authority for other agenda items i.e. 1,3,6,7,9,10 & 13 are given as under:-

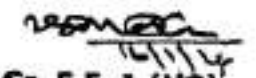
Sr. No.	Agenda Item no.	Agenda Item	Remarks/decision of competent authority
1.	1	Clarification regarding initiating prosecution action against Ready Mix Concrete Plants in reference to office order no. HSPCB/2013/267/278 dated 24.12.2013, HSPCB/2014/1804-1822 dated 11.06.2014, HSPCB/PLG-135/2016/546-572 dated 14.07.2016 & HSPCB/PLG-171/2017/4081-4106 dated 19.05.2017.	Put up separately on case file duly examined by DA
2.	3	Consideration of the proposal of Agriculture Department for providing financial assistance for procurement of eco-friendly harvesting equipments to curb the menace of crop residue burning.	The schemes are being prepared by Agriculture Department for addressing the issue of menace of crop residue burning. The proposal of financial assistance of Agriculture Department is not required to be reconsidered. Put up in Board meeting.

4/5/26

Sr. No.	Agenda item no.	Agenda Item	Remarks/decision of com. authority
3.	6	Curriculum Vitae of Sh. Ashok Khetarpal, EIC (Retd.) PHEC, Haryana, Panchkula to consider for expert in the Board.	No action is required.
4.	7	Regarding framing the policy for periodic inspection of units closed/sealed by the Board.	Recommendation is approved subject to submission of monthly report by RO instead of quarterly report w.r.t. sealed /closed units by the Board.
5.	9	Regarding framing the policy of inspections units concerned under Bio Medical Waste Rules, 2016 on the pattern of inspection policy for industrial units.	I. EE (HQ) dealing with Bio Medical Waste to ensure entry of all HCU and Bio Medical Waste Treatment Facility in the inspection module. II. Recommendation to frame inspection policy for renewal of authorization under HOWY Rules is approved.
6.	10	Regarding create a system for automatically release of performance security after grant of second CTO to the respective industry/project.	Recommendations is approved, subject to modification that RO will ensure analysis of samples within specified period and case for release of performance security of complying units should be submitted within 03 months from date of issue of first CTO. Proposal regarding development of software for data management is also approved.
7.	13	Comprehensive consent procedure for obtaining CTE/CTO under Water Act, 1974 and Air Act, 1981	Recommendations is approved, subject to incorporation of decision in other relevant items.

You are requested to take further action on the subject matters related to your branch as per approval and decision of the competent authority mentioned above including approval from the Board/Govt. wherever required, at the earliest.

DA/As above.

  
Sr. E.E.-I (HQ)  
For Chairman


Endst. No. HSPCB/TAC/2018/

Dated: 

A copy of the above is forwarded to following for kind information of the officers:-

1. P.S. to Chairman.
2. P.A. to Member Secretary.

DA/As above.

  
Sr. E.E.-I (HQ)  
For Chairman

4/6/21

transboundary Movement) Rules, 2016, which has been finalized by the committee constituted under the Chairmanship of Joint Secretary of MoEF & CC comprising members from NIC, CPCB, SPCBs and MoEF & CC and has been received from Central Pollution Control Board vide letter no. B-300/IPC-VI/2017/7131 dated 16.06.2017 to provide suggestions and comments on the draft format of application.

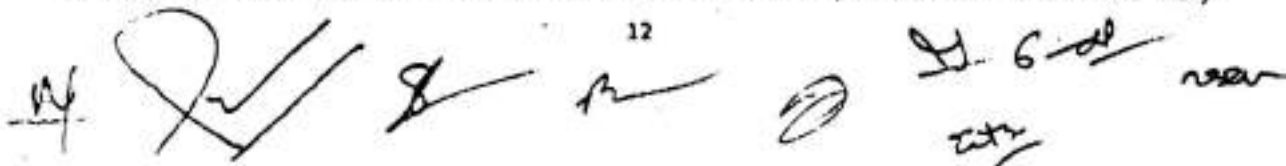
The matter was discussed and after detail deliberation the committee members and other officers present in the meeting suggested that the CPCB may be informed to adopt the uniform format prepared by the above said committee constituted by MoEF & CC for obtaining CTE and CTO under Water Act, 1974 and Air Act, 1981 and authorization under HOWM Rules, 2016 by all SPCBs/PCCs with following amendments:-

- (a) In part A at Sr. No. 7 (i) of the form, a column consisting of cost of land and building of industry /project, may be added.
- (b) In part A at Sr. No. 19 It may be specified that the fixed assets of the industry should include the cost of land, building, plant and machinery.
- (c) In part A at Sr. No. 21 (b) after (iv), additional column regarding "whether STP required" may be added.
- (d) In Sr. No. 11 of part C, detail about no. of final outlets of the effluent from the industry may be added.
- (e) After Sr. No. 12 of part C, Sr. No. 13 may be added for the information "whether logbook for ETP maintained if so then provide the copy of the same for atleast last one year".
- (f) The format given in part E regarding authorization under HOWM Rules, 2016, may be replaced with the form-2 as prescribed in HOWM Rules, 2016.
- (g) In part F regarding additional information, the information regarding compliance of PLI Act, 1991 may be added.

#### Additional agenda item

1. Amendment in the notification dated 11.05.2016 to bring down the lease period for establishment of stone crushers to a minimum period of 7 years.


The above said agenda item has been received from Member Secretary to discuss in the meeting of Technical Advisory Committee to be held on 16.11.2017. In the note received from Member Secretary it has been mentioned that a meeting was held under the Chairmanship of Sh. O. P. Dhankar, Hon'ble Minister for Agriculture & Welfare Minister with Sh. Vipul Goel, Hon'ble Minister for Environment and Industries, Haryana at 1800 hrs on 15.11.2017 to discuss the feasibility of amendment in the notification of Government of Haryana issued by the Environment Department on 11.05.2016 for establishment in regulations of stone crushers in the State as demanded by the representatives of Stone crushers to him. It has further been mentioned in the note that the Member Secretary attended the meeting alongwith the Chairman, HSPCB-cum-ACS (Environment). Hon'ble AM requested Hon'ble IM that the minimum lease period presently required under the provisions of the above and said notifications is for 20 years which is considerably




4/7/28


longer and since there is no specific reason behind such provision, an amendment in the notification to bring it down to a minimum period of 7 years, may be ~~considered. The matter was discussed in the Technical~~ Advisory Committee (TAC) meeting scheduled to be held on 16.11.2017 and recommendations of the committee be put up for consideration.

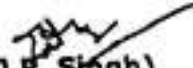
The matter was discussed and after deliberation, the committee is of the opinion that since the provision for minimum lease period has been provided in the Government Notification, the same has to be amended by the Government. As there is no specific base known to the Board for fixing up such minimum lease period, the Board may not have any specific objection and the same may not be placed for discussion in its meeting. It was therefore proposed that the proposal be sent to Government for its consideration.

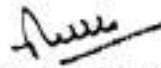
  
(Vikas Chand)  
AEE (HQ)

  
(Satbir Singh)  
District Attorney

  
(Nirmal Kumar)  
EE (HQ)

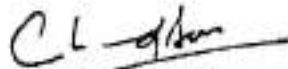
  
(Sanjeev Budhiraja)  
EE (HQ)

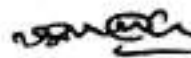
  
(J.P. Singh)  
EE (HQ)

  
(Dr. S.K. Rohilla)  
Sc. 'C' (HQ)

(Dr. P.K. M.K. Das)  
Scientist 'C' (HQ)-  
cum- RO (FBD)

  
(Dinesh Kumar)  
Sr. Scientist (HQ)

  
(Chand Saini)  
Sr. E.E.-II (HQ)

  
(S.P.S. Rath)  
Sr. E.E.-I (HQ)



4/8/29

ANNEXURE 'C'



HARYANA STATE POLLUTION CONTROL BOARD  
C-11, SECTOR-6, PANCHKULA  
Ph. 0172-2577870-73  
Email: hspcbho@gmail.com



HSPCB

No. HSPCB/Consent-II/2018/3143

Dated: 05/02/18

To

The Additional Chief Secretary to Govt. of Haryana,  
Environment Department,  
Chandigarh.

**Subject: Amendment in the notification dated 11.05.2016 to bring down the lease period for establishment of stone crushers to a minimum period of 7 years.**

Kindly refer to the subject noted above.

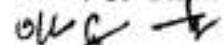
In this connection, it is intimated that as per notification dated 11.05.2016 issued by Govt. of Haryana, Environment Department applicable for existing and upcoming stone crushing units in the State of Haryana, the validity period of lease deed of land has been specified for a period of 20 years for the units existing / proposed on Panchayat Land.

The matter for reduction of lease deed upto 07 years instead of 20 years was placed before the Technical Advisory Committee of the Board constituted for examination of such type of matters. After deliberation, it was felt by the committee that there is no specific reason behind the provisions for 20 years of lease period for the units established / proposed on a lease land, hence, committee has opined to bring it down the lease period to a maximum period upto 07 years and the case may be forwarded to the Government for making amendment in the notification dated 11.05.2016.

In view of above, I have been directed to request you that necessary amendment in the notification dated 11.05.2016 be issued for upcoming / existing stone crushing units in the State of Haryana regarding reduction of lease period upto 07 years instead of 20 years applicable for the units who are established or to be established on lease land.

DA. Minister of  
TAC meeting.

  
Sr. Env. Engineer-II (HQ)  
For Chairman



ANNEXURE 'D'

4/9/30

HARYANA STATE POLLUTION CONTROL BOARD  
C-11, SECTOR-6, PANCHKULA  
Ph. 0172-2577870-73  
Email-hspcbho@gmail.com



No. HSPCB/2018/ 3370  
To

Dated: 27/02/2018

The Principal Secretary  
to Govt. of Haryana,  
Environment Department

Sub: **Amendment in the notification dated 11.5.2016 to bring down the lease period for establishment of stone crushers to a minimum period of 7 years .**

Kindly refer to your Memo No. 1675/2007-3 Env dated 19.2.2018 on the subject noted above.

The information required in reference to the above mention reference letter is as under:-

Existing provisions in the notification (Item No. IV of Schedule-II) Requirement of land	Proposed Amendment	Reason of Amendment
Every new stone crushing unit whether in notified zone or outside, must possess and operate in a minimum area of one acre of land (crushing capacity up to 10000 Cubic feet per day with one set of machinery) and 1.5 acres of land (crushing capacity more than 10000 Cubic feet per day or with more than one set of machinery). In case land is	Every new stone crushing unit whether in notified zone or outside, must possess and operate in a minimum area of one acre of land (crushing capacity up to 10000 Cubic feet per day with one set of machinery) and 1.5 acres of land (crushing capacity more than 10000 Cubic feet per day or with more than one set of machinery). In case land is	The matter was examined by the Technical Advisory Committee (TAC) of the Board after being referred by Hon'ble Minister of Agriculture & welfare and Hon'ble Environment Minister. As demanded by the representatives of stone crushers, who were facing hardships because of the long period of lease of twenty years as required under the

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<p>taken on lease, then the lease should be registered with revenue authority and if the land is taken on lease from Panchayat then it should be with the written permission of the Principal Secretary to Government Haryana, Panchayat and Development Department. The lease period should not be less than twenty years and should be irrevocable.</p>	<p>taken on lease, then the lease should be registered with revenue authority and if the land is taken on lease from Panchayat then it should be with the written permission of the Principal Secretary to Government Haryana, Panchayat and Development Department. The lease period should not be less than Seven years and should be irrevocable.</p>	<p>notification dated 11.5.2016, TAC observed that there is no specific base known to the Board for fixing of such minimum lease period. Board may not have specific objection for reducing lease period from twenty to seven years (which is also a considerably long period). The Government may consider reducing the period of lease of land from twenty years to seven years and amend the notification dated 11.5.2016 accordingly.</p>
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Submitted for information & further necessary action please.

  
Sr. Env. Engineer-II(HQ)  
For Chairman

5/1/32

Agenda Item No. 179.5

**Mobile Application for Crowd Sourcing of Crop Fire Locations.**

It is submitted that Haryana State Pollution Control Board has already assigned the work of remote sensing study to HARSAC titled 'Area estimation of burning of wheat stubble and paddy straw in all districts of Haryana' for the year 2018 at a cost of 22.1 lac after getting the proposal approved from the Board vide resolution No. 178.6.

During presentation of HARSAC in conference room of Haryana State Pollution Control Board, officers / officials of HARSAC proposed to develop a "mobile application for Crowd Sourcing of Crop Fire Locations" besides the studies already proposed. Using this application any citizen can upload information about the crop residue burning incidences and other field based information's alongwith the location coordinates and field photograph. After value addition the received information will be made available through web portal to the enforcement officials for initiating necessary mitigation action and planners for monitoring purposes.

HARSAC vide letter dated 29.01.2018 has submitted the invoice for "Mobile Application for Crown Sourcing of Crop Fire Locations" envisaging a cost estimate of Rs. 5.06 lacs. HARSAC requested to approve the proposal and release a sum of Rs. 5.06 lacs at the earliest. The detail of invoice submitted by HARSAC is as below;

Sr. No.	Item	Cost (Lac Rs. )
1	Mobile App Development	3.00
2	Dash Board for Mobile Application	1.00

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3	Contingency/Miscellaneous Expenses	0.40
4	Sub Total	4.40
5	Over head/ institutional Charges (@15%)	0.66
6	<b>Total</b>	<b>5.06</b>

In view of above, the matter is placed before the Board for approval of Rs. 5.06 Lacs to be released to HARSAC for Mobile Application for Crown Sourcing of Crop Fire Locations in all districts of Haryana.

Submitted for approval of the Board.

**Agenda Item No. 179.6**  
**Review of Annual Confidential Report for the year 2013-14 (01.04.2013 to 07.02.2014)-Sh. Virender Singh Punia, Assistant Environmental Engineer.**

Sh. Virender Singh Punia, Assistant Environmental Engineer (AEE) was posted in Regional Office, Panchkula during the period 01.04.2013 to 07.02.2014 under the supervision of Sh. Jatinder Pal Singh, Environmental Engineer, the then Regional Officer, Panchkula. He initiated the ACR of Sh. Virender Singh Punia, AEE for the said period. He judged the performance of Sh. Virender Singh Punia, AEE below average with following general remarks:-

"He has not taken any initiative to improve his working despite asking him many time the work assigned was not cleared willingly despite calling his explanations. So, no action, no drive".

The adverse remarks of ACR were conveyed to Sh. Virender Singh Punia, AEE vide this office letter no. HSPCB/2016/EP-47/7330 dated 03.02.2016 (**Annexure-A**).

As per Agenda Item No. 154.6, the ACR of AEEs is initiated by the Regional Officers and the same is reviewed by the Member Secretary and accepted by Chairman of the Board. Both the authorities agreed with the ACR initiated by Sh. Jatinder Pal Singh, EE.

Sh. Virender Singh Punia, AEE made representation against the ACR initiated by Sh. Jatinder Pal Singh, EE vide his letter no. HSPCB/AEE/Spl-1 dated 30.03.2016 (**Annexure-B**).

The Government Instructions No. 3103-3S-71 dated 21.05.1971 provides as follows:-

"Before passing final order on representation against the adverse remarks the comments of reporting authority/authorities should invariably be obtained. Final orders on such a representation will be conveyed to the Govt. employee concerned, as far as possible, within three months of the date of submission of the representation. The orders so passed shall be final and a second representation against the adverse remarks will not be entertained."

In view of the above instructions of the Government the representation made by Sh. Virender Singh Punia, AEE was sent to Sh. Jatinder Pal Singh, EE for his comments vide this office letter no. HSPCB/Estt./2016/8010 dated 24.04.2016. He was again asked to submit his comments vide letter no. HSPCB/Estt./2016/10236 dated 19.12.2016. Now vide letter dated 14.03.2018, the then Reporting Officer has tendered his comments which is self explanatory. He had issued a letter on 27.05.2013 (**Annexure-C**) to Sh. Virender Singh Punia, AEE regarding improvement in overall working.

Sh. Virender Singh Punia, AEE in his representation has stated that adverse remarks recorded in his Annual Confidential Report for the year 2013-14 are not justifiable in view of his performance during the year as he has undertaken his duties sincerely and requested to expunge the adverse remarks recorded in his Annual Confidential Report for the year 2013-14.

Sub Rule 5 of Rule 17 of Water (Prevention and Control of Pollution) Rules, 1978 (**Annexure-D**) provides that appeal against adverse remarks given by the Member Secretary to an officer or employee shall lie to the Chairman and where such remarks have been recorded by the Chairman the appeal there shall lie to the Board. Further, agenda item No. 154.6 (**Annexure-E**) also says that the appeals against adverse remarks may be decided at the level of Board.

Hence, the representation made by Sh. Virender Singh Punia, AEE against the overall assessment and adverse remarks recorded in his Annual Confidential Report for the year 2013-14, is placed before the Board of Directors for decision.

6/2/35



HARYANA STATE POLLUTION CONTROL BOARD  
C-11, SECTOR 6, PANCHKULA.

Ph. No. 0172-2577870-873

No. HSPCB/2016/EP-47/

Dated: 03/12/16

To

Sh. Virender Singh Punia,  
Assistant Environmental Engineer,  
Regional Office, Yamuna Nagar.

**Subject: - Annual Confidential Report for the year 2013-14 (01.04.2013 to 07.02.2014).**

While overall assessment of your performance during the year 2013-14 (01.04.2013 to 07.02.2014) has been adjudged as Average and following adverse remarks also exist in Annual Confidential Report:-

(I) DEPARTMENTAL EFFICIENCY:-

- |    |  |  |
|----|--|--|
| a) | Has he managed the work well?  | NO. He always shirked the work assigned to him.  |
| b) | Are projects and reports received from him carefully prepared and technically sound?                       | No   |
| c) | Does he take adequate interest in training his subordination? Does he exercise adequate control over them? | No   |
| d) | Does he habitually delay matters which can be disposed of promptly?  | Yes. He is habitual in delaying the matters for which he has been asked before many times. |
| e) | Are his methods for carrying out work satisfactory and economical?   | No   |
| f) | Work load norms and actual achievements in financial terms?  | NA   |

(II) KNOWLEDGE OF ACCOUNTS:-

- |    |  |  |
|----|--|--|
| a) | Does he has adequate knowledge of account matters? | A bit, but such matters are dealt with casually. |
| b) | Is he well acquainted with rules and procedures?   | A bit  |

6/3/36

- (III) PROFESSIONAL KNOWLEDGE:-
- a) Is his technical knowledge sound? No, he need improvement & require training & counselling.
- b) Has he written some useful paper on some technical subject? Does he keep abreast of modern developments in Engineering? No
- IV) GENERAL QUALIFICATIONS:-
- a) Does he show adequate initiative and drive? No
- b) Does he inspect his works frequently? No
- V) INTEGRITY:-
- a) Has the officer maintained his reputation for integrity? No such matter came to notice
- c) Has he taken steps during the year under report to remedy defects, if any, to which his attention might have been drawn during the previous year? No. Despite all efforts he could not improve the conduct
- VII) PROMOTION:-
- Do you consider him fit for promotion? NO. Not at all
- VII) GENERAL REMARKS:-  
(Remarks not covered above)
- He has not taken any initiative to improve his working despite asking him many time the work assigned was not cleared willingly despite calling his explanations. So no action, no drive.
- VIII) OVERALL ASSESSMENT:-  
(Outstanding, Very Good, Good, Average or below Average)
- {Below Average}
- Remarks by the Reviewing Authority I agree with R.O.  
Remarks by the Accepting Authority I agree

In view of above, you are given an opportunity to represent against the remarks mentioned in the ACR within 45 days as per Government Instructions.

Superintendent (Estt.)  
for Member Secretary



S.2.14 to 31.3.14 (less than 7 months-RO, VNR.)

HARYANA STATE POLLUTION CONTROL BOARD  
C-11, SECTOR-6, PANCHKULA

Name of Officer with rank : Sh. Virender Singh Punia  
Actual Post held : Assistant Environmental Engineer  
Pay Scale :  
From : 01.04.2013 to 07.02.2014

## Name &amp; Designation of the:-

i) Reporting Officer : Sh. J.P. Singh, RO, PKL  
ii) Reviewing Officer :  
iii) Accepting Officer :

(The Reporting Officer should not record his remarks in the confidential report of an officer under him unless he has seen his work and conduct for at least three months)

(I) DEPARTMENTAL EFFICIENCY -

- a) Has he managed the work well? *NO. He always shirked the work assigned to him.*
- b) Are projects and reports received from him carefully prepared and technically sound? *NO*
- c) Does he take adequate interest in training his subordination? Does he exercise adequate control over them? *NO*
- d) Does he habitually delay matters which can be disposed of promptly? *Yes. He is habitual in delaying matters for which he has been asked before many times.*
- e) Are his methods for carrying out work satisfactory and economical? *NO*
- f) Work load norms and actual achievements in financial terms? *NA*

(II) KNOWLEDGE OF ACCOUNTS -

- a) Does he has adequate knowledge of account matters? *A bit, but such matters are dealt with casually*
- b) Is he well acquainted with rules and procedures? *A bit*

(III) PROFESSIONAL KNOWLEDGE -

- a) Is his technical knowledge sound? *NO, He need <sup>study</sup> improvement & require training & counselling.*
- b) Has he written some useful paper on some technical subject? Does he keep abreast of modern developments in Engineering? *NO*

(IV) GENERAL QUALIFICATIONS -

- a) Does he show adequate initiative and drive? *NO*
- b) Does he inspect his works frequently? *NO*

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Sh. Virender Singh Punia, AEE

- c) Attitude of the officer towards other castes and communities? *satisfactory*
- d) Performance in flood relief and rehabilitation works? *NA*
- V) INTEGRITY-
  - a) Has the officer maintained his reputation for integrity? *No such matter came to the notice*
  - b) The extent of corrupt practices unearthed by him during the period under report should be clearly brought out. Negative report should be recorded in case no such efforts has been made. *No such events took place.*
  - c) Has he taken steps during the year under report to remedy defects, if any, to which his attention might have been drawn during the previous year? *NO. Despite all efforts he could not improve the conduct*

VII) PROMOTION -  
 Do you consider him fit for promotion? *NO. Not at all.*

VII) GENERAL REMARKS - *He has not taken any initiative to improve his working despite asking him many times. (Remarks not covered above) the work assigned was not cleared willingly despite calling his explanations. So no action, no drive.*

VIII) OVERALL ASSESSMENT -  
 (Outstanding, Very Good, Good, Average or below Average) *{ Below Average }*

*Satinder*  
 Signature of the Reporting Officer  
 Date:-

Remarks by the Reviewing Authority

*I agree with R.O.*

Remarks by the Accepting Authority

*Godia*  
*Jayee*  
*Riz*

(Dr. Virender Singh), IAS  
 Principal Secy. to Govt. Hr.  
 Civil Aviation Deptt.  
 The Hon. Chairman, HSPCB

6/6/39

Dt: 30/03/2016

To: HSPCB/AEE/Spl-I

To

The Chairman,  
Haryana State Pollution Control Board,  
Panchkula.

*Kind Attn:- Superintendent (Estt.) H.O.*

**Subject: Annual Confidential Report for the year 2013-14 (01.04.2013 to 07.02.2014).**

Ref: HO letter no. HSPCB/2016/EP-47/7330 dated 03.02.2016.

While overall assessment of my performance during the year 2013-14 (01.04.2013 to 07.02.2014) has been adjudged as Below Average and my point wise reply is as under:-

d) <b>Departmental Efficiency:-</b>	<b>Remarks given by RO</b>	<b>Point wise reply</b>
a) Has he managed the work well?	No. He always shirked the work assigned to him.	I always managed work allotted to me properly & never shirked the official work assigned to me. I have worked with RO along with subordinate staff with sincerity and devotion. There is no record against me which shows that I shirked the work allotted to me.
b) Are projects and reports received from him carefully prepared and technically sound?	No	Every type of official report (Inspection report, CTE cases, IR/CTO cases, IR/Sample collection IR & other official reports) prepared by me was accepted by the competent authority without any objection, which shows that projects and reports submitted by me were carefully prepared and were technically sound.
c) Does he take adequate interest in training his subordination? Does he exercise adequate control over them?	No	No direct staff was allotted to me by the Competent Authority. Regional office staff was directly under control of RO.
d) Does he habitually delay matters which	Yes. He is habitual in delaying the matters for	I had never delayed any official matter & I had never

	can be disposed of promptly?	which he has been asked before many times.	asked before by any Regional Officer, not single time.
e)	Are his methods for carrying work satisfactory and economical?	No	The initiating officer did not point out at any time that my work was not economical.
(iii)	<b>Knowledge of Accounts</b>	<b>Remarks given by RO</b>	<b>Point wise reply</b>
a)	Does he has adequate knowledge of accounts matters?	A bit, but such matters are dealt with casually.	The nature of duties of AEE in the Board does not have any accounts work, however, whatever work Regional Officer asked I completed it satisfactorily
b)	Is he well acquainted with rules and procedures?	A bit	The observation of R.O. is wrong. I have adequate knowledge with rules and procedures.
(iii)	<b>Professional Knowledge</b>	<b>Remarks given by RO</b>	<b>Point wise reply</b>
a)	Is his technical knowledge sound?	No, he need improvement & requires training & counseling.	The R.O. has never tested my technical knowledge, the remarks are wrong. I performed the work efficiently. There is no instance, when R.O. has pointed out in this regard.
b)	Has he written some useful paper on some technical subject? Does he keep abreast of modern developments in Engineering?	No	The work of writing some useful paper on some technical subject never allotted to me by the Competent Authority. In fact no officer of HSPCB ever wrote some useful paper on some technical subject & keep abreast of modern developments in Engineering. Further, it is submitted that our job is not relates to the research work. We are working as an enforcement agency for protecting the Environment.
(IV)	<b>General Qualifications</b>	<b>Remarks given by RO</b>	<b>Point wise reply</b>
a)	Does he show adequate initiative	No	I always shown initiative and drive during the period under

6/8/41

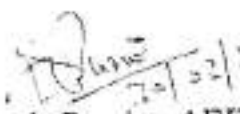
	and drive?		reports.
b)	Does he inspect his work frequently?	No	I inspected my work allotted to me frequently as per HSPCB Rules/policies. There are no laps during the period under report.
(V)	<b>Integrity:-</b>	<b>Remarks given by RO</b>	<b>Point wise reply</b>
a)	Has the officer maintained his reputation for integrity?	No such matter came to notice.	No needs to reply.
c)	Has he taken steps during the year under report to remedy defects, if any, to which his attention might have been drawn during the previous year?	No. Despite all efforts he could not improve the conduct	As per my knowledge, I always worked for HSPCB as per specified Rules & Regulations & there is not any defect mentioned by the then RO to which he drawn my attention during the period under report.
(VI)	<b>Promotion:-</b>	<b>Remarks given by RO</b>	<b>Point wise reply</b>
	Do you consider him fit for promotion?	No. Not at all	The assessment of R.O is wrong.
(VII)	<b>General Remarks</b>	<b>Remarks given by RO</b>	<b>Point wise reply</b>
	(Remarks not covered above)	He has not taken any initiative to improve his working despite asking him many time the work assigned was not cleared willingly despite calling his explanations. So no action, no drive.	I had always cleared all the work assigned to me willingly, sincerely, honestly & within time frame granted by the competent authority. There is no disciplinary action was recommended or initiated previously against me. RO called only one explanation & the same was baseless, biased & imaginary / false / pre-assumed for the period under report.
(VIII)	<b>Overall Assessment</b> (Outstanding, Very Good, Good, Average or below Average)	<b>Remarks given by RO</b> (Below average)	<b>Point wise reply</b> The assessment of R.O. is wrong. It is not based on facts. My all service carrier is clean as I have performed my duties with devotion and sincerity.

6/9/42

Remarks:- I am working in the Board since December, 2004 and I had done all assigned work to me as per Rules and Regulation specified by HSPCB, inspected my work allotted to me frequently as per HSPCB Rules/policies, always carried work satisfactory and economical, always shown initiative and drive, as to the sincerity and best of my knowledge, never dealt accounts matter with casual approach, managed work allotted to me properly & never shirked the official work assigned to me, worked with RO along with subordinate staff with sincerity and with devotion, every type of official report (Inspection report / CTE cases IR / CTO cases IR / Sample collection IR & other official reports) prepared by me were accepted by the competent authority without any objection, never delayed any official matter. There are no laps during the period under report. In fact no notice was ever issued to me from competent Authority. Further, it is submitted that I had cleared all the work assigned to me willingly, sincerely, honestly & within time frame granted by the competent authority. There is only one explanation was called by the then RO & the same was baseless, biased & imaginary/false/pre-assumed. So, remarks given by RO for period under report are not justified as no disciplinary action was initiated against me during the period in question.

In view of above you are humbly requested to upgrade the overall assessment as per my previous as well as recent ACR records.

It is therefore, respectfully prayed, the remarks of R.O. may kindly expunged and my ACR may be upgraded according to the ACRs of other periods as Sh. J.P. Singh, E.E. has bias attitude against me due to his personal reasons.

  
7.2/2024  
**Virender Singh Punia, AEE**  
**Yamuna Nagar Region**

Annexure-5  
6/10/43



## Haryana State Pollution Control Board

SCO-180, II ND FLOOR, SECTOR-5, PANCHKULA,

PHONE: 0172-2566286, 2587962

E-mail: [panchkularegion@rediffmail.com](mailto:panchkularegion@rediffmail.com)

HSPCB

No. HSPCB/PKL/..779

Dated: 27/05/2013

To

Sh. Virender Singh Punia, AEE-I

**Sub: Regarding improvement in overall working.**

You have been asked to improve the overall works but a minimum desired level has not been achieved so far. Some of the general lapses are as under:-

1. The consent register is a statutory responsibility but it is not being maintained meticulously. There are lapses on part of clerk and it has never been reported by you. You have been asked in the past vide letter no 3193-96 dated 01.10.2012 to monitor the same but it has been felt that you have not been checking the consent register and ignoring your responsibility.
2. The court cases are not being monitored by you. This aspect has been pointed out to you verbally many times. The letter have already been issued to you vide no. 3278-80 dated 12.10.2012. The court cases should be replied immediately and then continuous follow up should be done. Which you are not doing.
3. There is general delay in sending replies of the H.O. which are marked to you. These should be disposed of within stipulated time.
4. You have been asked to collect the legal samples of STP of Ambala but you did not collect in time and collected only when you have been pointed out by the undersigned.
5. You have not been giving response to public complaints and there are many complaints are pending as on 23.05.2013.
6. You have been asked to visit battery unit of M/s Bum Bum Bholey but the same has not been put up by you so far.
7. You have assigned the duty of upkeep of stack kit. One stack kit is not working properly. You are not making proper follow up with the authorized agency.
8. There is a general tendency on your part to delay the matters to eleventh hour so that R.O has to put all the energy in the matter leaving behind all other assignments. By this way you get relief from fatigue of work to be done by you. This hampers the smooth functioning of the office.

So, you are advised to improve your working, substantially please.

*[Signature]*  
27/5  
Regional Officer,  
Panchkula Region

Endst. No. HSPCB/PKL/ 780

Dated 27-05-2013

A copy of the above is forwarded to the Member Secretary, Haryana State Pollution Control Board, for information please.

*facts mentioned above are not correct & not acceptable. However, I will submit detailed reply in this regard shortly.*

*[Signature]*  
27/5  
Regional Officer,  
Panchkula Region

6/11/44

## HARYANA GOVERNMENT ENVIRONMENT DEPARTMENT

Notification  
The 22<sup>nd</sup> December, 1978

No. GSR-125/C.A.6/74/S.64/78.- In exercise of the powers conferred by section 64 of the Water (Prevention and Control of Pollution) Act, 1974, (Parliament Act No. 6 of 1974), the State Government, after consulting the Haryana State Board for the Prevention and Control of Water Pollution, hereby makes the following rules, namely :-

1. Short title and commencement. - These rules may be called the Haryana (Prevention and Control of Water Pollution) Rules, 1978.

They shall come into force at once.

2. Definitions. - In these rules, unless the context otherwise requires, -

- (a) "Act" means the Water (Prevention and Control of Pollution) Act, 1974 (Parliament Act No. 6 of 1974);
- (b) "Board" means the Haryana State Board for the Prevention and Control of Water Pollution constituted under section 5;
- (bb) "capital investment" means the original cost invested and includes investment on land, factory building, office building and machinery and factory whether ownership, on rent, mortgage, or lease basis;
- (c) "Chairman" means the Chairman of the Board;
- (d) "Executive Committee" means a committee, constituted under section 9;
- (e) "Government" means the Haryana Government in the Administrative Department;
- (f) "Member" means a Member of the Board including the Chairman and the Member-Secretary;
- (g) "Member-Secretary" means the Member Secretary of the Board;
- (h) "section" means a section of the Act;
- (i) "State Board Laboratory" means a Laboratory established or recognized as such under sub-section (2) of section 17;
- (j) "State Water Laboratory" means a laboratory established or specified as such under sub-section (1) of section 52;
- (k) "year" means the financial year commencing on the 1<sup>st</sup> day of April; and ending on the 31<sup>st</sup> March of the succeeding calendar year;
- (l) The words and expressions used herein but not defined in these rules shall have the same meaning as are assigned to them in the Act.

3. Terms and conditions of the service of the Member of the Board other than Member-Secretary and Government officials. Section 5(8).-(1) Non-official Members of the Board resident in Chandigarh shall be paid an allowance of Rupees thirty per day for each day of [attending] the actual meeting of the Board or actual meeting of any Committee constituted under sub-section (1) of section 9.

(2) Non-official members of the Board, not resident in Chandigarh shall be paid an allowance of rupees fifty per day (including daily allowance) for each day of [attending] the actual meetings of the Board or for each day of [attending] actual meeting of any committee constituted under sub-section (1) of section 9 and also travelling allowance at such rates as is admissible to a grade I officer of the Government.

(3) When the Legislative Assembly is not in session, a Member of the Legislative Assembly who is also a member of the Board shall be entitled to such allowance as are admissible to him for attending an Assembly Session on production of a certificate by the Member that he has not drawn any such allowance for the same journey and halts from any other Government source.

4. Condition of service of the Chairman. Section 5(9).-(i) The Government may appoint any serving Engineer-in-chief or Chief Engineer of the Public Works Department (Public Health Branch) or a retired officer of equivalent status or any other person possessing the qualification prescribed in [section] 4(2) (a) of the Act.

(ii) Pay and Allowances of the Chairman.-(a) The Chairman who is serving officer will be entitled to draw pay in his own pay-scale plus usual deputation allowance and other allowances admissible under the Haryana Government rules.



(19) The Chairman who is a retired Government Officer will draw pay which he was drawing immediately before his retirement minus pension and pension equal to gratuity plus other allowances admissible to a class I officer of corresponding (pre-retirement) status in the Haryana Government.

(20) Not with standing anything contained in sub-rule (ii) (a) & (b) when a person other than serving officer or retired Government Officer is appointed as Chairman, he will draw a fixed monthly salary as fixed by the Government at the time of his appointment.

(21) Other conditions of service of Chairman - The other terms and conditions of service of Chairman may be such as are applicable to a Class I officer of corresponding status of Haryana Government or as may be specified in the order of his appointment.

(22) If the Chairman is an officer on deputation from the State Government and before his appointment to the Board was in occupation of a Government residence allotted to him either on payment of a rent equal to 10% of his salary or on standard rent and on his appointment to the Board a higher rent by way of market rent or any other rent payable on the house already in his occupation then he would be required to pay the rent at the rate which would have been applicable to him had he continued to serve the State Government and the difference between these amounts shall be paid by the Board.

14 A. Tenure and age limit section 5 (9). & The Chairman, Haryana State Pollution Control Board shall hold office for a term of three years from the date on which he assumes charge or until he attains the age of 70 years, whichever is earlier. He shall be eligible for re-nomination for a second term subject to the age limit of 70 years.]

14 B. Powers and duties of the Chairman Section 64 (2) (g) - (4) The Chairman shall have overall control over the day-to-day activities [and functions] of the Board.

(2) (i) The Chairman may undertake tours within Haryana State and any Union Territory/State within India for carrying out the functions of the Board and for consultation with the Central Board.

Provided that he shall keep the Government informed of his tours and as far as possible send an advance copy of his tour so that it reaches [Secretary to Government Haryana, Environment Department.] at least two days before the commencement of his tour. Prior permission of the Government shall also be necessary for visiting any place outside Haryana, Union Territory, Chandigarh and Delhi.

Provided further that the Chairman may undertake tours within India to attend any meetings convened either by Government of India or by Chairman, Central Board for the Prevention and control of Water Pollution, after giving intimation to the State Government. No prior approval from the Government will be necessary in such cases.

(ii) The Chairman may, with the prior approval of the Government visit any country outside India.

(3) Subject to rules, if any, made under sub-section (3) of section 12, the Chairman shall have full powers in the matters of appointment, promotion, confirmation, transfer and termination of services of the officers and employees of the Board, except in the case of the officers and employees the maximum stage of whose pay-scale exceeds [Rs.2,600/-]. For officers whose maximum stage of pay-scale exceeds [Rs.2,600/-] all such powers shall vest in the Board.

(4) (i) In the matter of acceptance of the tenders for works, the Chairman shall have the same powers as are exercised with the Engineer-in-Chief, P.W.D./Public Health Branch/Haryana, from time to time subject to the sanction of the Board.

(ii) For making purchases of all kinds of goods or obtaining supply of any materials or articles, the powers of the Chairman will be as follows: -

(a) up to Rs. 500 for each item at a time, without calling tenders subject to the condition that the total amount of such purchases does not exceed Rs. 5,000 per item in a year;

(b) upto Rs. 20,000 at a time after calling tenders,

(c) above Rs. 20,000 at a time after calling tenders subject to the approval of the Board.

(5) Subject to over all sanctioned budget provision, the Chairman shall have the same powers to administratively approve and sanction all estimates as are delegated by the Government to the Engineer-in-Chief, P.W.D. (Public Health Branch) from time to time. The Board shall have full powers to administratively approve and sanction all estimates subject to budget provision.

14 C. Meeting of the Board section 8 - (1) Meeting of the Board shall ordinarily be held at Chandigarh on such dates as may be fixed by the Chairman.

(2) The Chairman shall, upon the written request of not less than 5 members of the Board or upon a resolution of the State Government if he so chooses himself, call a special meeting.

1. Inserted vide Notification No. S.O. 12/C.A.6/1974/S.64/2012, the 9th February 2012

2. Inserted vide Notification No. G.S.R. 44/C.A.6.74/S.64/86, the 30<sup>th</sup> May 1986

3. Substituted vide Notification No. G.S.R. 1/C.A.6.74/S.64/88, the 1<sup>st</sup> January, 1988

4. Substituted vide Notification No. G.S.R. 30/C.A.6/74/S.64/88, the 25<sup>th</sup> March, 1988

(3) "[Ten clear days]" notice of an ordinary meeting and two clear days' notice of a special meeting specifying the time and place at which this meeting is to be held and the business to be transacted thereat, shall be given to the members by the Member-Secretary. A copy of the notice shall also be pasted on the Notice Board of the office of the Board. Such notice shall, in the case of special meeting, include a motion or proposition, if any, mentioned in the written request made for such meeting or in the Government direction or in the proposal made by the Chairman. [The Member - Secretary may telephonically give notice to the Members of the special meeting].

4. The notice may be given to the Members personally or by sending it by registered post [acknowledgement due] to his last known place of residence or business or in such other manner as the Chairman in special circumstances of each case thinks fit.

(5) No Member shall be entitled to bring forward for consideration at the meeting any matter of which he has not given "[fourteen days]" clear notice to the Member-Secretary, unless the Chairman in his discretion, permits him to do so.

[\*\*\*]

7. Presiding Officer Section 8 - Every meeting shall be presided over by the chairman and in his absence, by any other member elected by the member present at the meeting for that purpose.

8. All questions to be decided by majority Section 8- (i) All questions at a meeting shall be decided by a majority of votes of members present and voting shall be by raising of hands in favour of the proposal.

(ii) In case of an equality of votes, the Presiding Officer shall have and exercise a second or casting vote.

9. Quorum section 8- (i) Five Members (including the Chairman and Member-Secretary) shall form the quorum for any meeting.

(ii) [If a meeting of the Board could not held for want of quorum then the meeting shall automatically stand adjourned to the same day in the next week, at the same time and same place and if that day is a public holiday, to the next succeeding day which is not a public holiday.]

(iii) No quorum shall be necessary for the adjourned meeting.

(iv) No matter which had not been on the agenda of the original meeting shall be discussed at such adjourned meeting.

(v) No fresh notice shall be required for the adjourned meeting.

10. Minutes Section 8-(i) Record shall be kept of the names [and signatures] of members who attend the meeting of the Board and of the proceedings at the meeting in a minute book to be maintained by the Member-Secretary.

(ii) The minutes of the previous meeting shall be read at the beginning of every succeeding meeting, and shall be confirmed and signed by the Presiding Officer at such meeting.

(iii) The proceedings shall be open to inspection by any member in the office of the Board during office hours.

(iv) The proceedings of each meeting of the Board shall be sent to the Members for their comments, if any.

11. Business to be transacted at the Meeting Section 8 - Except with the permission of the presiding Officer, no business which is not entered in the agenda or of which due notice has not been given by a member, shall be transacted at any meeting.

12. Order of business- Except with the permission of the presiding Officer, no business shall be transacted at any meeting otherwise than in the order on which it is entered in the order of the business [of the day].

13. Procedure for transaction of Business of the Committee Section 9-(1) [The date, time] and the place of the meeting of the Committee constituted by the Board under sub-section (1) of section 9 shall be as specified by the Chairman [and in the absence of the Chairman, the Member-Secretary].

14. The quorum for the meeting of a committee constituted under sub-section (1) of section 9 shall be one-half of the total number of members of the committee.

(2) Subject to sub-rule (1) and sub-rule (2), the meetings of any of the committees constituted under sub-section (1) of section 9 shall as far as possible be governed by the rules applicable to the meetings of the Board.

15. Fees and allowances to be paid to such members of a committee of the Board as are not members of the Board. Sub-section (3) of section 9- If a member of the committee of the Board is a non-official, he shall be paid traveling and daily allowance at the rates prescribed in rule 3 of these rules. The official members and members of corporations and local bodies shall draw T.A. at the rates admissible under the relevant rules of the Government Corporation or local body concerned.

16. Manner and purpose of association of persons with the Board section 10-(1) The Board may invite any person whose assistance or advice is considered useful in the performance of any of its functions, to participate in its deliberations of any of its meetings.

1. Substituted vide Notification No. G.S.R. 44/C.A.6/74/S.64/86, the 30<sup>th</sup> May 1986

2. Inserted vide Notification No. G.S.R. 44/C.A.6/74/S.64/86, the 30<sup>th</sup> May 1986

3. Omitted vide Notification No. G.S.R. 44/C.A.6/74/S.64/86, the 30<sup>th</sup> May 1986

(2) If the person associated with the Board under sub rule (1) happens to be a non-official and a resident of Chandigarh; he shall be entitled to get an allowance at the rate of rupees thirty only per day for each day of actual meeting of the Board, in which he is so associated.

(3) If such a person is non-official and is not a resident of Chandigarh; he shall be entitled to get an allowance of Rs. 45 (including daily allowance) for each day of the actual meeting of the Board in which he is so associated and also to traveling allowance at such rates as is admissible to a Grade I Officer of the State Government.

(4) If such person is a serving officer or an employee in a Government undertaking, etc., he shall be entitled to traveling and daily allowance at the rates admissible under the relevant rules applicable to him.

16. Conditions of service of the Member-Secretary Section 12(1)-(i) The Government may appoint any serving Chief Engineer or superintending Engineer of the Public Works Department (Public Health Branch) or a retired officer of equivalent status or any person possessing the qualifications prescribed in section 4(2) (f) of the Act, as Member-Secretary of the Board.

Pay and Allowances of the Member-Secretary - (ii) (a) The Member-Secretary who is a serving officer will be entitled to draw pay in his own pay-scale plus usual deputation allowance and other allowances admissible under the Haryana Government rules.

(b) The Member-Secretary who is a retired Government Officer will draw the pay, which he was drawing immediately before his retirement minus pension and pension equal to gratuity plus other allowances admissible to a class I officer of corresponding status in the Haryana Government.

(c) Notwithstanding anything contained in sub-rules (a) (a) and (b) when a person other than a serving officer or a retired Government officer is appointed as Member-Secretary, he will draw a fixed monthly salary as fixed by the Government at the time of his appointment.

Other conditions of service of Member-Secretary-(iii) The other terms and conditions of service of Member-Secretary shall be such as are applicable to a class I officer of corresponding status of Haryana Government or as may be specified in the order of his appointment.

(iv) The provision in rule 4(iv) shall be applicable to the Member-Secretary also if he is a State Government Officer on deputation.

17. Powers & duties of the Member-Secretary Section 12(2)- The Member-Secretary shall be subordinate to the chairman and shall subject to the control of the Chairman, have the following functions, powers and obligations, namely :-

(1) The Member-Secretary shall be incharge of all the confidential papers of the Board and shall be responsible for preserving them.

(2) The Member-Secretary shall produce the aforesaid papers only when so directed by the Chairman or by the Board.

(3) The Member-Secretary shall make all arrangements for holdings meetings of the Board and meetings of the committees constituted by the Board.

(4) All orders or instructions to be issued by the Board shall be under the signature of the Member-Secretary or of any other officer authorized in this behalf by the Chairman.

(5) The Member-Secretary shall write the confidential reports of all officers or employees of the Board (except the personal staff of the Chairman) the maximum of whose pay, pay-scale exceeds Rs.1,100 and shall submit the same to the Chairman for further recording of remarks by him. The reports of all other officers or employees (except the personal staff of the Chairman) shall be initiated by such officers as are authorized for the purpose by the Chairman and submitted to the Member-Secretary for record of the Chairman shall be written by him. [Appeal against adverse remarks given by the Member Secretary to an officer or employee shall lie to the Chairman and where such remarks have been recorded by the Chairman the appeal there against shall lie to the Board].

(6) The Member-Secretary shall authorize sanction or pass all payments against allotments made or estimates sanctioned.

(7) The Member-Secretary shall allow the annual increments of all officers or employees the maximum of whose pay-scales exceeds Rs 1,100. The annual increments of other employees of the Board shall be allowed by an officer and officers authorized in this behalf by the Member-Secretary.

Provided that the increment of an officer or an employee shall be with held only with the approval of the Chairman.

1. Substituted vide Notification No. G.S.R. 44/C.A.6/74/S.64/86, the 30<sup>th</sup> May 1986

2. Inserted vide Notification No. G.S.R. 44/C.A.6/74/S.64/86, the 30<sup>th</sup> May 1986

Annexure - E

6/15/48

6/1/19

Agenda Item No. 154. G

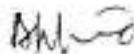
Proposal for adopting the procedure  
Regarding initiating / reviewing / accepting of  
ACRs for Board's employees.

Haryana State Pollution Control Board has so far not adopted any procedure in respect of writing of Annual Confidential Reports for Board's employees.

As per State Government Instructions regarding writing of ACRs, the work and conduct of an employee, working under a Head of Department, whether at Headquarter office or in the field, should be reported by at least two officers. However this condition does not apply to Clerks, Stenographers, Drivers etc. who exclusively work under one Officer.

Keeping in view the above referred Government Instructions and organizational structure of the Board, the proposal, indicating therein the authorities who will be initiating / reviewing/ accepting authorities of Annual Confidential Reports, has been prepared and is available at Annexure 'A'. Appeals against the adverse remarks may be decided at the level of Board.

Submitted for consideration and approval of the Board.



6/16/49

6/2/20

ANNEXURE 'A'

Sr. No.	Name of Post	Initiating/Reporting Officer	Reviewing Authority	Accepting Authority
1.	All Class-I Officers posted in the Head Office, all Regional Officers in the Field, all Branch officers in Head Office.	M.S.	Chairman	Chairman
2.	All field staff working in Regional Offices i.e. Assistant Environmental Engineer, Scientist 'B', Junior Environmental Engineer, Assistant, Clerk, Peon, Field Attendant, MCC etc.	Concerned Regional Officer	M.S.	Chairman
3.	Senior Scientific Assistant/Junior Scientific Assistant and other staff posted in laboratories	Laboratory Incharge	M.S.	Chairman
4.	Personal Staff of Chairman	Chairman	Chairman	Chairman
5.	Personal Staff of M.S.	M.S.	M.S.	Chairman
6.	Assistants, Accountants, Computer Operators, Stenographers, Stenotypists, Accounts Clerks, Clerks, Caretaker, Peon, MCC etc. at Headquarter.	Respective Section Incharge / Branch officer (as the case may be)	M.S.	Chairman
7.	All Drivers in General Pool at Head Office	Superintendent / Deputy Superintendent / Branch Officer	M.S.	Chairman
8.	Section Incharges i.e. Section Officer, Deputy Superintendent, Registrar	Respective Branch officer	M.S.	Chairman
9.	Assistant District Attorney	District Attorney	M.S.	Chairman
10.	Assistant Environmental Engineer / Scientist 'B' working in Head Office	Respective Controlling Officer (If any)	M.S.	Chairman

been declared as critically polluted as per Comprehensive Environment Pollution Index. Action Plans for abatement of pollution of Faridabad and Panipat Towns, to bring their CEPI Score within acceptable limits is under preparation in consultation with CPCB and State Government.

Agenda Item No. 154.5

Preparation of State Eligibility Test in Computer Appreciation and Applications.

Approved.

Agenda Item No. 154.6

Proposal for adopting the procedure regarding initiating / reviewing / accepting of ACRs for Board's employees.

Approved.

Agenda Item No. 153.7

Strengthening of HSPCB – Creation of District-wise Regional Office and creation of additional posts in HSPCB.

After detailed discussion, the proposal for strengthening of HSPCB and creation of additional posts mentioned in the agenda note, was approved with the following modifications:

- (i) It was felt that instead of creating Zonal Offices, as a second level of supervision in the field, Head Quarter Office be adequately strengthened and the proposal modified with a view to increase the capacity of Head Quarter Office for effective monitoring of the field offices.
- (ii) Board did not concur for creation of additional posts of Junior Environmental Engineers. It was felt that the field inspections/supervision be undertaken at the level of Officers only and their posts be kept commensurate with the work load of the respective jurisdiction. The existing posts of JEEs were recommended to be put in the diminishing cadre.
- (iii) The requirement of additional posts in respect of categories of Data Entry Operators, Field Attendants, Peons, Mali-cum-Chowkidars was not agreed to and it was recommended to get the work carried out by arranging manpower under outsourcing policy of the State Government, as per requirement of the workload from time to time.

Agenda Item No. 179.7

Review of Annual Confidential Report for the year 2013-14 (01.04.2013 to 31.03.2014)–Smt. Poonam Langayan Sandilya, Assistant Environmental Engineer.

Smt. Poonam Langayan Sandilya, Assistant Environmental Engineer (AEE) was posted in Regional Office, Panchkula during the period 01.04.2013 to 31.03.2014 under the supervision of Sh. Jatinder Pal Singh, Environmental Engineer, the then Regional Officer, Panchkula. He initiated the ACR of Smt. Poonam Langayan Sandilya, AEE for the said period. He judged the performance of Smt. Poonam Langayan Sandilya, AEE average with following general remarks:-

"She generally remained leave and took least initiative in processing the case need time bound disposal."

The adverse remark of ACR was conveyed to Smt. Poonam Langayan Sandilya, AEE vide this office letter no. HSPCB/2016/EP-213/7331 dated 03.02.2016 (**Annexure-A**).

As per Agenda Item No. 154.6, the ACRs of AEEs are initiated by the Regional Officers reviewed by the Member Secretary and accepted by the Worthy Chairman of the Board. Both the authorities agreed with the ACR initiated by Sh. Jatinder Pal Singh, EE.

Smt. Poonam Langayan Sandilya, AEE made representation against the ACR initiated by Sh. Jatinder Pal Singh, EE vide her letter no. PL-1/March16 dated 15.03.2016 (**Annexure-B**).

The Government Instructions No. 3103-3S-71 dated 21.05.1971 provides as follows:-

"Before passing final order on representation against the adverse remarks the comments of reporting authority/authorities should invariably be obtained. Final orders on such a representation will be conveyed to the Govt. employee concerned, as far as possible, within three months of the date of submission of the representation. The orders so passed shall be final and a second representation against the adverse remarks will not be entertained."

In view of the above instructions of the Government the representation made by Smt. Poonam Langayan Sandilya, AEE was sent to Sh. Jatinder Pal Singh, EE for his comments vide this office letter no. HSPCB/Estt./2016/8009 dated 25.04.2016. He was again asked to submit his comments vide letter no. HSPCB/Estt./2016/10287 dated 27.12.2016 but still Sh. Jatinder Pal Singh, EE did not submit his comments on the representation made by Smt. Poonam Langayan Sandilya, AEE.

Smt. Poonam Langayan Sandilya, AEE in her representation has stated that adverse remarks recorded in her Annual Confidential Report for the year 2013-14 are not justifiable in view of her performance during the year as she has undertaken her duties sincerely and requested to expunge the adverse remarks recorded in her Annual Confidential Report for the year 2013-14.

Sub Rule 5 of Rule 17 of Water (Prevention and Control of Pollution) Rules, 1978 (**Annexure-C**) provides that appeal against adverse remarks given by the Member Secretary to and officer or employee shall lie to the Chairman and where such remarks have been recorded by the Chairman the appeal there shall lie to the Board. Further, agenda item No. 154.6 (**Annexure-D**) also says that the appeals against adverse remarks may be decided at the level of Board.

Hence, the representation made by Smt. Poonam Langayan Sandilya, AEE against the overall assessment and adverse remarks recorded in her Annual Confidential Report for the year 2013-14 is placed before the Board of Directors for decision.

7/2/52



HARYANA STATE POLLUTION CONTROL BOARD  
C-11, SECTOR 6, PANCHKULA.  
Ph. No. 0172-2577870-873

No. HSPCB/2016/EP-213/ 7331

Dated: 03/2/2016

To

Smt. Poonam Langayan Sandilya,  
Assistant Environmental Engineer,  
Regional Office, Panchkula.

Subject: - Annual Confidential Report for the year 2013-14 (01.04.2013 to 31.03.2014).

While overall assessment of your performance during the year 2013-14 (01.04.2013 to 31.03.2014) has been adjudged as Average and following adverse remarks also exist in Annual Confidential Report:-

- (I) DEPARTMENTAL EFFICIENCY:-
- a) Has she managed the work well? NO, she always shirked the work assigned to her.
- b) Are projects and reports received from him carefully prepared and technically sound? NO
- c) Does she take adequate interest in training his subordination? Does she exercise adequate control over them? NO
- d) Does she habitually delay matters which can be disposed of promptly? She did not clear cases despite repeated directions.
- e) Are her methods for carrying out work satisfactory and economical? NO
- (II) KNOWLEDGE OF ACCOUNTS:-
- a) Does she has adequate knowledge of account matters? Not much required

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7/3/53

(III) PROFESSIONAL KNOWLEDGE -

- a) Is his technical knowledge sound? NO. She need lot of improvement and require training & counselling.

(IV) GENERAL QUALIFICATIONS:-

- a) Does she show adequate initiative and drive? NO
- b) Does she inspect his works frequently? NO

(V) INTEGRITY:-

- a) Has the officer maintained her reputation for integrity? No such matter came to notice
- c) Has she taken steps during the year under report to remedy defects, if any, to which her attention might have been drawn during the previous year? NO

(VII) GENERAL REMARKS:-

(Remarks not covered above) on

She generally remained leave and took least initiative in processing the cases need time bound disposal.

(VIII) OVERALL ASSESSMENT:-

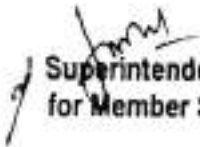
(Outstanding, Very Good, Good, Average or below Average).

(Average)

Remarks by the Reviewing Authority  
Remarks by the Accepting Authority

I agree with R.O.  
I agree

In view of above, you are given an opportunity to represent against the remarks mentioned in the ACR within 45 days as per Government Instructions.

  
Superintendent (Estt.)  
for Member Secretary

HARYANA STATE POLLUTION CONTROL BOARD  
CITY SECTOR-3 FARIDKOLA

Name of Officer with rank: Smt. Poonam Langayan Sandilya  
Actual Post held: Assistant Environmental Engineer  
Pay Scale:  
From: 01.04.2013 to 31.03.2014

## Name &amp; Designation of the -

- (i) Reporting Officer: Smt. P. Singh RO. PKL  
(ii) Reviewing Officer:  
(iii) Accepting Officer:

(The Reporting Officer should not record her remarks in the confidential report of an officer under him unless she has seen her work and conduct for at least three months)

(ii) DEPARTMENTAL EFFICIENCY -

- a) Has she managed the work well? *NO, she always checked the work assigned to her.*  
b) Are projects and reports received from her carefully prepared and technically sound? *NO*  
c) Does she take adequate interest in training his subordination? Does she exercise adequate control over them? *NO*  
d) Does she habitually delay matters which can be disposed of promptly? *She did not clear cases despite repeated directions.*  
e) Are her methods for carrying out work satisfactory and economical? *NO*  
f) Work load norms and actual achievements in financial terms? *NA*

(iii) KNOWLEDGE OF ACCOUNTS -

- a) Does she has adequate knowledge of account matters? *Not much required*  
b) Is she well acquainted with rules and procedures? *A bit*

(iv) PROFESSIONAL KNOWLEDGE -

- a) Is her technical knowledge sound? *NO She need lot of improvement and require training & counselling.*  
b) Has she written some useful paper on some technical subject? Does she keep abreast of modern developments in Engineering? *NO*

(v) GENERAL QUALIFICATIONS -

- a) Does she show adequate initiative and drive? *NO*  
b) Does she inspect the works frequently? *NO*

7/5/55

Smt. Poonam Langayan, AEE

c) Attitude of the officer towards other castes and communities? *Satisfactory*

d) Performance in flood relief and rehabilitation works? *NT*

v) INTEGRITY -

a) Has the officer maintained her reputation for integrity? *No such matter came to notice*

b) The extent of corrupt practices unearthed by her during the period under report should be clearly brought out. Negative report should be recorded in case no such efforts has been made. *No such event took place.*

d) Has she taken steps during the year under report to remedy defects, if any, to which her attention might have been drawn during the previous year? *NO*

vii) PROMOTION -

Do you consider her fit for promotion? *NO. Not at all.*

viii) GENERAL REMARKS - *She generally remained on leave and took least initiative in processing the cases need time bound disposal.*  
(Remarks not covered above)

ix) OVERALL ASSESSMENT -  
(Outstanding, Very Good, Good, Average or below Average)

*(Average)*

*Signature*  
Signature of the Reporting Officer  
Date -

Remarks by the Reviewing Authority

Remarks by the Accepting Authority

*Agree with R.O. Langayan*

ATMS-2956  
Date: 21/3/16

Annexure-B

7/6/56

Dated: 15/03/2016

PL-I/March16

CHAIRMAN  
21-3-16

To

The Principal Secretary to Govt. of Haryana cum Chairman,  
Environment Department, Haryana Pollution Control Board,  
C-11, Sector-6, Panchkula.

ms

S. H  
21/3

Suppl. (E)

mm  
22/3  
EA1

Sub: Representation against the remarks given in ACR of Smt. Poonam Langayan Sandilya, AEE for the year 2013-2014.

Respected Sir,

With reference to your office letter no. HSPCB/2016/EP-213/7331 dated: 03-02-2016, received on 09/2/16 through RO though it is my personal letter but it was being forwarded to me by RO through clerk, I beg to submit the following:

1. I have always managed the work assigned to me with due care and honesty. No signal on neglect on my part was ever reported against me. RO has never given me any notice in this regard. I have to say that I have never shirked work assigned to me so the allegation is without facts and reasoning.
2. I have always carefully prepared the area projects and reports such as inspection reports, recommendation reports etc. All such reports and projects were always technically sound. The RO has never given me anywhere in writing or orally.
3. No staff has worked under my direct control. Therefore there is no logic in the conclusion that I have never trained my subordinates and did not exercise control over them. There is no single instance brought to my notice by the RO during the period of under report. Rather the whole staff is under the control of the RO.
4. It is wrong to say that I delayed the matters which could be disposed off promptly. I have always disposed off the cases promptly as per rules but not as per the whims and fancies/oral wishes of the RO. No notice was ever given to me in this regard.
5. I have always carried out the works assigned to me satisfactorily and with economy. Not even a single case was ever reported to be uneconomical or the unsatisfying by my RO during the period under reports.
6. My technical knowledge is sound. My RO and I are the batch mates as AEE and pursued Chemical Engineering from the same university, i.e. Department of Chemical Engineering and Technology, Punjab University, Chandigarh. My RO has never instructed me to take counseling or improve technical knowledge during the period under reports. Even no notice was ever received by me from the HO in this regard.

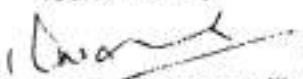
7/7/57

7. I have always shown initiative and drive during the period under reports. No explanation etc was ever called from me during the period under reports.
8. I always inspected the works as directed by my officer. No single example is there when I did not inspect the work.
9. It is quite strange to know that I have never taken steps to remedy my defects to which my attention was drawn nothing has been mentioned in this column -V- c as to which defects were bring to my notice and when. When no defects were ever brought to my notice then there is no question of remedying them. I have no defect in working as AEE. All those remarks are of personal enmity which the RO has perpetuated because of the domestic disturbances which I can explain to your good self during the personal hearing.
10. I have taken leave duly sanctioned as per Govt. of Haryana Rules and regulations/CSR, because of my child being alone in my house. My husband is Deputy Commandant in Indo Tibetan Border Police Force, Ministry of Home Affairs (Govt. of India) and posted at Leh-Ladakh at J&K. There is none to look after my small child aging 2.5 years at home. I have always got the leave sanctioned from the competent authority and has never been at truant. I have always processed cases in time bound manner and have never delayed and have taken full initiative in my official work. The reporting officers have not given any instance and have made false remarks because of the best reasons known to him.

I would also like to bring to your kind notice that RO has been teasing me because of my father who was an IAS officer with Haryana Government. He used to utter objectionable words against my father. He used to say that wait your father is retired now and I will see you now. His wife once visited Regional Office and we offered tea to her as RO was away and since then he has been feeling jealous of me and asked that "why you entertained her don't you know that we had some family disputes". During my tenure of service no officer has given such remarks as Sh. JP Singh, RO Panchkula Region has given. It is, therefore, humbly prayed that the remarks given to me in my ACR under reference may kindly be expunged and I may be given personal hearing so that I may explain other facts also which being a lady I cannot write in this representation.

Thanking you

Yours sincerely,

  
Poonam Langayan Sandilya  
AEE, Yamuna Nagar Region

## HARYANA GOVERNMENT ENVIRONMENT DEPARTMENT

Notification  
The 22<sup>nd</sup> December, 1978

No. GSR-125 C.A.6/74/S.64/78. In exercise of the powers conferred by section 64 of the Water (Prevention and Control of Pollution) Act, 1974. (Parliament Act No. 6 of 1974), the State Government, after consulting the Haryana State Board for the Prevention and Control of Water Pollution, hereby makes the following rules, namely :-

1. Short title and commencement. - These rules may be called the Haryana (Prevention and Control of Water Pollution) Rules, 1978.

They shall come into force at once.

2. Definitions. - In these rules, unless the context otherwise requires, -

- (a) "Act" means the Water (Prevention and Control of Pollution) Act, 1974 (Parliament Act No. 6 of 1974);
- (b) "Board" means the Haryana State Board for the Prevention and Control of Water Pollution constituted under section 4;
  - (i) "capital investment" means the original cost invested and includes investment on land, factory building, office building and machinery and factory whether ownership, on rent, mortgage, or lease basis;
- (c) "Chairman" means the Chairman of the Board;
- (d) "Executive Committee" means a committee, constituted under section 9;
- (e) "Government" means the Haryana Government in the Administrative Department;
- (f) "Member" means a Member of the Board including the Chairman and the Member-Secretary;
- (g) "Member-Secretary" means the Member Secretary of the Board;
- (h) "section" means a section of the Act;
- (i) "State Board Laboratory" means a Laboratory established or recognized as such under sub-section (2) of section 17;
- (j) "State Water Laboratory" means a laboratory established or specified as such under sub-section (1) of section 52;
- (k) "year" means the financial year commencing on the 1<sup>st</sup> day of April, and ending on the 31<sup>st</sup> March of the succeeding calendar year;
- (l) The words and expressions used herein but not defined in these rules shall have the same meaning as are assigned to them in the Act.

3. Terms and conditions of the service of the Member of the Board other than Member-Secretary and Government officials. Section 5(8). - (1) Non-official Members of the Board resident in Chandigarh shall be paid an allowance of Rupees thirty per day for each day of [attending] the actual meeting of the Board or actual meeting of any Committee constituted under sub-section (1) of section 9.

(2) Non-official members of the Board, not resident in Chandigarh shall be paid an allowance of rupees fifty per day (including daily allowances) for each day of [attending] the actual meetings of the Board or for each day of [attending] actual meeting of any committee constituted under sub-section (1) of section 9 and also travelling allowance at such rates as is admissible to a grade officer of the Government.

(3) When the Legislative Assembly is not in session, a Member of the Legislative Assembly who is also a member of the Board shall be entitled to such allowance as are admissible to him for attending an Assembly Session on production of a certificate by the Member that he has not drawn any such allowance for the same journey and halts from any other Government source.

4. Condition of service of the Chairman. Section 5(9). - (i) The Government may appoint any serving Engineer-in-chief or Chief Engineer of the Public Works Department (Public Health Branch) or a retired officer of equivalent status or any other person possessing the qualification prescribed in [section] 4(2) (a) of the Act.

(ii) Pay and Allowances of the Chairman. - (a) The Chairman who is serving officer will be entitled to draw pay in his own pay-scale plus usual deputation allowance and other allowances admissible under the Haryana Government rules.

1. Inserted vide Notification No. G.S.R. 30/C.A.6/74/S.64/68, the 28<sup>th</sup> March 1988

2. Inserted vide Notification No. G.S.R. 44/C.A.6/74/S.64/86, the 30<sup>th</sup> May 1986

(b) The Chairman who is a retired Government Officer will draw pay which he was drawing immediately before his retirement minus pension and pension equal to gratuity plus other allowances admissible to a class I officer of corresponding (pre-retirement) status in the Haryana Government.

(c) Not with standing anything contained in sub-rule (ii) (a) & (b) when a person other than serving officer or retired Government Officer is appointed as Chairman, he will draw a fixed monthly salary as fixed by the Government at the time of his appointment.

(d) Other conditions of service of Chairman - The other terms and conditions of service of Chairman shall be such as are applicable to a Class I officer of corresponding status of Haryana Government or as may be specified in the order of his appointment.

(e) If the Chairman is an officer on deputation from the State Government and before his appointment to the Board was in occupation of a Government residence allotted to him either on payment of a rent equal to 10% of the salary or on standard rent and on his appointment to the Board a higher rent by way of market rent or any other rent becomes payable on the house already in his occupation then he would be required to pay the rent at the rate which would have been applicable to him had he continued to serve the State Government and the difference between these two rents shall be paid by the Board.

(4 A. Term and age Limit section 5 (9) & The Chairman, Haryana State Pollution Control Board shall hold office for a term of three years from the date on which he assumes charge or until he attains the age of 70 years, whichever is earlier. He shall be eligible for re-nomination for a second term subject to the age limit of 70 years.)

7. Powers and duties of the Chairman Section 64 (2) (g) - (1) The Chairman shall have overall control over the day-to-day activities (and functions) of the Board.

(2) (i) The Chairman may undertake tours within Haryana State and any Union Territory/State within India for carrying out the functions of the Board and for consultation with the Central Board:

Provided that he shall keep the Government informed of his tours and as far as possible send an advance copy of his tour so that it reaches [Secretary to Government Haryana, Environment Department.] at least two days before the commencement of his tour. Prior permission of the Government shall also be necessary for visiting any place outside Haryana, Union Territory, Chandigarh and Delhi.

Provided further that the Chairman may undertake tours within India to attend any meetings convened either by Government of India or by Chairman, Central Board for the Prevention and control of Water Pollution, after giving intimation to the State Government. No prior approval from the Government will be necessary in such cases.

(ii) The Chairman may, with the prior approval of the Government visit any country outside India.

(3) Subject to rules, if any, made under sub-section (3) of section 12, the Chairman shall have full powers in the matters of appointment, promotion, confirmation, transfer and termination of services of the officers and employees of the Board, except in the case of the officers and employees the maximum stage of whose pay-scale exceeds [Rs.2,600/-]. For officers whose maximum stage of pay-scale exceeds [Rs.2,600/-] all such powers shall vest in the Board.

(4) (i) In the matter of acceptance of the tenders for works, the Chairman shall have the same powers as are vested with the Engineer-in-Chief, P.W.D./Public Health Branch/Haryana, from time to time subject to the sanction of the Board.

(ii) For making purchases of all kinds of goods or obtaining supply of any materials or articles, the powers of the Chairman will be as follows -

(a) up to Rs. 500 for each item at a time, without calling tenders subject to the condition that the total amount of such purchases does not exceed Rs. 5,000 per item in a year.

(b) upto Rs. 20,000 at a time after calling tenders.

(c) above Rs. 20,000 at a time after calling tenders subject to the approval of the Board.

(5) Subject to over all sanctioned budget provision, the Chairman shall have the same powers to administratively approve and sanction all estimates as are delegated by the Government to the Engineer-in-Chief, Haryana P.W.D. (Public Health Branch) from time to time. The Board shall have full powers to administratively approve and sanction all estimates subject to budget provision.

8. Meeting of the Board section 8 - (1) Meeting of the Board shall ordinarily be held at Chandigarh on such dates as may be fixed by the Chairman.

(2) The Chairman shall, upon the written request of not less than 5 members of the Board or upon a resolution of the State Government or if he so chooses himself, call a special meeting.

1. Inserted vide Notification No. S.O. 12/C.A.6/1974/S.64/2012, the 9th February 2012

2. Inserted vide Notification No. G.S.R. 44/C.A.6/74/S.64/86, the 30th May 1986

3. Substituted vide Notification No. G.S.R. 1/C.A.6/74/S.64/88, the 1st January, 1988

4. Substituted vide Notification No. G.S.R. 30/C.A.6/74/S.64/88, the 25th March, 1988

(3) ["Ten clear days"] notice of an ordinary meeting and two clear days' notice of a special meeting specifying the time and place at which this meeting is to be held and the business to be transacted thereat, shall be given to the members by the Member-Secretary. A copy of the notice shall also be pasted on the Notice Board of the office of the Board. Such notice shall, in the case of special meeting, include a motion or proposition, if any, mentioned in the written request made for such meeting or in the Government direction or in the proposal made by the Chairman. (The Member-Secretary may telephonically give notice to the Members of the special meeting).

(4) The notice may be given to the Members personally or by sending it by registered post [acknowledgement due] to his last known place of residence or business or in such other manner as the Chairman in the circumstances of each case thinks fit.

(5) No Member shall be entitled to bring forward for consideration at the meeting any matter of which he has not given ["fourteen days"] clear notice to the Member-Secretary, unless the Chairman in his discretion, permits him to do so.

[\*\*\*]

7. Presiding Officer Section 8 - Every meeting shall be presided over by the chairman and in his absence, by any other member elected by the members present at the meeting for that purpose.

8. All questions to be decided by majority Section 8- (i) All questions at a meeting shall be decided by a majority of votes of members present and voting shall be by raising of hands in favour of the proposal.

(ii) In case of an equality of votes, the Presiding Officer shall have and exercise a second or casting vote.

9. Quorum section 8- (i) Five Members (including the Chairman and Member-Secretary) shall form the quorum for any meeting.

(ii) [If a meeting of the Board could not held for want of quorum then the meeting shall automatically stand adjourned to the same day in the next week, at the same time and same place and if that day is a public holiday, to the next succeeding day which is not a public holiday.]

(iii) No quorum shall be necessary for the adjourned meeting.

(iv) No matter which had not been on the agenda of the original meeting shall be discussed at such adjourned meeting.

(v) No fresh notice shall be required for the adjourned meeting.

10. Minutes Section 8-(i) Record shall be kept of the names<sup>1</sup> [and signatures] of members who attend the meeting of the Board and of the proceedings at the meeting in a minute book to be maintained by the Member-Secretary.

(ii) The minutes of the previous meeting shall be read at the beginning of every succeeding meeting, and shall be confirmed and signed by the Presiding Officer at such meeting.

(iii) The proceedings shall be open to inspection by any member in the office of the Board during office hours.

(iv) The proceedings of each meeting of the Board shall be sent to the Members for their comments, if any.

11. Business to be transacted at the Meeting Section 8 - Except with the permission of the presiding officer no business which is not entered in the agenda or of which due notice has not been given by a member, shall be transacted at any meeting.

12. Order of business- Except with the permission of the presiding Officer, no business shall be transacted at any meeting otherwise than in the order in which it is entered in the order of the business [of the day].

13. Procedure for transaction of Business- of the Committee Section 9-(1) [The date, time] and the place of the meeting of the Committee constituted by the Board under sub-section (1) of section 9 shall be as specified by the Chairman [and in the absence of the Chairman, the Member-Secretary].

(2) The quorum for the meeting of a committee constituted under sub-section (1) of section 9 shall be one-half of the total number of members of the committee.

(3) Subject to sub-rule (1) and sub-rule (2), the meetings of any of the committees constituted under sub-section (1) of section 9 shall as far as possible be governed by the rules applicable to the meetings of the Board.

14. Fees and allowances to be paid to such members of a committee of the Board as are not members of the Board. Sub-section (3) of section 9- If a member of the committee of the Board is a non-official, he shall be paid traveling and daily allowance at the rates prescribed in rule 3 of these rules. The official members and members from corporations and local bodies shall draw T.A. at the rates admissible under the relevant rules of the Government Corporation or local body concerned.

15. Manner and purpose of association of persons with the Board section 10-(1) The Board may invite any person, whose assistance or advice is considered useful in the performance of any of its functions, to participate in its deliberations of any of its meetings.

1. Substituted vide Notification No. G.S.R. 44/C.A.6/74/S.64/86, the 30<sup>th</sup> May 1986

2. Inserted vide Notification No. G.S.R. 44/C.A.6/74/S.64/86, the 30<sup>th</sup> May 1986

3. Omitted vide Notification No. G.S.R. 44/C.A.6/74/S.64/86, the 30<sup>th</sup> May 1986



(2) If the person associated with the Board under sub rule (1) happens to be a non-official and a resident of Chandigarh; he shall be entitled to get an allowance at the rate of rupees thirty only per day for each day of actual meeting of the Board, in which he is so associated.

(3) If such a person is non-official and is not a resident of Chandigarh; he shall be entitled to get an allowance of Rs. 48 (including daily allowance) for each day of the actual meeting of the Board in which he is so associated and also to traveling allowance at such rates as is admissible to a Grade I Officer of the State Government.

(4) If such person is a serving officer or an employee in a Government undertaking, etc., he shall be entitled to traveling and daily allowance at the rates admissible under the relevant rules applicable to him.

16. Conditions of service of the Member-Secretary Section 12(1)-(i) The Government may appoint any serving Chief Engineer or superintending Engineer of the Public Works Department (Public Health Branch) or a retired officer of equivalent status or any person possessing the qualifications [prescribed in section] 4(2) (f) of the Act, as Member-Secretary of the Board.

Pay and Allowances of the Member-Secretary - (i) (a) The Member-Secretary who is a serving officer will be entitled to draw pay in his own pay-scale plus usual deputation allowance and other allowances admissible under the Haryana Government rules.

(b) The Member-Secretary who is a retired Government Officer will draw the pay, which he was drawing immediately before his retirement minus pension and pension equal to gratuity plus other allowances admissible to a class I, officer of corresponding status in the Haryana Government.

(c) Notwithstanding anything contained in sub-rules (i) (a) and (b) when a person other than a serving officer or a retired Government officer is appointed as Member-Secretary, he will draw a fixed monthly salary as fixed by the Government at the time of his appointment.

Other conditions of service of Member-Secretary-(ii) The other terms and conditions of service of Member-Secretary shall be such as are applicable to a class I officer of corresponding status of Haryana Government or as may be specified in the order of his appointment.

(vi) The provision in rule 4(iv) shall be applicable to the Member-Secretary also if he is a State Government Officer on deputation.

17. Powers & duties of the Member-Secretary Section 12(2)- The Member-Secretary shall be subordinate to the chairman and shall, subject to the control of the Chairman, have the following functions, powers and obligations, namely:-

(1) The Member-Secretary shall be incharge of all the confidential papers of the Board and shall be responsible for preserving them.

(2) The Member-Secretary shall produce the aforesaid papers only when so directed by the Chairman or by the Board.

(3) The Member-Secretary shall make all arrangements for holding meetings of the Board and meetings of the committees constituted by the Board.

(4) All orders or instructions to be issued by the Board shall be under the signature of the Member-Secretary or of any other officer authorized in this behalf by the Chairman.

(5) The Member-Secretary shall write the confidential reports of all officers or employees of the Board (except the personal staff of the Chairman) the maximum of whose pay, pay-scale exceeds Rs. 1,100 and shall submit the same to the Chairman for further recording of remarks by him. The reports of all other officers or employees (except the personal staff of the Chairman) shall be initiated by such officers as are authorized for the purpose by the Chairman and submitted to the Member-Secretary for record of the Chairman shall be written by him. (Appeal against adverse remarks given by the Member-Secretary to and officer or employee shall lie to the Chairman and where such remarks have been recorded by the Chairman the appeal there against shall lie to the Board).

(6) The Member-Secretary shall authorize sanction or pass all payments against allotments made or estimates sanctioned.

(7) The Member-Secretary shall allow the annual increments of all officers or employees the maximum of whose pay-scales exceeds Rs. 1,100. The annual increments of other employees of the Board shall be allowed by an officer and officers authorized in this behalf by the Member-Secretary;

Provided that the increments of an officer or an employee shall be withheld only with the approval of the Chairman.

1. Substituted vide Notification No. G.S.R. 44-C. A.6-74/S.64/86, the 30<sup>th</sup> May 1986  
2. Inserted vide Notification No. G.S.R. 44-C. A.6-74/S.64/86, the 30<sup>th</sup> May 1986

7/12/62

6/1/19

Agenda Item No. 154, 6

**Proposal for adopting the procedure  
Regarding initiating / reviewing / accepting of  
ACRs for Board's employees.**

Haryana State Pollution Control Board has so far not adopted any procedure in respect of writing of Annual Confidential Reports for Board's employees.

As per State Government Instructions regarding writing of ACRs, the work and conduct of an employee, working under a Head of Department, whether at Headquarter office or in the field, should be reported by at least two officers. However this condition does not apply to Clerks, Stenographers, Drivers etc. who exclusively work under one Officer.

Keeping in view the above referred Government Instructions and organizational structure of the Board, the proposal, indicating therein the authorities who will be initiating / reviewing/ accepting authorities of Annual Confidential Reports, has been prepared and is available at Annexure 'A'. Appeals against the adverse remarks may be decided at the level of Board.

Submitted for consideration and approval of the Board.

7/13/63

6/2/20  
ANNEXURE 'A'

Sr. No.	Name of Post	Initiating/Reporting Officer	Reviewing Authority	Accepting Authority
1.	All Class-I Officers posted in the Head Office, all Regional Officers in the Field, all Branch officers in Head Office.	M.S.	Chairman	Chairman
2.	All field staff working in Regional Offices i.e. Assistant Environmental Engineer, Scientist 'B', Junior Environmental Engineer, Assistant, Clerk, Peon, Field Attendant, MCC etc.	Concerned Regional Officer	M.S.	Chairman
3.	Senior Scientific Assistant/Junior Scientific Assistant and other staff posted in laboratories	Laboratory Incharge	M.S.	Chairman
4.	Personal Staff of Chairman	Chairman	Chairman	Chairman
5.	Personal Staff of M.S.	M.S.	M.S.	Chairman
6.	Assistants, Accountants, Computer Operators, Stenographers, Stenotypists, Accounts Clerks, Clerks, Caretaker, Peon, MCC etc. at Headquarter.	Respective Section Incharge / Branch officer (as the case may be)	M.S.	Chairman
7.	All Drivers in General Pool at Head Office	Superintendent / Deputy Superintendent / Branch Officer	M.S.	Chairman
8.	Section Incharges i.e. Section Officer, Deputy Superintendent, Registrar	Respective Branch officer	M.S.	Chairman
9.	Assistant District Attorney	District Attorney	M.S.	Chairman
10.	Assistant Environmental Engineer / Scientist 'B' working in Head Office	Respective Controlling Officer (If any)	M.S.	Chairman

7/14/64

been declared as critically polluted as per Comprehensive Environment Pollution Index. Action Plans for abatement of pollution of Faridabad and Panipat Towns, to bring their CEPI Score within acceptable limits is under preparation in consultation with CPCB and State Government.

Agenda Item No. 154.5

**Preparation of State Eligibility Test in Computer Appreciation and Applications.**

Approved.

Agenda Item No. 154.6

**Proposal for adopting the procedure regarding initiating / reviewing / accepting of ACRs for Board's employees.**

Approved.

Agenda Item No. 154.7

**Strengthening of HSPCB – Creation of District-wise Regional Office and creation of additional posts in HSPCB.**

After detailed discussion, the proposal for strengthening of HSPCB and creation of additional posts mentioned in the agenda note, was approved with the following modifications:

- (i) It was felt that instead of creating Zonal Offices, as a second level of supervision in the field, Head Quarter Office be adequately strengthened and the proposal modified with a view to increase the capacity of Head Quarter Office for effective monitoring of the field offices.
- (ii) Board did not concur for creation of additional posts of Junior Environmental Engineers. It was felt that the field inspections/supervision be undertaken at the level of Officers only and their posts be kept commensurate with the work load of the respective jurisdiction. The existing posts of JEEs were recommended to be put in the diminishing cadre.
- (iii) The requirement of additional posts in respect of categories of Data Entry Operators, Field Attendants, Peons, Mali-cum-Chowkidars was not agreed to and it was recommended to get the work carried out by arranging manpower under outsourcing policy of the State Government, as per requirement of the workload from time to time.

8/1/65

Agenda Item No. 179.8

### Proposed Amendments in Haryana State Pollution Control Board (Group A, B, C & D) Service Regulations, 2004.

A meeting regarding proposed amendments in Haryana State Pollution Control Board (Group A, B, C & D) Service Regulations, 2004 was held on 12.03.2018 in O/o Principal Secretary to Govt. Haryana, Environment Department under the Chairmanship of Sh. Devender Singh, Principal Secretary to Govt. Haryana, Environment Department in which the following members were present:-

- i. Sh. Ashok Kheterpal, Chairman, HSPCB.
- ii. Sh. S. Narayanan, IFS, Member Secretary, HSPCB.
- iii. Sh. R.K. Chauhan, Joint Director.
- iv. Sh. S.P. Rathi, E.E.-I (HQ)
- v. Sh. Satbir Singh, District Attorney, HSPCB.

The Haryana State Pollution Control Board (Group A, B, C & D) Service Regulations, 2004 were discussed and the following amendments were proposed to be made as per discussion in meeting dated 12.03.2018:-

1. **Senior Environmental Engineer (02 no. new posts sanctioned by Government vide Memo No. 2/24/2010-1Env. dated 06.06.2017)=Total 02 no. posts.**

**Pay Scale: Rs. 37400-67000+8700 GP (as per 6<sup>th</sup> pay commission)**

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	By Promotion (as approved by HBPE)	By Promotion	
ii.	Academic Qualification	7 years <b>experience<sup>(1)</sup></b> in the Board as Environmental Engineer or total 14 years <b>experience<sup>(2)</sup></b> as Environmental Engineer & Assistant Environmental Engineer <b>subject to the condition that the candidate possesses Degree in Engineering.<sup>(3)</sup></b>	<b>By Promotion</b> 7 years <b>service<sup>(4)</sup></b> as Environmental Engineer or total 14 years <b>service<sup>(5)</sup></b> as Environmental Engineer and Assistant Environmental Engineer <b>with minimum 5 years service as Environmental Engineer.<sup>(6)</sup></b>	(1) Dropped (2) Inserted (3) Dropped (4) Inserted (5) Dropped (6) Inserted

2. **Senior Scientist (01 No. new post sanctioned by Government vide Memo No. 2/24/2010-1Env. dated 06.06.2017)=Total 01 no. posts.**

**Pay Scale: Rs. 37400-67000+8700 GP (as per 6<sup>th</sup> pay commission)**

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	By Promotion (as approved by HBPE)	By Promotion	
ii.	Academic Qualification	7 years <b>experience<sup>(1)</sup></b> in the Board as Scientist 'C' or total 14 years <b>experience<sup>(2)</sup></b> as Scientist 'C' & Scientist 'B'	<b>By Promotion</b> 7 years <b>service<sup>(3)</sup></b> as Scientist 'C' or total 14 years <b>service<sup>(4)</sup></b> as Scientist 'C' and Scientist	(1) Dropped (2) Inserted (3) Dropped (4) Inserted

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	subject to the condition that the candidate possesses Post Graduate Degree in Science <sup>(5)</sup>	B with minimum 5 years service as Scientist 'C' <sup>(6)</sup>	(5) Dropped (6) Inserted
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3. **Environmental Engineer** (16 No. posts already sanctioned at Sr. No. 1 of Group-A in Appendix-A of the HSPCB (Group A, B, C & D) Service Regulations, 2004 and 05 No. new posts sanctioned by Government vide Memo No. 2/24/2010-1Env. dated 06.06.2017)=  
**Total 21 No. posts**  
**Pay Scale: Rs. 15600-39100+6000 GP (as per 6<sup>th</sup> pay commission)**

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i	Mode of recruitment	i. 75% by promotion ii. 25% by direct recruitment iii. <b>by transfer<sup>(7)</sup></b> iv. on deputation (As per existing HSPCB (Group A, B, C and D) Service Regulations 2004)	i. 75% by promotion ii. 25% by direct recruitment iii. On deputation <b>(Transfer mode is proposed to be deleted).</b>	(1) Dropped
ii	Academic Qualification	<b>By direct recruitment</b> Post Graduate Degree in Engineering in first division in Civil <b>Mechanical<sup>(8)</sup></b> Chemical/ Environmental Engineering with at least 6 years' experience in the Central Pollution Control Board or any State Pollution Control Board or in Government or reputed institute / industry (Large and Medium) or the Central / State Government undertaking. <b>OR</b> Bachelor in Engineering in first division in Civil <b>Mechanical<sup>(9)</sup></b> Environmental/ Chemical Engineering or its equivalent with at least 8 years' experience in the Central Pollution Control Board or any State Pollution Control Board or in Government or reputed institute / industry (Large & Medium) or the Central / State Government undertaking.	<b>By direct recruitment</b> Post Graduate Degree in Engineering in first division in Civil/ Chemical/ Environmental Engineering with at least 6 years' experience in the Central Pollution Control Board or any State Pollution Control Board or in Government or reputed institute / industry (Large and Medium) or the Central / State Government undertaking; <b>OR</b> Bachelor in Engineering in first division in Civil/ Environmental/ Chemical Engineering or its equivalent with at least 8 years' experience in the Central Pollution Control Board or any State Pollution Control Board or in Government or reputed institute / industry (Large & Medium) or the Central / State Government undertaking.	Degree in Mechanical Engineering is proposed to be deleted which has been prescribed as one of the qualifications in the existing rules, being a subject not related to environment. (2) Dropped (3) Dropped

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<p><b>By Promotion</b> At least<sup>(4)</sup> 8 years service as Assistant Environmental Engineer in the Board having qualifications of Bachelor in Engineering or its equivalent.</p>	<p><b>By Promotion</b> 8 years service as Assistant Environmental Engineer in the Board having qualification of Bachelor in Engineering or its equivalent in Civil / Chemical / Environmental Engineering.<sup>(5)</sup> [Provided that the AEEs already recruited with degree in Mechanical Engineering or its equivalent shall be eligible for promotion].<sup>(6)</sup></p>	<p>(4) Dropped  (5) Inserted  (6) Inserted (7) Dropped (8) Dropped</p>
<p><b>By Transfer<sup>(7)</sup> or Deputation</b> Masters in Engineering in first division in Civil / Mechanical<sup>(8)</sup> / Chemical / Environmental Engineering with at least 5 years experience in the Central Pollution Control Board or any State Pollution Control Board or any equivalent post in Government or the Central State Government undertaking.</p>	<p><b>On Deputation</b> Masters degree in Engineering in first division in Civil / Chemical / Environmental Engineering with at least 6 years experience in the Central Pollution Control Board or any State Pollution Control Board or any equivalent post in Government or the Central/ State Government undertaking.</p>	<p>Degree in Mechanical Engineering may be deleted as one of the qualification as already prescribed in the existing rules.</p>
<p><b>OR</b> Bachelor in Engineering in first division in Civil / Mechanical<sup>(9)</sup> / Environmental / Chemical Engineering with at least 8 years experience in the Central Pollution Control Board or any State Pollution Control Board or any equivalent post in Government or the Central/ State Government undertaking.</p>	<p><b>OR</b> Bachelor in Engineering or its equivalent in first division in Civil / Environmental / Chemical Engineering with at least 8 years experience in the Central Pollution Control Board or any State Pollution Control Board or any equivalent post in Government or the Central/ State Government undertaking.</p>	<p>(9) Dropped</p>

4. Scientist 'C' (06 No. posts already sanctioned at Sr. No. 2 of Group-A in Appendix-A of the HSPCB (Group A, B, C & D) Service Regulations, 2004 and 01 No. new post sanctioned by Government vide Memo No. 2/24/2010-1Env. dated 06.06.2017)=Total 07 No. posts.

Pay Scale: Rs 15600-39100+6000 GP (as per 6<sup>th</sup> pay commission)

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	i. 75% by promotion ii. 25% by direct recruitment iii. by transfer <sup>(1)</sup> iv. on Deputation [As per existing HSPCB (Group A, B, C and D) Service Regulations, 2004]	i. 75% by promotion ii. 25% by direct recruitment iii. On deputation (Transfer mode is proposed to be deleted).	(1) Dropped
ii.	Academic Qualification	<p><b>By direct recruitment</b></p> Ph.D. in Chemistry/ Environmental Science with (Degree in Science)/ Microbiology/ Biochemistry/ Biotechnology with 5 years experience in the Central Pollution Control Board or any equivalent post in Government or reputed institute/ industry (Large and Medium) or Central/State Government undertaking. <p style="text-align: center;">OR</p> M.Sc. in Chemistry/ Environmental Science (Degree in Science)/ Microbiology/ Biochemistry/ Bio Science/ Bio Technology Engineering in first division with at least 8 years experience in the Central Pollution Control Board or any State Pollution Control Board or in Government or reputed institute/ industry (Large and Medium) or Central / State Government undertaking. <p><b>By Promotion</b></p> At least 8 years' service of the Board as Scientist B having minimum M.Sc.	<p><b>By direct recruitment</b></p> Ph.D. in Chemistry/ Environmental Science with (Degree in Science)/ Microbiology/ Biochemistry/ Biotechnology with 6 years' experience in the Central Pollution Control Board or any equivalent post in Government or reputed institute/ industry (Large and Medium) or Central / State Government undertaking. <p style="text-align: center;">OR</p> Masters in Chemistry/ Environmental Science (Degree in Science)/ Microbiology/ Biochemistry/ Bio Science/ Bio Technology Engineering in first division with at least 8 years' experience in the Central Pollution Control Board or any State Pollution Control Board or in Government or reputed institute/ industry (Large and Medium) or Central / State Government undertaking. <p><b>By Promotion</b></p> At least 8 years' service of the Board as Scientist B having minimum	In the existing rules, the qualifications mentioned is 'M. Sc. in Chemistry' which has been substituted with the words 'Masters in Chemistry'.  In the existing rules, the qualifications



	<p>qualification.</p> <p><b>By Transfer<sup>(2)</sup> or Deputation</b>                  Ph.D in Chemistry / Environmental Science (with Degree in Science) / Microbiology / Biochemistry / Chemical Engineering with 6 years experience in the Central Pollution Control Board or any State Pollution Control Board or any equivalent post in Government or reputed institute/industry or Central / State Government undertaking.</p> <p><b>OR</b>                  M. Sc. in Chemistry / Environmental Science (with Degree in Science) / Microbiology / Biochemistry / Bio Technology / Degree in Chemical Engineering in first division with at least 8 years service in the Central Pollution Control Board or any State Pollution Control Board or in Government or reputed institute/ industry or Central/State Government undertaking.</p>	<p>Masters degree in Science</p> <p><b>On Deputation</b>                  Ph. D in Chemistry / Environmental Science (with Degree in Science) / Microbiology / Biochemistry / Chemical Engineering with 6 years' experience in the Central Pollution Control Board or any State Pollution Control Board or any equivalent post in Government or reputed institute/ industry or Central/ State Government undertaking.</p> <p><b>OR</b>                  Masters in Chemistry / Environmental Science (with Degree in Science) / Microbiology / Biochemistry / Bio Technology / Degree in Chemical Engineering in first division with at least 8 years' service in the Central Pollution Control Board or any State Pollution Control Board or in Government or reputed institute/ industry or Central/ State Government undertaking.</p>	<p>mentioned is 'M. Sc.' which has been substituted with the words 'Masters degree in Science'.</p> <p>(2) Dropped</p> <p>In the existing rules, the qualifications mentioned is 'M. Sc. in Chemistry' which has been substituted with the words 'Masters in Chemistry'.</p>
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5. **Development Team Leader** (01 No. new post sanctioned by Government vide Memo No. 2/24/2010-1Env. dated 06.06.2017) = Total 01 No. post.  
 Pay Scale: Rs 15600-39100+6600 GP (as per 6<sup>th</sup> pay commission)

Sr No.	Particulars	Existing	Proposed	Remarks
1	Mode of recruitment	3	4	5
		By promotion or by transfer or deputation (as approved by HBPE)	i. By promotion ii. By transfer iii. On deputation	

ii.	Academic Qualification	The prescribed qualifications/ experience and nature of duties of the post will be as per letter No. 2/15/Vol-IV/1439 dated 17.6.2014 issued by Secretariat for Information Technology, Government of Haryana	B.E/B. Tech. (IT / Computer Science / Electronics & Communications) or MCA or M.Sc. (IT / Computer Science / Applications / Electronics & Communications) from a recognized University or Institution with minimum 60% marks AND at least 10 years experience in the software development stream with at least 4 years experience in the capacity of a <b>senior<sup>(1)</sup></b> software developer.	In the existing rules, the qualifications mentioned is 'M. Sc.' which has been substituted with the words 'Masters degree in Science'
		B.E/B. Tech. (IT / Computer Science / Electronics & Communications) or MCA or Masters degree in Science (IT / Computer Science / Applications / Electronics & Communications) from a recognized University or Institution with minimum 60% marks AND at least 10 years experience in the software development stream with at least <b>7 years<sup>(2)</sup></b> experience in the capacity of a software developer.	B.E/B. Tech. (IT / Computer Science / Electronics & Communications) or MCA or Masters degree in Science (IT / Computer Science / Applications / Electronics & Communications) from a recognized University or Institution with minimum 60% marks AND at least 10 years experience in the software development stream with at least <b>7 years<sup>(2)</sup></b> experience in the capacity of a software developer.	(1) Dropped (2) Inserted
		OR BCA, B.Sc. (IT, Computer Science/ Applications / Electronics & Communications) from a recognized University or Institution with minimum 60% marks AND at least 14 years past experience out of which <b>4 years<sup>(3)</sup></b> at the level of a <b>Senior<sup>(5)</sup></b> Software Developer or equivalent.	OR BCA, B.Sc. (IT / Computer Science/ Applications / Electronics & Communications) from a recognized University or Institution with minimum 60% marks AND at least 14 years past experience out of which <b>7 years<sup>(4)</sup></b> at the level of a Software Developer or equivalent.	As there is no post of Senior Software Developer sanctioned for the Board, it is proposed that the 'Senior' word be deleted from the requisite qualification and the required experience be raised to 7 years.
		Knowledge of Hindi upto Matric standard. <b>(Relaxation shall be given to incumbents being engaged on consulting basis).<sup>(6)</sup></b> <b>Note:-</b> As an exception, candidate(s) having qualifications in any other discipline with experience as mentioned above may also be considered for the post. Preference shall be given to	<b>Note:-</b> As an exception, candidate(s) having qualifications in any other discipline with experience as mentioned above may also be considered for the post. Preference shall be	(3) Dropped (4) Inserted (5) Dropped (6) Dropped

those candidates who have higher qualifications and advance level certifications as mentioned in Annexure 'B'.	given to those candidates who have higher qualifications and advance level certifications as mentioned in Annexure 'A'.	Annexure 'A' added.
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6. **Scientist 'B'** (11 No. posts already sanctioned at Sr. No. 5 of Group-B in Appendix-A of the HSPCB (Group A, B, C & D) Service Regulations, 2004 and 09 No. new posts sanctioned by Government vide Memo No. 2/24/2010-1Env. dated 05.06.2017)=Total 20 No. posts.  
**Pay Scale:** Rs.9300-34800+5400 GP (as per 5<sup>th</sup> pay commission)

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	i. 50% by promotion. ii. 50% by direct recruitment. iii. <b>by transfer</b> <sup>(1)</sup> iv. On deputation. [As per existing HSPCB (Group A, B, C and D) Service Regulations, 2004]	i. 50% by promotion. ii. 50% by direct recruitment. iii. On deputation. <b>[Transfer mode is proposed to be deleted]</b>	(1) Dropped
ii.	Academic Qualification	<b>By direct recruitment</b> M. Sc. in first division in the Chemistry / Biotechnology / Micro-Biology / Bio-Chemistry / Environmental Sciences (with Degree in Science) <sup>(2)</sup>  <b>By Promotion</b> With at least 5 years service as Senior Scientific Assistant in the Board  <b>By Transfer or Deputation</b> M. Sc. in first division in Chemistry/Environmental Sciences (with degree in	<b>By direct recruitment</b> Masters in first division in the Chemistry / Biotechnology/ Micro-Biology/ Bio-Chemistry / Environmental Sciences.  <b>By Promotion</b> 5 years service as Senior Scientific Assistant (SSA) in the Board. OR <b>Total 10 years service as Senior Scientific Assistant and Junior Scientific Assistant with at least 3 years of service as SSA.</b> <sup>(3)</sup>  <b>On Deputation</b> Scientist 'B' in State / Central Pollution Control Board / State Govt. / Central Govt. /	In the existing rules, the qualifications mentioned is 'M. Sc. in first division in the Chemistry' which has been substituted with the words 'Masters in first division in the Chemistry' (2) Dropped  (3) Inserted

	Science/ Botany / Micro-Biology/ Bio-Chemistry or degree in Chemical Engineering. <sup>(4)</sup>	Public Sector Undertaking in the relevant field. <sup>(5)</sup>	(4) Dropped (5) Inserted
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7. **Assistant Environmental Engineer** (33 No. posts already sanctioned at Sr. No. 6 of Group-B in Appendix-A of the HSPCB (Group A, B, C & D) Service Regulations, 2004 and 16 No. new posts sanctioned by Government vide Memo No. 2/24/2010-1Env, dated 06.06.2017)=**Total 49 No. posts.**

**Pay Scale:** Rs.9300-34800+5400 GP (as per 6<sup>th</sup> pay commission)

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment.	i. 75% by direct recruitment. ii. 25% by promotion. iii. <b>by transfer<sup>(1)</sup></b> iv. on deputation [As per existing HSPCB (Group A, B, C and D) Service Regulations, 2004]	i. 75% by direct recruitment. ii. 25% by promotion. iii. On deputation <b>[Transfer mode is proposed to be deleted]</b>	(1) Dropped
ii.	Academic Qualification	<b>By direct recruitment</b> Graduate in Engineering in first division in Civil / <b>Mechanical<sup>(2)</sup></b> / Chemical / Environmental Engineering. <b>By Promotion</b> 8 years service in the Board as Junior Environmental Engineer  <b>By Transfer or Deputation</b> Bachelor in Engineering or its equivalent in first division in Civil/ Mechanical/ Chemical / Environmental Engineering or any equivalent post in the Government. <sup>(3)</sup>	<b>By direct recruitment</b> Graduate in Engineering in first division in Civil / Chemical / Environmental Engineering. <b>By Promotion</b> 8 years service as Junior Environmental Engineer in the Board <b>with degree / diploma in Civil / Chemical / Environmental Engineering.<sup>(2)</sup></b> [Provided that the JEEs already recruited with degree / diploma in Mechanical Engineering shall be eligible for promotion to the post of A.E.E.]. <sup>(4)</sup> <b>On Deputation</b> Assistant Environmental Engineer / Assistant Engineer with degree in first division in Civil / Chemical / Environmental Engineering in State / Central Pollution Control Board / State Govt. / Central Govt. / Public Sector Undertaking. <sup>(5)</sup>	Degree in Mechanical Engineering is proposed to be deleted which has been prescribed as one of the qualifications in the existing rules, being a subject not related to environment. (2) Dropped (3) Inserted  (4) Inserted  (5) Dropped  (6) Inserted

8. **Administrative Officer** (01 No. new post sanctioned by Government vide Memo No. 2/24/2010-1Env. dated 06.06.2017)=Total 01 No. post.  
**Pay Scale:** Rs.9300-34800+5400 GP (as per 6<sup>th</sup> pay commission)

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	<b>By selection<sup>(1)</sup> or by transfer<sup>(2)</sup> or deputation</b> (as approved by HBPE)	i. <b>By promotion<sup>(3)</sup></b> ii. On deputation [Transfer mode is proposed to be deleted].	The Bureau has mentioned mode of recruitment as 'By Selection' whereas the words 'By Promotion' have been added. (1) Dropped (2) Dropped (3) Inserted
ii.	Academic Qualification	<b>By Selection</b> Superintendent/ Private Secretary with 3 years experience having qualification at least graduate <sup>(4)</sup>  OR <b>On deputation</b> From the cadre of Haryana Secretariat Services equivalent to Superintendent with 3 years experience	<b>By Promotion</b> 3 years experience as Superintendent/ Private Secretary with qualification of at least Graduate. <sup>(5)</sup>  <b>On Deputation</b> 3 years experience as Superintendent from the cadre of Haryana Secretariat Services or any other Government Department with Graduation. <sup>(6)</sup>	(4) Dropped (5) Inserted  (6) Inserted

9. **Superintendent** (03 No. posts already sanctioned at Sr. No. 9 of Group-B in Appendix-A of the HSPCB (Group A, B, C & D) Service Regulations, 2004)=Total 03 No. posts.  
**Pay Scale:** Rs.9300-34800+4200 GP (as per 6<sup>th</sup> pay commission)

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	i. By promotion ii. <b>By transfer<sup>(1)</sup></b> iii. On deputation {As per existing HSPCB (Group A, B, C and D) Service Regulations, 2004}	i. By promotion ii. On deputation [Transfer mode is proposed to be deleted].	(1) Dropped
ii.	Academic Qualification	<b>By Promotion</b> 2 years service as Deputy Superintendent in the Board or 9 years experience as Assistant/Accountant.	<b>By Promotion</b> 2 years service as Deputy Superintendent in the Board or total 9 years experience as Deputy Superintendent and Assistant/ Accountant /	There is only one post of Computer Operator in the Board in the pay-scales

		<p><u>By Transfer or Deputation</u> 2 years experience as Deputy Superintendent or 9 years experience as Assistant/ Accountant <sup>(4)</sup></p>	<p>Assistant (Computer) <sup>(2)</sup> (Seniority among the above cadres will be counted from date of joining as Assistant/ Accountant/ Assistant (Computer). <sup>(3)</sup></p> <p><u>On Deputation</u> Superintendent or Deputy Superintendent with 2 years of service.</p>	<p>equivalent to Assistant and the post is already in diminishing cadre. Hence the words Assistant (Computer) have been added as approved by the Government. (2) Inserted (3) Inserted (4) Dropped</p>
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10. Law Officer (01 No. new post sanctioned by Government vide Memo No. 2/24/2010-1Env. dated 06.06.2017)=Total 01 No. post.  
Pay Scale: Rs.9300-34800+5400 GP (as per 6<sup>th</sup> pay commission)

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	By promotion <sup>(1)</sup> or by transfer <sup>(2)</sup> or deputation (as approved by HBPE)	On deputation.	(1) Dropped (2) Dropped
ii.	Academic Qualification	<p><u>By promotion</u> Should have worked at least for 5 years in the Board as Assistant Law officer.</p> <p>OR</p> <p><u>On deputation</u> From Prosecution Department from the cadre of Deputy District Attorney.<sup>(3)</sup></p>	<p><u>On deputation</u> (i) Degree of Bachelor of Law from a recognized University. (ii) Who has practiced as an advocate or pleader at the bar for a period of not less than five years.<sup>(4)</sup></p>	(3) Dropped (4) inserted

11. Software Developer (01 No. new post sanctioned by Government vide Memo No. 2/24/2010-1Env. dated 06.06.2017)=Total 01 no. post.  
Pay Scale: Rs 9300-34800+5400 GP (as per 6<sup>th</sup> pay commission)

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	By direct recruitment or by promotion or on deputation (as approved by HBPE)	<p>i. By direct recruitment</p> <p>ii. By promotion</p> <p>iii. On deputation</p>	

ii.	Academic Qualification	<p>The prescribed qualifications/ experience and nature of duties of the post will be as per Memo No. 2/15/Vol-IV/1439 dated 17.6.2014 issued by Secretariat for Information Technology, Government of Haryana</p>	<p>B.E/B.Tech. (IT / Computer Science / Electronics &amp; Communications) or MCA or M.Sc. (IT / Computer Science / Applications / Electronics &amp; Communications) from a recognized University or Institution with minimum 60% marks AND at least 3 years experience in the software development stream in the capacity of a Junior software developer.</p> <p style="text-align: center;"><b>OR</b></p> <p>BCA, B.Sc. (IT / Computer Science / Applications / Electronics &amp; Communications) from a recognized University or Institution with minimum 60% marks AND at least 7 years past experience (external experience). Knowledge of Hindi upto Matric standard.</p> <p><b>(Relaxation shall be given to incumbents being engaged on consulting basis).<sup>(1)</sup></b></p> <p><b>Note:-</b> As an exception, candidate(s) having qualifications in any other discipline with experience as mentioned above may also be considered for the post. Preference shall be given to those candidates who have higher qualifications and advance level certifications as mentioned in Annexure "B".</p>	<p>In the existing rules, the qualifications mentioned is 'M. Sc.' which has been substituted with the words 'Masters in Science'.</p>
		<p><b>Note:-</b> As an exception, candidate(s) having qualifications in any other discipline with experience as mentioned above may also be considered for the post. Preference shall be given to those candidates who have higher qualifications and advance level certifications as mentioned in Annexure "A".</p>	<p style="text-align: center;"><b>OR</b></p> <p>BCA, B.Sc. (IT / Computer Science / Applications / Electronics &amp; Communications) from a recognized University or Institution with minimum 60% marks AND at least 7 years past experience (external experience).</p>	<p>Same as per Secretariat for Information Technology Memo No. 2/15/Vol-IV/1439 dated 17.6.2014</p>
				<p>(1) Dropped</p>
				<p>Annexure "A" added.</p>

8/12/76

12. **Junior Software Developer (02 No. new posts sanctioned by Government vide Memo No. 2/24/2010-1Enr. dated 06.06.2017)-Total 02 No. posts.**  
**Pay Scale: Rs. 9300-34800+4800 GP (as per 6<sup>th</sup> pay commission)**

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	By direct recruitment or by promotion or on deputation (as approved by HBPE)	i. By direct recruitment ii. By promotion iii. On deputation	-
ii.	Academic Qualification	The prescribed qualifications/ experience and nature of duties of the post will be as per Memo No. 2/15/Vol-IV/1435 dated 17.6.2014 issued by Secretariat for Information Technology, Government of Haryana B.E/B.Tech. (IT / Computer Science / Electronics & Communications) or MCA or M. Sc. (IT / Computer Science / Applications / Electronics & Communications) from a recognized University or Institution with minimum 60% marks AND  Knowledge of Hindi upto Matric standard. <b>(Relaxation shall be given to incumbents being engaged on consulting basis)<sup>11</sup></b> <b>Note:-</b> As an exception, candidate(s) having qualifications in any other discipline with experience as mentioned above may also be considered for the post. Preference shall be given to those candidates who have higher qualifications and advance level certifications as mentioned in Annexure "B"	B.E/B.Tech. (IT / Computer Science / Electronics & Communications) or MCA or Masters degree in Science (IT / Computer Science / Applications / Electronics & Communications) from a recognized University or Institution with minimum 60% marks.  <b>Note:-</b> As an exception, candidate(s) having qualifications in any other discipline with experience as mentioned above may also be considered for the post. Preference shall be given to those candidates who have higher qualifications and advance level certifications as mentioned in Annexure "A"	In the existing rules, the qualifications mentioned is 'M. Sc.' which has been substituted with the words 'Masters degree in Science'.  (1) Dropped  Annexure "A" added.



8/13/77

13. Accounts Officer (01 No. new post sanctioned by Government vide Memo No. 2/24/2010-1Env. dated 06.06.2017)=Total 01 No. post.  
Pay Scale: Rs.9300-34800+5400 GP (as per 6<sup>th</sup> pay commission)

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	By promotion or on deputation from Finance Department (as approved by HBPE)	i. By promotion ii. On deputation from Finance Department	-
ii.	Academic Qualification	As prescribed by the Finance Department. <b>By Promotion</b> Three years experience as Superintendent, Accountant, Section Officer/ Senior Auditor who have passed both parts of Haryana State Accounts Service Examination (Ordinary Branch) conducted by the Government or got conducted by it through any agency. <b>By transfer<sup>(2)</sup> / deputation</b> (i) Should be a Chartered Accountant, or M.Com from a recognized University with 60% marks (ii) Three years experience as Superintendent/ Accountant/ Section Officer/ Senior Auditor	<b>By Promotion</b> Three years experience as Superintendent, Accountant, Section Officer/ Senior Auditor in order of rank and seniority <sup>(1)</sup> who have passed both parts of Haryana State Accounts Service Examination (Ordinary Branch) conducted by the Government or got conducted by it through any agency. <b>On deputation</b> (i) Should be a Chartered Accountant, or M.Com from a recognized University with 60% marks. (ii) Three years experience as Superintendent/ Accountant/ Section Officer/ Senior Auditor.	(1) Inserted  (2) Dropped

14. Deputy Superintendent (01 No. new post sanctioned by Government vide Memo No. 2/24/2010-1Env. dated 06.06.2017)=Total 01 No. post.  
Pay Scale: Rs.9300-34800+4000 GP (as per 6<sup>th</sup> pay commission)

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	i. By promotion ii. By transfer <sup>(1)</sup> iii. On deputation <sup>(2)</sup> (As per existing HSPCB (Group A, B, C and D) Service Regulations, 2004) HBPE has approved mode of recruitment by promotion only.	By promotion [The transfer and deputation mode are proposed to be deleted].	(1) Dropped (2) Dropped



		Haryana Subordinate Accounts Service Examination (Ordinary Branch) conducted by it through any agency <sup>(4)</sup>	(4) Inserted
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16. **Senior Scientific Assistant** (04 No. posts already sanctioned at Sr. No. 15 of Group-C in Appendix-A of the HSPCB (Group A, B, C & D) Service Regulations, 2004 and 03 No. new posts sanctioned by Government vide Memo No. 2/24/2010-1Env. dated 06.06.2017)=Total 07 No. posts.  
**Pay Scale:** Rs. 9300-34800+4000 GP (as per 8<sup>th</sup> pay commission)

Sr. No	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	i. 75% by promotion ii. 25% by direct recruitment. iii. <b>By transfer<sup>(1)</sup></b> iv. On deputation  [As per existing HSPCB (Group A, B, C and D) Service Regulations, 2004]	i. 75% by promotion. ii. 25% by direct recruitment.  <b>[The transfer mode is proposed to be deleted].</b>	(1) Dropped
ii.	Academic Qualification	<b>By direct recruitment</b> M. Sc in the Chemistry/ Environmental Sciences (with degree in Science)/ Micro-Biology/ Biochemistry/ Biotechnology  Or B. Sc. in first division with one year experience in the lab engaged in Environmental Investigation, Testing or Analysis. <sup>(2)</sup> <b>By Promotion</b> 5 years service in the Board as Junior Scientific Assistant.  <b>By Transfer or Deputation</b> M. Sc. in the Chemistry/ Environmental Sciences (with degree in Science)/ Micro-Biology/ Bio-Chemistry/ Bio-Technology.  Or B. Sc. in first division with one year experience in the lab engaged in Environmental Investigation, Testing or Analysis. <sup>(3)</sup>	<b>By direct recruitment</b> Masters degree in the Chemistry / Environmental Sciences (with degree in Science) / Micro-Biology / Biochemistry / Biotechnology.  <b>By Promotion</b> 5 years service in the Board as Junior Scientific Assistant.  <b>On Deputation</b> Masters degree in Science with first division in Chemistry / Environmental Sciences/ Microbiology/ Biochemistry/ Biotechnology. <sup>(4)</sup>	In the existing rules, the qualifications mentioned is 'M.Sc. in the Chemistry' which has been substituted with the words 'Masters degree in the Chemistry'. B.Sc. qualification with experience is proposed to be deleted. (2) Dropped   (3) Dropped (4) Inserted

8/16/80

17. Junior Environmental Engineer (11 No. posts already sanctioned at Sr. No. 16 of Group-C in Appendix-A of the HSPCB (Group A, B, C & D) Service Regulations, 2004 and 02 No. new posts sanctioned by Government vide Memo No. 2/24/2010-1Env. dated 06.06.2017)=**Total 13 No. posts.**

**Pay Scale:** Rs. 9300-34800+4000 GP (as per 6<sup>th</sup> pay commission)

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	i. By direct recruitment ii. <b>By transfer<sup>(1)</sup></b> iii. On deputation (As per existing HSPCB (Group A, B, C and D) Service Regulations, 2004)	i. 100% by direct recruitment ii. On deputation <b>[The transfer mode is proposed to be deleted.]</b>	(1) Dropped
ii.	Academic Qualification	<b>By direct recruitment</b> 3 years Diploma in first division in Civil <b>Mechanical<sup>(2)</sup></b> Chemical/ Environmental Engineering. <b>By Transfer<sup>(3)</sup> or Deputation</b> 3 years Diploma in first division in Civil <b>Mechanical<sup>(4)</sup></b> Environmental/ Chemical Engineering.	<b>By direct recruitment</b> 3 years Diploma in first division in Civil/ Chemical/ Environmental Engineering. <b>On Deputation</b> 3 years diploma/ graduation in Civil/ Chemical/ Environmental Engineering with first division.	Diploma in Mechanical Engineering may be deleted as one of the qualifications as already prescribed in the existing rules. (2) Dropped (3) Dropped (4) Dropped

18. Statistical Assistant (01 No. post already sanctioned at Sr. No. 17 of Group-C in Appendix-A of the HSPCB (Group A, B, C & D) Service Regulations, 2004)=**Total 01 No. post.**

**Pay Scale:** Rs. 9300-34800+4000 GP (as per 6<sup>th</sup> pay commission)

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	i. By direct recruitment ii. <b>By transfer<sup>(1)</sup></b> iii. On deputation (As per existing HSPCB (Group A, B, C and D) Service Regulations, 2004)	i. By direct recruitment ii. On deputation <b>[The transfer mode is proposed to be deleted.]</b>	(1) Dropped
ii.	Academic Qualification	<b>By direct recruitment</b> Graduate in Economics or <b>Agriculture Economics<sup>(2)</sup></b> or Statistics or Mathematics or Commerce with Statistics as one of the elective subjects with 3 years experience in collection, compilation, analysis of statistical data in some Government offices/institute of repute.	<b>By direct recruitment</b> Graduate with 1 <sup>st</sup> <b>Division<sup>(3)</sup></b> in Economics or Statistics or Mathematics or Commerce with Statistics as one of the elective subjects with 3 years experience in collection, compilation, analysis of statistical data in some Government	The words 'Agriculture Economics' may be deleted from the existing rules and qualification Graduation with 1 <sup>st</sup> division may be added.

	<p><b>By Transfer<sup>(2)</sup> or Deputation</b> Graduate in Economics or Agriculture Economics<sup>(2)</sup> or Statistics or Mathematics or Commerce with Statistics as one of the elective subjects with 3 years' experience in collection, compilation, analysis of statistical data in some Government offices/institute of repute.</p>	<p>offices/institute of repute. <b>On Deputation</b> Graduate with 1<sup>st</sup> division<sup>(4)</sup> in Economics or Statistics or Mathematics or Commerce with Statistics as one of the elective subjects with 3 years' experience in collection, compilation, analysis of statistical data in some Government offices/institute of repute.</p>	<p>(2) Dropped (3) Inserted (4) Dropped (5) Dropped (6) Inserted</p>
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19. **Junior Scientific Assistant** (06 No. posts already sanctioned at Sr. No. 18 of Group-C in Appendix-A of the HSPCB (Group A, B, C & D) Service Regulations, 2004 and 04 No. new posts sanctioned by Government vide Memo No. 2/24/2010-1Env. dated 06.06.2017)=**Total 10 No. posts.**

Pay Scale: Rs. 9300-34800+3600 GP (as per 6<sup>th</sup> pay commission)

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	i. 100% by direct recruitment ii. <b>By transfer<sup>(1)</sup></b> iii. On deputation [As per existing HSPCB (Group A, B, C and D) Service Regulations, 2004]	100% by direct recruitment ii. On deputation <b>[The transfer mode is proposed to be deleted].</b>	(1) Dropped
ii.	Academic Qualification	<b>By direct recruitment</b> B. Sc. first division with Chemistry as one of the subjects. <b>By Transfer<sup>(2)</sup> or Deputation</b> B. Sc. in 1 <sup>st</sup> division with Chemistry as one of the subjects.	<b>By direct recruitment</b> B. Sc. first division with Chemistry as one of the subjects. <b>On Deputation</b> B. Sc. in 1 <sup>st</sup> division with Chemistry as one of the subjects.	(2) Dropped

20. **Accountant** (04 No. posts already sanctioned at Sr. No. 20 of Group-C in Appendix-A of the HSPCB (Group A, B, C & D) Service Regulations, 2004)=**Total 04 No. posts.**

Pay Scale: Rs. 9300-34800+3600 GP (as per 6<sup>th</sup> pay commission)

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	i. 75% <sup>(1)</sup> by promotion ii. 25% <sup>(2)</sup> by direct recruitment iii. <b>by transfer<sup>(3)</sup></b> iv. on deputation [As per existing HSPCB (Group A, B, C and D) Service Regulations, 2004]	i. 50% <sup>(2)</sup> by promotion ii. 50% <sup>(4)</sup> by direct recruitment iii. by transfer iv. on deputation	1) Dropped (2) Inserted (3) Dropped (4) Inserted (5) Dropped

ii.	Academic Qualification	<p><u>By direct recruitment</u> M. Com. Second Division Or B. Com. first division with 2 years experience in Commercial Accounting.</p> <p><u>By Promotion</u> B. Com. with 3 years experience in the Board as Accounts Clerk/Clerk.</p> <p><u>By Transfer<sup>(6)</sup> or Deputation</u> M. Com. second division or B. Com. first division with 2 years experience in the Commercial Accounting.</p>	<p><u>By direct recruitment</u> M. Com. Second Division Or B. Com. first division with 2 years experience in Commercial Accounting.</p> <p><u>By Promotion</u> B. Com. with 3 years experience in the Board as Accounts Clerk/ Clerk.</p> <p><u>On Deputation</u> M. Com. second division or B. Com. first division with 2 years experience in the Commercial Accounting.</p>	(6) Dropped
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21. Senior Scale Stenographer (03 No. posts already sanctioned at Sr. No. 21 of Group-C in Appendix-A of the HSPCB (Group A, B, C & D) Service Regulations, 2004)=Total 03 No. posts.

Pay Scale: Rs. 9300-34800+3600 GP (as per 6<sup>th</sup> pay commission)

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	<p>i. 100% by promotion</p> <p>ii. <u>By transfer<sup>(1)</sup></u></p> <p>iii. On deputation [As per existing HSPCB (Group A, B, C and D) Service Regulations, 2004]</p>	<p>i. By promotion</p> <p>ii. On deputation</p> <p>[The transfer mode is proposed to be deleted].</p>	(1) Dropped
ii.	Academic Qualification	<p><u>By Promotion</u> 3 years' experience as Junior Scale Stenographer having minimum speed of 100 words per minute in English and 80 words per minute in Hindi Shorthand and transcription thereof @ 30 words per minute in English and 25 words per minute in Hindi respectively.<sup>(2)</sup></p> <p><u>By Transfer or Deputation</u> Graduate or 10+2/10+2 (Vocational) with least 2<sup>nd</sup> division with minimum speed of 100 words per</p>	<p><u>By Promotion</u> 3 years service in the Board as Junior Scale Stenographer with English Shorthand at a speed of 100 words per minute and transcription at a speed of 20 words per minute and mistakes should not exceed 4% and Hindi Shorthand at a speed of 80 words per minute and transcription at a speed of 15 words per minute and mistakes should not exceed 4%.<sup>(2)</sup></p> <p><u>On Deputation</u> (i) Graduate in any discipline from a recognized university. (ii) English Shorthand</p>	The qualification prescribed in the existing rules i.e. '3 years' experience as Junior Scale Stenographer having minimum speed of 100 words per minute in English and 80 words per minute in Hindi Shorthand and transcription thereof @ 30 words per minute in

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minute in English and 80 words per minute in Hindi Shorthand and transcription thereof @ 30 words per minute in English and 25 words per minute in Hindi respectively. <sup>(1)</sup>	at a speed of 100 words per minute and transcription at a speed of 20 words per minute and mistakes should not exceed 4% and Hindi Shorthand at a speed of 80 words per minute and transcription at a speed of 15 words per minute and mistakes should not exceed 4%. <sup>(2)</sup>	English and 25 words per minute in Hindi respectively' is higher than the Government, hence it may be equivalent to the Government as mentioned in Column 4. (2) Dropped (3) Inserted (4) Dropped (5) Inserted
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22. Junior Scale Stenographer (02 No. posts already sanctioned at Sr. No. 24 of Group-C in Appendix-A of the HSPCB (Group A, B, C & D) Service Regulations, 2004]=Total 02 No. posts.

Pay Scale: Rs. 9300-34800+2400 GP (as per 6<sup>th</sup> pay commission)

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i	Mode of recruitment	i. 75% by promotion ii. 25% by direct recruitment iii. <b>By transfer<sup>(1)</sup></b> iv. On deputation [As per existing HSPCB (Group A, B, C and D) Service Regulations, 2004]	i. 75% by promotion ii. 25% by direct recruitment iii. On deputation  [The transfer mode is proposed to be deleted.]	(1) Dropped
ii	Academic Qualification	<b>By direct recruitment</b> Graduate with minimum speed of 100 words per minute in English and 80 words per minute in Hindi Shorthand and transcription thereof @ 30 words per minute in English and 25 words per minute in Hindi respectively and Computer Knowledge upto Data Entry Operator. <sup>(2)</sup>	<b>By direct recruitment</b> i. Graduate ii. English Shorthand at a speed of 100 words per minute and transcription at a speed of 20 words per minute and mistakes should not exceed 4% and Hindi Shorthand at a speed of 80 words per minute and transcription at a speed of 15 words per minute and mistakes should not exceed 4%. <sup>(2)</sup>  Provided that the provisions regarding SETC contained in Haryana Government	The prescribed qualification in the existing rules i.e. 'Graduate with minimum speed of 100 words per minute in English and 80 words per minute in Hindi Shorthand and transcription thereof @ 30 words per minute in English and 25 words per minute in Hindi respectively' is higher than the

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	<p><u>By Promotion</u> 3 years' service in the Board as Steno-typist having minimum speed of 100 words per minute in English and 80 words per minute in Hindi Shorthand and transcription thereof @ 30 words per minute in English and 25 words per minute in Hindi respectively.<sup>(1)</sup></p> <p><u>By Transfer or Deputation</u> Graduate or 10+2/10+2 Vocational) with atleast 2<sup>nd</sup> division with minimum speed of 100 words per minute in English and 80 words per minute in Hindi Shorthand and transcription thereof @ 30 words per minute in English and 25 words per minute in Hindi respectively.<sup>(2)</sup></p>	<p>Gazette Notification No. HSPCB/Estt/2013 dated 8<sup>th</sup> November, 2013 as amended from time to time shall apply.<sup>(4)</sup></p> <p><u>By Promotion</u> 3 years service in the Board as Steno-typist with English Shorthand at a speed of 100 words per minute and transcription at a speed of 20 words per minute and mistakes should not exceed 4% and Hindi Shorthand at a speed of 80 words per minute and transcription at a speed of 15 words per minute and mistakes should not exceed 4%.<sup>(5)</sup></p> <p><u>On deputation</u> Graduate in any discipline from a recognized university. English Shorthand at a speed of 100 words per minute and transcription at a speed of 20 words per minute and mistakes should not exceed 4% and Hindi Shorthand at a speed of 80 words per minute and transcription at a speed of 15 words per minute and mistakes should not exceed 4%.<sup>(6)</sup></p> <p>Provided that the provisions regarding SETC contained in Haryana Government Gazette Notification No. HSPCB/Estt/2013</p>	<p>Govt. Hence, it may be equivalent to the Govt. as mentioned in Column no. 4 (2) Dropped (3) Inserted (4) Inserted</p> <p>(5) Dropped</p> <p>(6) Inserted</p> <p>(7) Dropped</p> <p>(8) Inserted</p>
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			dated 8 <sup>th</sup> November, 2013 as amended from time to time shall apply. <sup>(9)</sup>	(9) Inserted
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23. Accounts Clerk (02 No. posts already sanctioned at Sr. No. 25 of Group-C in Appendix-A of the HSPCB (Group A, B, C & D) Service Regulations, 2004)=Total 02 No. posts.  
Pay Scale: Rs. 9300-34800+2400 GP (as per 6<sup>th</sup> pay commission)

Sr No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	i. By promotion <sup>(1)</sup> ii. By transfer <sup>(4)</sup> iii. On deputation [As per existing HSPCB (Group A, B, C and D) Service Regulations 2004]	i. 50% by promotion <sup>(2)</sup> ii. 50% by direct recruitment <sup>(3)</sup> iii. On deputation [The transfer mode is proposed to be deleted].	(1) Dropped (2) Inserted (3) Inserted (4) Dropped
ii.	Academic Qualification		<u>By direct recruitment</u> B. Com. First Division. <sup>(5)</sup> Provided that the provisions regarding SETC contained in Haryana Government Gazette Notification No. HSPCB/Estt./2013 dated 8 <sup>th</sup> November, 2013 as amended from time to time shall apply. <sup>(6)</sup> <u>By Promotion</u> B. Com. with 3 years' service in the Board as Clerk.  <u>By Transfer or Deputation</u> B. Com. with second division. <sup>(8)</sup>	(5) Inserted    (6) Inserted    (7) Inserted (8) Dropped (9) Inserted  (10) Inserted

24. Steno-typist (13 No. posts were sanctioned at Sr. No. 26 of Group-C in Appendix-A of the HSPCB (Group A, B, C & D) Service Regulations, 2004, out of which 05 No. posts were placed in diminishing cadre by the Government vide Memo No. 2/24/2010-1Env. dated 06.06.2017)  
=Total 08 No. posts.

Pay Scale: Rs. 9300-34800+1900 GP (as per 6<sup>th</sup> pay commission)

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	i. 75% by direct recruitment ii. 25% by promotion iii. <b>By transfer<sup>(1)</sup></b> iv. On deputation (As per existing HSPCB (Group A, B, C and D) Service Regulations, 2004 <sup>(1)</sup> )	i. 75% by direct recruitment ii. 25% by promotion iii. On deputation <b>[The transfer mode is proposed to be deleted].</b>	(1) Dropped
ii.	Academic Qualification	<u>By direct recruitment</u> Graduate second division with minimum speed of 80 words per minute in English and 64 words per minute in Hindi Shorthand and transcription thereof @ 30 words per minute in English and 25 words per minute in Hindi respectively and Computer Knowledge upto Data Entry Operator. <sup>(2)</sup>	<u>By direct recruitment</u> i. Graduate in first division ii. English Shorthand at a speed of 80 words per minute and transcription at a speed of 15 words per minute and mistakes should not exceed 8% and Hindi Shorthand at a speed of 80 words per minute and transcription at a speed of 11 words per minute and mistakes should not exceed 8%. <sup>(3)</sup> Provided that the provisions regarding SETC contained in Haryana Government Gazette Notification No. HSPCB/Estt/J2013 dated 8 <sup>th</sup> November, 2013 as amended from time to time shall apply. <sup>(4)</sup> <u>By Promotion</u> i. Graduate in any discipline from a recognized University. ii. English Shorthand at a speed of 80 wpm and transcription at a speed of 15 words per minute and mistakes should not exceed 8% and Hindi Shorthand at a speed of 64 wpm and transcription	The prescribed qualification in the existing rules i.e. 'Graduate second division with minimum speed of 80 words per minute in English and 64 words per minute in Hindi Shorthand and transcription thereof @ 30 words per minute in English and 25 words per minute in Hindi respectively' is higher than the Govt. Hence, it may be equivalent to the Govt. as mentioned in Column no. 4 (2) Dropped (3) Inserted (4) inserted (5) Dropped

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		at a speed of 11 words per minute and mistakes should not exceed 8%. <sup>(6)</sup> Provided that the provisions regarding SETC contained in Haryana Government Gazette Notification No. HSPCB/Estt./2013 dated 8 <sup>th</sup> November, 2013 as amended from time to time shall apply. <sup>(7)</sup>	(6) Inserted
		<u>By Transfer or Deputation</u> Graduate or 10+2/10+2 (Vocational) with least second division with minimum speed of 80 words per minute in English and 64 words per minute in Hindi Shorthand and transcription thereof @ 30 words per minute in English and 25 words per minute in Hindi respectively. <sup>(8)</sup>	(7) Inserted
		<u>On Deputation</u> i. Graduate in any discipline from a recognized University. ii. English Shorthand at a speed of 80 wpm and transcription at a speed of 15 words per minute and mistakes should not exceed 8% and Hindi Shorthand at a speed of 64 wpm and transcription at a speed of 11 words per minute and mistakes should not exceed 8%. <sup>(9)</sup> Provided that the provisions regarding SETC contained in Haryana Government Gazette Notification No. HSPCB/Estt./2013 dated 8 <sup>th</sup> November, 2013 as amended from time to time shall apply. <sup>(10)</sup>	(8) Dropped
			(9) Inserted
			(10) Dropped

25. **Clerk** [40 No. posts were sanctioned at Sr. No. 27 of Group-C in Appendix-A of the HSPCB (Group A, B, C & D) Service Regulations, 2004, out of which 10 No. posts were placed in diminishing cadre by the Government vide Memo No. 2/98/2003-Env-1 dated 15.03.2004 and 08 No. posts were placed in diminishing cadre vide Government Memo No. 2/24/2010-1Env dated 06.06.2017]=Total 22 No. posts.

Pay Scale: Rs. 9300-34800+1900 GP (as per 6<sup>th</sup> pay commission)

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	i. 80% by direct recruitment ii. 20% by promotion iii. <b>By transfer<sup>(1)</sup></b> iv. On deputation [As per existing HSPCB (Group A, B, C and D) Service Regulations, 2004]	i. 80% by direct recruitment ii. 20% by promotion iii. On deputation [The transfer mode is proposed to be deleted.]	(1) Dropped

ii.	Academic Qualification	<u>By direct recruitment</u> Graduate with knowledge of Computer minimum level of Data Entry Operator. <sup>(2)</sup>	<u>By direct recruitment</u> Graduate Provided that the provisions regarding SETC contained in Haryana Government Gazette Notification No. HSPCB/Estt./2013 dated 8 <sup>th</sup> November, 2013 as amended from time to time shall apply. <sup>(3)</sup>	In the existing rules, the prescribed qualification is Graduation with knowledge of computer. After the applicability of SETC test, the knowledge of computer is not required. (2) Dropped (3) Inserted (4) Inserted (5) Dropped (6) Inserted  (7) inserted  (8) Dropped (9) Inserted  (10) Inserted
		<u>By Promotion</u> (i) [10+2 with five years' service as Group C having lesser scale or Group D employees <sup>(4)</sup> ; (ii) Omitted in view of rule 9A].	<u>By Promotion</u> 10+2 with five years' service in the Board <sup>(6)</sup> as Group C having lesser scale or Peon <sup>(6)</sup> . Provided that the provisions regarding SETC contained in Haryana Government Gazette Notification No. HSPCB/Estt./2013 dated 8 <sup>th</sup> November, 2013 as amended from time to time shall apply. <sup>(7)</sup>	
		<u>By Transfer or Deputation</u> (i)[10+2/Graduate with five years' service as Group C employees; (ii) Hindi upto Matric Standard; and (iii)Omitted in view of rule 9A]. <sup>(8)</sup>	<u>On Deputation</u> Graduate with five years' service as Clerk. <sup>(9)</sup> Provided that the provisions regarding SETC contained in Haryana Government Gazette Notification No. HSPCB/Estt./2013 dated 8 <sup>th</sup> November, 2013 as amended from time to time shall apply. <sup>(10)</sup>	

26. Laboratory Attendant (07 No. posts were sanctioned at Sr. No.29 of Group-C in Appendix-A of the HSPCB (Group A, B, C & D) Service Regulations, 2004, out of which 03 No. posts were placed in diminishing cadre by the Government vide Memo No. 2/98/2003-Env-1 dated 15.03.2004 and 06 No. new posts have been sanctioned by Government vide Memo No. 2/24/2010-1Env. dated 06.06.2017]=Total 10 No. posts.  
Pay Scale: Rs. 9300-34600+1900 GP (as per 6<sup>th</sup> pay commission)

Sr. No.	Particulars	Existing	Proposed	Remarks
1	2	3	4	5
i.	Mode of recruitment	i. 80% <sup>(1)</sup> by promotion ii. 20% <sup>(2)</sup> by direct	i. 20% <sup>(2)</sup> by promotion ii. 80% <sup>(1)</sup> by direct	(1) Dropped (2) Inserted

		recruitment iii. <b>By transfer<sup>(i)</sup></b> iv. On deputation [As per existing HSPCB (Group A, B, C and D) Service Regulations, 2004]	recruitment iii. On deputation <b>[The transfer mode is          proposed to be          deleted.]</b>	(3) Dropped (4) Inserted (5) Dropped
ii.	Academic Qualification	<b>By direct recruitment</b> <b>Matric<sup>(ii)</sup></b> with Science (Physics and Chemistry) having knowledge of Hindi upto Matric Standard  <b>By Promotion</b> Three years' experience as <b>Group D employee of the          Board<sup>(iii)</sup></b> possessing Matric standard qualification with Science and Hindi.  <b>By Transfer or Deputation</b> <b>Matric with Science</b> (Physics and Chemistry) having knowledge of Hindi upto Matric standard. <sup>(iv)</sup>	<b>By direct recruitment</b> <b>10+2<sup>(v)</sup></b> with Science (Physics and Chemistry).  <b>By Promotion</b> Three years' experience as <b>Field Attendant<sup>(vi)</sup></b> possessing Matric standard qualification with Science and Hindi.  <b>On Deputation</b> <b>10+2 with Science &amp;</b> <b>Chemistry.<sup>(vii)</sup></b>	In the Public Health Engineering Department, the nomenclature of the post is 'Laboratory Assistant (Group-C) and the post of 'Laboratory Attendant' is Group-D'. The qualification in the existing rules is 'Matric with Science' and it is proposed '10+2 with Science (Physics & Chemistry)'. The nomen- clature of the post should be changed to <b>Laboratory          Assistant.<sup>(viii)</sup></b> (6) Dropped (7) Inserted (8) Dropped (9) Inserted (10) Dropped (11) Inserted (12) Inserted

- Note:-
- (i) The Group-A & B posts meant for direct recruitment be filled after conducting written examination
  - (ii) The experience prescribed for various posts in these regulations will be counted only after acquiring essential qualification for respective post.
  - (iii) Knowledge of Hindi upto matric standard is compulsory for all the posts.

## Annexure - A

The certifications at various levels shall be reviewed and modified from time to time as required.

Table 1: Certification for various levels

Sr. No.	Level	Software Solutions and Technology stream	IT Operations and Management Stream	Quality Assurance or Quality Management Stream
1.	Basic	Oracle or Sun Certified Java Associate or Microsoft Certified Technologist Specialist	DOECC CHM A Level / Cisco Certified Network Associates/ Cisco Certified Design Associate/ Redhat Certified Engineer/ITIL Foundation course	Six Sigma Yellow Belt / Certified Associate in Software Testing / Certified Associate in Software Quality
2.	Intermediate	a. Oracle / Sun Certified Java Programmer / Microsoft Certified Professional Developer b. Certified Associate in Project Management / Prince 2 Foundation	Cisco certified Network Professional / Cisco certified / Cisco Certified Design Professional/ Cisco Certified Security Professional/ Cisco Certified Internetwork Professional/ Redhat Certified Datacenter Specialist/ Redhat Certified Security Specialist/ Redhat Certified Virtualization Administrator/ Boss certified Applications Administrator/ ITIL Intermediate	Six Sigma Green Belt / Certified Software  Quality Analyst / Certified Software Test Engineer
3.	Advanced	a. Oracle / Sun Certified Java Master. Microsoft Certified Master. Microsoft Certified Architect. b. Project Management Professional/Prince 2 Practitioner	Cisco Certified Internetwork Expert / Cisco Certified Design Professional / Cisco Certified Architect / Redhat Certified Architect / ITIL Expert	Six Sigma Black Belt / Certified Manager at Software Testing / Certified Manager in Software Quality

Table - 2 Certificate Issuing Agencies

Sr. No.	Type of Certificate	Issuing Authority
1.	Sun or Oracle Certificates	Sun Microsystems - a subsidiary of Oracle Corporation. Or Oracle Corporation
2.	Microsoft Certificates	Microsoft Incorporation.
3.	Cisco Certificates	Cisco Systems.
4.	Redhat Certificates JBOSS Certificates	Redhat Incorporated.
5.	Project Management Certificates (PMP CAPM)	Project Management Institute
6.	PRINCE 2 Certificates	APM Group - Accredited by UK Office of Government Council
7.	ITIL Certificates	APM Group - Accredited by ITIL Certification Management Board
8.	Six Sigma Certificates	American Society for Quality, QAI Or any other institute accredited with any Quality Certification Body.
9.	DOEACC Certificates	DOEACC Society, Ministry of Communications & IT, GOI
10.	Software Testing Certificates Software Quality Certificates	Through Software Certifications, Administered by QAI

Submitted for consideration and approval of the Board please.

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[Authorised English Translation]

HARYANA STATE POLLUTION CONTROL BOARD

Notification

The 5th October, 2004

No.S.O. 154/CA 6/1974/S.12/2004.— In exercise of the powers conferred by sub-section (3) and (3A) of section 12 of the Water (Prevention and Control of Pollution) Act, 1974 (Act No. 6 of 1974), the Haryana State Pollution Control Board with the approval of the State Government hereby makes the following regulations governing the recruitment and conditions of service of persons appointed to the Haryana State Pollution Control Board (Group A,B,C and D) Service, namely:—

PART I — GENERAL.

1. (1) These regulations may be called the Haryana State Pollution Control Board (Group A,B,C and D) Service Regulations, 2004.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. In these regulations, unless the context otherwise requires,—

(a) "Board" means the Haryana State Pollution Control Board constituted under the Water (Prevention and Control of Pollution) Act, 1974 (Act No. 6 of 1974);

(b) "Chairman" means the Chairman of the Board;

(c) "Commission" means the Haryana Public Service Commission or the Haryana Staff Service Selection Commission, as the case may be;

(d) "direct recruitment" means an appointment made, otherwise than by promotion from within the Service or, by transfer of an officer/official already in the service of the Government of India or any State Government;

(e) "Government" means the Haryana Government in the Administrative Department;

(f) "institution" means,—

(i) any institution established by law in force in the State of Haryana;

(ii) any other institution recognized by the Government for the purpose of these regulations;

(g) "recognized university" means,—

(i) any university incorporated by law in India;

or

- (ii) in the case of a degree, diploma or certificate obtained as a result of an examination held before the 15th August, 1947, the Punjab, Sind or Dacca University; or
- (iii) any other university which is declared by the Government to be recognized university for the purpose of these regulations;
- (h) "Secretary" means the Secretary to Government, Haryana, Environment Department,
- (i) "Service" means the Haryana State Pollution Control Board (Group A, B, C and D) Service.

#### PART II—RECRUITMENT TO SERVICE

3. The Service shall comprise the posts shown in Appendix A to these regulations.

Provided that nothing in these regulations shall affect the inherent right of the Board to make additions to, or reductions in, the number of such posts or to create new posts with different designations and scales of pay, either permanently or temporarily.

4. (1) No person shall be appointed to any post in the Service unless he

- (a) a citizen of India; or
- (b) a subject of Nepal; or
- (c) a subject of Bhutan; or
- (d) a Tibetan refugee who came over to India, before the 1st day of January, 1962, with the intention of permanently settling in India; or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, or any of the East African Countries of Kenya, Uganda, the United Republic of Tanzania (including Tanganyika and Zanzibar), Zambia, Malawi, Zaire and Eswatini with the intention of permanently settling in India;

Provided that a person belonging to any of the categories (b), (c), (d) or (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government.

- (2) A person in whose case a certificate of eligibility is necessary, may be admitted to an examination or interview conducted by the Commission but the offer of appointment shall be given only after the necessary eligibility certificate has been issued to him by the Board/Chairman.

Number and  
Character of  
posts

Nationality,  
domestic and  
character of  
candidates  
appointed to  
Service.



(3) No person shall be appointed to any post in the Service by direct recruitment unless he produces a certificate of character from the Principal, Academic Officer of the university, college, school or institution last attended, if any, and similar certificate from two other responsible persons, not being his relatives, who are well acquainted with him in his private life and are unconnected with his university, college, school or institution.

5. No person shall be appointed to any post in the Service by direct recruitment, who is less than 17 years or more than 40 years of age on or before the first day of the month next preceding the last date of submission of application to the Commission/Chairman:

Provided that,—

- (a) in case of a person belonging to Scheduled Caste, Scheduled Tribe, Backward Class, Ex-Serviceman, Physically Handicapped, the upper age limit shall be such as prescribed by the Government from time to time; and
- (b) in case of candidates possessing the requisite qualifications who are already in the service of Government/Board/Corporation, the upper age limit shall be such as prescribed by the Government from time to time.

6. Appointment to the posts in the Service shall be made by the authorities as specified in column 3 of Appendix C to these regulations.

7. No person shall be appointed to any post in the Service, unless he is in possession of qualifications and experience specified in column 3 of Appendix B to these regulations in the case of direct recruitment and those specified in column 4 of the aforesaid Appendix in the case of appointment other than by direct recruitment:

Provided that in the case of direct recruitment the qualifications regarding experience shall be relaxable to the extent of 50% at the discretion of the Commission or any other recruiting authority in case sufficient number of candidates belonging to Scheduled Castes/ Backward Classes/Ex-servicemen and Physically Handicapped categories possessing the requisite experience, are not available to fill up the vacancies reserved for them, after recording reasons for so doing in writing.

8. No person,—

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to any post in the Service:

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Provided that the Government may, if satisfied, that such marriage is permissible under the Personal Law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this regulation.

9. (1) Recruitment to the Service shall be made,—

Method of  
recruitment

Group A

(a) in the case of Environmental Engineer,—

- (i) 75% by promotion from amongst Assistant Environmental Engineer; and
- (ii) 25% by direct recruitment; or
- (iii) by transfer or deputation of an officer already in the service of any State Government or the Government of India;

(b) in the case of Scientist C,—

- (i) 75% by promotion from amongst Scientist B; and
- (ii) 25% by direct recruitment; or
- (iii) by transfer or deputation of an officer already in the service of any State Government or the Government of India;

(c) in the case of District Attorney,—

on deputation from Prosecution Department of Haryana;

Group B

(d) in the case of Senior Accounts Officer,—

on deputation from Finance Department of Haryana;

(e) in the case of Scientist B,—

- (i) 50% by promotion from amongst Senior Scientific Assistants; and
- (ii) 50% by direct recruitment; or
- (iii) by transfer or deputation of an officer already in the service of any State Government or the Government of India;

(f) in the case of Assistant Environmental Engineer,—

- (i) 75% by direct recruitment; and
- (ii) 25% by promotion from amongst Junior Environmental Engineer; or

(iii) by transfer or deputation of an officer already in the service of any State Government or the Government of India;

(g) in the case of Tehsildar,—

on deputation from Revenue Department of Haryana;

(h) in the case of Registrar,—

(i) by promotion from amongst Private Secretary/ Superintendent; or

(ii) by transfer or deputation of an officer already in the service of any State Government or the Government of India;

(i) in the case of Superintendent,—

(i) by promotion from amongst Deputy Superintendent; or

(ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;

(j) in the case of Private Secretary,—

(i) by promotion from amongst Personal Assistants; or

(ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;

(k) in case of Assistant District Attorney,—

(i) on deputation from Prosecution Department of Haryana;

#### Group C

(l) in the case of Section Officer (Accounts).—

(i) on deputation from Finance Department of Haryana;

(m) in the case of Deputy Superintendent,—

(i) by promotion from amongst Assistants/ Accountants/ Computer Operators; or

(ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;

(n) in the case of Personal Assistant.—

(i) by promotion from amongst Senior Scale Stenographers; or

(ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;

(o) in the case of Senior Scientific Assistant.—

(i) 75% by promotion from amongst Junior Scientific Assistants; and

- (ii) 25% by direct recruitment; or
  - (iii) by transfer or deputation of an official already in the service of any State Government or the Government of India;
- (p) in the case of Junior Environmental Engineer.—
- (i) by direct recruitment; or
  - (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India.
- (q) in the case of Statistical Assistant.—
- (i) by direct recruitment; or
  - (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;
- (r) in the case of Junior Scientific Assistant.—
- (i) 100% by direct recruitment; and
  - (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;
- (s) in the case of Assistant.—
- (i) by promotion from amongst the Clerks/Steno-typists/Accounts Clerks; or
  - (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;
- (t) in the case of Accountant.—
- (i) 75% by promotion from amongst the Accounts Clerks/Clerks; and
  - (ii) 25% by direct recruitment; or
  - (iii) by transfer or deputation of an official already in the service of any State Government or the Government of India;
- (u) in the case of Senior Scale Stenographer.—
- (i) 100% by promotion from amongst Junior Scale Stenographers; or
  - (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;
- (v) in the case of Computer Operator.—
- (i) 50% by promotion from amongst the Clerks/Steno Typists/Accounts Clerk; and

- (ii) 50% by direct recruitment; or
  - (iii) by transfer or deputation of an official already in the service of any State Government or the Government of India;
- (w) in the case of Driver,—
- (i) by direct recruitment; or
  - (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;
- (x) in the case of Junior Scale Stenographer,—
- (i) 75% by promotion from amongst the Steno-typists; and
  - (ii) 25% by direct recruitment; or
  - (iii) by transfer or deputation of an official already in the service of any State Government or the Government of India;
- (y) in the case of Accounts Clerk,—
- (i) by promotion from amongst Clerks; or
  - (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;
- (z) in the case of Steno-typist,—
- (i) 75% by direct recruitment; and
  - (ii) 25% by promotion from amongst the Clerks; or
  - (iii) by transfer or deputation of an official already in the service of any State Government or the Government of India;
- (za) in the case of Clerk,—
- (i) 80% by direct recruitment; and
  - (ii) 20% by promotion from amongst Group C or Group D employees whose scale of pay is less and whose responsibility is less than that of a Clerk; or
  - (iii) by transfer or deputation of an official already in the service of any State Government or the Government of India;
- (zb) in the case of Machine Operator,—
- (i) by promotion from amongst the Group D employees; or
  - (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;

(zc) in the case of **Laboratory Attendant**,—

- (i) 80% by promotion from amongst Group D employees; and
- (ii) 20% by direct recruitment; or
- (iii) by transfer or deputation of an official already in the service of any State Government or the Government of India;

**Group D**

(zd) in the case of **Senior Peon**,—

- (i) by promotion amongst Peons; or
- (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;

(ze) in the case of **Dafti**,—

- (i) by promotion from amongst Peons/Mali-cum-Chowkidar; or
- (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;

(zf) in the case of **Peon**,—

- (i) by direct recruitment; or
- (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;

(zg) in the case of **Field Attendant**,—

- (i) by direct recruitment; or
- (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;

(zh) in the case of **Mali-cum-Chowkidar**,—

- (i) by direct recruitment; or
- (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;

(zi) in the case of **Sweeper**,—

- (i) by direct recruitment; or
- (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;

(2) All Promotions unless otherwise provided, shall be made on seniority-cum-merit basis and seniority alone shall not confer any right to such promotions.

(3) Unless otherwise provided, when any vacancy occurs or is about to occur in the Service, appointing authority shall determine in what manner such vacancy shall be filled in.

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Probation.

10. (1) Persons appointed to any post in the Service shall remain on probation for a period of two years, if appointed by direct recruitment and one year, if appointed otherwise:

Provided that,—

- (a) any period after such appointment spent on deputation on a corresponding or a higher post shall count towards the period of probation;
  - (b) any period of work in equivalent or higher rank, prior to appointment to any post in the Service, may, in the case of an appointment by transfer, at the discretion of the appointing authority, be allowed to count towards the period of probation fixed under this regulation; and
  - (c) any period of officiating appointment shall be reckoned as period spent on probation, but no person who has so officiated shall, on the completion of the prescribed period of probation, be entitled to be confirmed, unless he is appointed against permanent vacancy.
- (2) If, in the opinion of the appointing authority, the work or conduct of a person during the period of probation is not satisfactory, it may,—
- (a) if such person is appointed by direct recruitment, dispense with his services; and
  - (b) if such person is appointed otherwise than by direct recruitment,—
    - (i) revert him to his former post; or
    - (ii) deal with him in such other manner as the terms and conditions of the previous appointment permit.
- (3) On the completion of the period of probation of a person, the appointing authority may,—
- (a) if his work or conduct has, in its opinion, been satisfactory,—
    - (i) confirm such person from the date of his appointment, if appointed against a permanent vacancy; or
    - (ii) confirm such person from the date from which a permanent vacancy occurs, if appointed against a temporary vacancy; or
    - (iii) declare that he has completed his probation period satisfactorily, if there is no permanent vacancy; or

(b) if his work or conduct has, in its opinion, been not satisfactory,—

(i) dispense with his service, if appointed by direct recruitment, if appointed otherwise, revert him to his former post or deal with him in such other manner as the terms and conditions of previous appointment permit; or

(ii) extend his period of probation and thereafter pass such orders, as it could have passed on the expiry of the first period of probation:

Provided that the total period of the probation including extension, if any, shall not exceed three years.

11. Seniority, *inter se* of the members of the Service shall be determined by the length of continuous service on any post in the Service:

Seniority.

Provided that where there are different cadres in the Service, the seniority shall be determined separately for each cadre:

Provided further that in the case of a member appointed by direct recruitment, the order of merit determined by the Commission shall not be disturbed in fixing the seniority:

Provided further that in the case of two or more members appointed on the same date, their seniority shall be determined as follows :—

- (a) a member appointed by direct recruitment shall be senior to a member appointed by promotion or by transfer;
- (b) a member appointed by promotion shall be senior to a member appointed by transfer;
- (c) in the case of member appointed by promotion or by transfer, seniority shall be determined according to the seniority of such members in the appointments from which they were promoted or transferred; and
- (d) in the case of members appointed by transfer from different cadres, their seniority shall be determined according to pay, preference being given to a member, who was drawing a higher rate of pay in his previous appointment, and if the rates of pay drawn are also the same, then by the length of their service in the appointments, and if the length of such service is also the same, the older member shall be senior to the younger member.

12 (1) A member of the Service shall be liable to serve at any place, whether within or outside the State of Haryana, on being ordered so to do by the appointing authority.

Liability to Serve



(2) A member of Service may also be deputed to serve under—

- (i) a company, an association or a body of individuals whether incorporated or not, which is wholly or substantially owned or controlled by the State Government, a Municipal Corporation, or a local authority, or University within the State of Haryana;
- (ii) the Central Government or a company, an association or a body of individuals, whether incorporated or not, which is wholly or substantially owned or controlled by the Central Government; or
- (iii) another State Government, an international organization, an autonomous body not controlled by the Government or a private body:

Provided that no member of the Service shall be deputed to serve the Central or any State Government or any organization or body referred to in Clause (ii) or Clause (iii) except with his consent.

13. In respect of pay, leave, pension and all other matters not expressly provided for in these regulations, the members of the Service shall be governed by such rules and regulations as may have been, or may hereafter be, adopted or made by the competent authority under the Constitution of India or under any law for the time being in force made by the State Legislature.

14. (1) In matters relating to discipline, penalties and appeals, members of the Service shall be governed by the Haryana Civil Services (Punishment and Appeal) Rules, 1987, as amended from time to time:

Provided that the nature of penalties which may be imposed, the authority empowered to impose such penalties and appellate authority shall, subject to the provisions of any law or rules made under article 309 of the Constitution of India, be such as are specified in Appendix C to these regulations.

(2) The authority competent to pass an order under clause (c) or clause (d) of sub-rule (1) of the rule 9 of the Haryana Civil Services (Punishment and Appeal) Rules, 1987 and appellate authority shall be as specified in Appendix to these regulations.

15. Every member of the Service, shall get himself vaccinated or revaccinated as and when the Government so directs by a special or general order.

16. Every member of the Service, unless he has already done so, shall be required to take the oath of allegiance to India and to the Constitution of India as by law established.

17. Where the Board is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these regulations with respect to any class or category of persons.

Pay, leave,  
pension and other  
matters.

Discipline,  
Penalties and  
appeal.

Vaccination.

Oath of  
allegiance.

Power of  
relaxation.

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18. Notwithstanding anything contained in these regulations, the appointing authority may impose special terms and conditions in the order of appointment, if it is deemed expedient to do so.

Special provisions.

19. Nothing contained in these regulations shall affect reservations and other concessions required to be provided for Scheduled Castes, Backward Classes, Ea-Servicemen, Physically Handicapped persons or any other class or category of persons in accordance with the orders issued by the Government in this regard from time to time:

Reservations.

Provided that the total percentage of reservations so made shall not exceed 50% at any time.

20. Any regulation applicable to the Service and corresponding to any of these regulations, which is in force immediately before the commencement of these regulations, is hereby repealed:

Repeal and savings.

Provided that any order made or action taken under the regulations so repealed shall be deemed to have been made or taken under the corresponding provisions of these regulations.

## APPENDIX A

(See regulation 3)

Serial No.	Designation of posts	Number of posts					Scale of pay
		Permanent	Temporary	Total	3	4	
1	2	3	4	5	6		
<b>GROUP A</b>							
1.	Environmental Engineer	16	0	16			Rs.10000-325-13900
2.	Scientist C	06	0	06			Rs.10000-325-13900
3.	District Attorney	01	0	01			Rs.10000-325-15200
<b>GROUP B</b>							
4.	Senior Accounts Officer	01	0	01			Rs.8000-275-10200-EB-275-13500
5.	Scientist B	11	0	11			Rs.8000-275-10200-EB-275-13500
6.	Assistant Environmental Engineer	33	0	33			Rs.8000-275-10200-EB-275-13500
7.	Tehsildar	01	0	01			Rs.8000-275-10200-EB-275-13500
8.	Registrar	01	0	01			Rs.6500-200-8500-EB-200-10500
9.	Superintendent	03	0	03			Rs.6500-200-8500-EB-200-10500
10.	Private Secretary	01	0	01			Rs.6500-200-8500-EB-200-10500
11.	Assistant District Attorney	03	0	03			Rs.6500-200-8500-EB-200-10500
<b>GROUP C</b>							
12.	Section Officer (Accounts)	01	0	01			Rs.6500-200-8500-EB-200-9900
13.	Deputy Superintendent	01	0	01			Rs.5500-175-8300-EB-175-9000
							*Diminishing Cadre
14.	Personal Assistant	01	0	01			Rs.5500-175-8300-EB-175-9000

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1	2	3	4	5	6
15.	Senior Scientific Assistant	05	0	05	01 post in Diminishing Cadre Rs. 175-8300-EB-175-9000
16.	Junior Environmental Engineer	11	0	11	Rs. 5500-175-8300-EB-175-9000
17.	Statistical Assistant	02	0	02	Rs. 5450-150-6950-EB-150-8000
18.	Junior Scientific Assistant	06	0	06	Rs. 5000-150-7100-EB-150-7850
19.	Assistant	19	0	19	Rs. 5000-150-7100-EB-150-7850
20.	Accountant	04	0	04	Rs. 5000-150-7100-EB-150-7850
21.	Senior Scale Stenographer	03	0	03	Rs. 5000-150-7100-EB-150-7850
22.	Computer Operator	02	0	02	02 posts in Diminishing Cadre Rs. 5000-150-7100-EB-150-7850
23.	Driver	17	0	17	Rs. 4000-100-4800-EB-100-6000
24.	Junior Scale Stenographer	02	0	02	Rs. 4000-100-4800-EB-100-6000
25.	Accounts Clerk	02	0	02	Rs. 4000-100-4800-EB-100-6000
26.	Steno-typist	13	0	13	Rs. 3050-75-3950-EB-80-4590
27.	Clerk	40	0	40	10 posts in Diminishing Cadre Rs. 3050-75-3950-EB-80-4590
28.	Machine Operator	01	0	01	Diminishing Cadre Rs. 3050-75-3950-EB-80-4590
29.	Laboratory Attendant	07	0	07	3 posts in Diminishing Cadre Rs. 3050-75-3950-EB-80-4590

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1	2	3	4	5	6
GROUP D					
30. Senior Peon		02	0	02	Rs. 2650-05-3300-EB-70-4000
31. Daftri		01	0	01	Rs. 2650-65-3300-EB-70-4000
32. Peon		30	0	30	Rs. 2550-55-2660-EB-60-3200
33. Field Attendant		10	0	10	Rs. 2550-55-2660-EB-60-3200
34. Mali-cum-Chowkldar		09	0	09	Rs. 2550-55-2660-EB-60-3200
35. Sweeper		01	0	01	Rs. 2550-55-2660-EB-60-3200

\*Note :- Diminishing cadre means that as and when the post(s) fall/falls vacant due to any reason i.e. promotion, transfer, retirement, resignation, death or adjustment elsewhere etc. the post(s) shall stand abolished forthwith.

**APPENDIX B**  
(See regulation 7)

Sr. No.	Designation of posts	Academic qualifications and experience, if any, for direct recruitment	Academic qualifications and experience, if any, for appointment other than by direct recruitment
1	2	3	4
<b>GROUP A</b>			
1.	Environmental Engineer	<p>Post Graduate Degree in Engineering in first division in Civil/Mechanical/Chemical / Environmental Engineering with at least 6 years' experience in the Central Pollution Control Board or any State Pollution Control Board or in Government or reputed institute/industry (Large and Medium) or the Central/State Government undertaking;</p> <p style="text-align: center;"><b>OR</b></p> <p>Bachelor in Engineering in first division in Civil/ Mechanical/Environmental/Chemical Engineering or its equivalent with at least 8 years' experience in the Central Pollution Control Board or any State Pollution Control Board or in Government or reputed institute/ industry (Large and Medium) or the Central/State Government undertaking</p>	<p><b>By Promotion</b> At least 8 years' service as Assistant Environmental Engineer in the Board having qualifications of Bachelor in Engineering or its equivalent.</p> <p>Provided that the Government may waive the requirement of qualifications for appointment to the post of Environmental Engineer by promotion from Group B Service in exceptional cases by recording reasons for doing so in writing.</p> <p><b>By Transfer or Deputation</b> Masters in Engineering in first division in Civil/ Mechanical/Chemical/Environmental Engineering with at least 6 years' experience in the Central Pollution Control Board or any State Pollution Control Board or any equivalent post in Government or the Central/State Government undertaking;</p> <p style="text-align: center;"><b>OR</b></p> <p>Bachelor in Engineering in first division in Civil/ Mechanical/Environmental/Chemical Engineering with at least 8 years experience in the Central Pollution Control Board or any State Pollution</p>

1 2 3 4

Control Board or any equivalent post in Government or the Central/State Government undertaking.

## 2. Scientist C

Ph.D. in Chemistry/Environmental Science with (Degree in Science /Microbiology/ Biochemistry/ Biotechnology with 6 years' experience in the Central Pollution Control Board or any equivalent post in Government or reputed institute/industry (Large and Medium) or Central/State Government undertaking.

**By Promotion**

At least 8 years' service of the Board as Scientist B having minimum M.Sc. qualification.

**By Transfer or Deputation**

Ph.D. in Chemistry/Environmental Science (with Degree in Science)/Microbiology/Biochemistry/ Chemical Engineering with 6 years' experience in the Central Pollution Control Board or any State Pollution Control Board or any equivalent post in Government or reputed institute/industry or Central/State Government undertaking;

OR

M.Sc. in Chemistry/Environmental Science (with Degree in Science)/Microbiology/Biochemistry/ Bio Technology/ Degree in Chemical Engineering in first division with at least 8 years' service in the Central Pollution Control Board or any State Pollution Control Board or in Government or reputed institute/industry or Central/State Government undertaking.

3. District Attorney As applicable in the parent department.

**GROUP B**

4. Senior Accounts Officer As applicable in the parent department.

As applicable in the parent department.

As applicable in the parent department.

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1	2	3	4
5. Scientist B	M.Sc. in first division in the Chemistry/Biotechnology/Micro-Biology/Bio-Chemistry/Environmental Sciences (with Degree in Science).	M.Sc. in first division in Chemistry/Environmental Sciences (with degree in Science)/Botany/Micro-Biology/Bio-Chemistry or degree in Chemical Engineering.	<p><b>By Promotion</b> With at least 5 years' service as Senior Scientific Assistant in the Board;</p> <p><b>By Transfer or Deputation</b></p>
6. Assistant Environmental Engineer	Graduate in Engineering in first division in Civil/Mechanical/Chemical/Environmental Engineering.	8 years' service in the Board as Junior Environmental Engineer.	<p><b>By Promotion</b></p> <p><b>By Transfer or Deputation</b></p>
7. Tehsildar	As applicable in the parent department.	As applicable in the parent department.	As applicable in the parent department.
8. Registrar	—	As applicable in the parent department.	As applicable in the parent department.
9. Superintendent	—	5 years' experience as Private Secretary/Superintendent in the Board.	5 years' experience as Private Secretary/Superintendent in the Board.
		2 years' service as Deputy Superintendent in the Board.	2 years' service as Deputy Superintendent in the Board.
		<b>By Transfer or Deputation</b>	<b>By Transfer or Deputation</b>
		2 years' experience as Deputy Superintendent	2 years' experience as Deputy Superintendent



1	2	3	4
10. Private Secretary	—	—	<p>By Promotion 2 years' experience as Personal Assistant. By Transfer or Deputation 2 years' experience as Personal Assistant. As applicable in the parent department.</p>
11. Assistant District Attorney	As applicable in the parent department.	—	As applicable in the parent department.
<b>GROUP C</b>			
12. Section Officer (Accounts)	As applicable in the parent department.	—	As applicable in the parent department.
13. Deputy Superintendent	—	—	<p>By Promotion 7 years' experience as Assistant/Accountant/Computer Operator in the Board (provided Computer Operator has undertaken 1/3rd ministerial work). By Transfer or Deputation 7 years' experience as Assistant/Accountant</p>
14. Personal Assistant	—	—	<p>By Promotion 5 years' experience as Senior Scale Stenographer By Transfer or Deputation 5 years' experience as Senior Scale Stenographer.</p>
15. Senior Scientific Assistant	M.Sc. in the Chemistry/Environmental Sciences (with degree in Science)/Micro-Biology/Biochemistry/Biotechnology	—	<p>By Promotion 5 years' service in the Board as Junior Scientific Assistant</p>

1	2	3	4
		or	<b>By Transfer or Deputation</b>
B.Sc. in first division with one year experience in the lab engaged in Environmental Investigation, Testing or Analysis.		or	M.Sc. in the Chemistry/Environmental Sciences (with degree in Science)/Micro-Biology/Bio-Chemistry/Bio-Technology.
			B.Sc. in first division with one year experience in the lab engaged in Environmental Investigation, Testing or Analysis.
16. Junior Environmental Engineer	3 years Diploma in first division in Civil/Mechanical/Chemical/Environmental Engineering.		<b>By Transfer or Deputation</b>
17. Statistical Assistant	Graduate in Economics or Agriculture Economics or Statistics or Mathematics or Commerce with Statistics as one of the elective subjects with 3 years experience in collection, compilation, analysis of statistical data in some Government offices/institute of repute.		<b>By Transfer or Deputation</b>
18. Junior Scientific Assistant	B.Sc. first division with Chemistry as one of the subjects.		<b>By Transfer or Deputation</b>
19. Assistant	-		<b>By Promotion</b>
			5 years' experience as Clerk/Steno-typist/Accounts Clerk in the Board.
			<b>By Transfer or Deputation</b>
			5 years' experience as Clerk.

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1	2	3	4
20. Accountant	M. Com Second Division	By Promotion	B.Com. with 3 years experience in the Board as Accounts Clerk/Clerk.
	B. Com first division with 2 years experience in Commercial Accounting.	By Transfer or Deputation	M.Com. second division or B.Com. first division with 2 years experience in Commercial Accounting.
21. Senior Scale Stenographer		By Promotion	3 years' experience as Junior Scale Stenographer having minimum speed of 100 words per minute in English and 80 words per minute in Hindi Shorthand and transcription thereof @ 30 words per minute in English and 25 words per minute in Hindi respectively.
		By Transfer or Deputation	Graduate or 10+2/10+2 (Vocational) with at least 2nd division with minimum speed of 100 words per minute in English and 80 words per minute in Hindi Shorthand and transcription thereof @ 30 words per minute in English and 25 words per minute in Hindi respectively.
22. Computer Operator		By Promotion	1 year experience as Clerk/Steno-typist/Accounts Clerk having experience in Computer Applications, Diploma in Desk Top publishing in the field of Computer.
	(i) Graduate in any discipline with one year diploma/certificate course in computer science from a recognized institution; and	By Transfer or Deputation	(i) Graduate in any discipline with one year Diploma Certificate Course in Computer Science from the recognized institution, and
	(ii) One year experience in Computer Operation.		(ii) One year experience in Computer Operation

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1	2	3	4
23. Driver	<p>Matric with Hindi having driving licence of light transport vehicle /heavy transport vehicle with 5 years' experience.</p>	<p>By Transfer or Deputation Matric with Hindi having Driving Licence of light transport vehicle/heavy transport vehicle with 5 years' experience.</p>	
24. Junior Scale Stenographer	<p>Graduate with minimum speed of 100 words per minute in English and 80 words per minute in Hindi Shorthand and transcription thereof @ 30 words per minute in English and 25 words per minute in Hindi respectively and Computer knowledge upto Data Entry Operator.</p>	<p>By Promotion 3 years' service in the Board as Steno-typist having minimum speed of 100 words per minute in English and 80 words per minute in Hindi Shorthand and transcription thereof @ 30 words per minute in English and 25 words per minute in Hindi respectively.</p>	<p>By Transfer or Deputation Graduate or 10+2(10+2(Vocational) with at least 2nd division with minimum speed of 100 words per minute in English and 80 words per minute in Hindi Shorthand and transcription thereof @ 30 words per minute in English and 25 words per minute in Hindi respectively.</p>
25. Accounts Clerk	—	<p>By Promotion B.Com. with 3 years' service in the Board as Clerk.</p>	
26. Steno-typist	<p>Graduate second division with minimum speed of 80 words per minute in English and 64 words per minute in Hindi Shorthand and transcription thereof @ 30 words per minute in English and 25 words per minute in Hindi respectively and Computer knowledge upto Data Entry Operator.</p>	<p>By Transfer or Deputation B.Com. with second division.</p> <p>By Promotion One year experience as Clerk with minimum speed of 80 words per minute in English and 64 words per minute in Hindi Shorthand and transcription thereof @ 30 words per minute in English and 25 words per minute in Hindi respectively.</p>	

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1	2	3	4
			<p><b>By Transfer or Deputation</b></p> <p>Graduate or 10+2(Vocational) with at least second division with minimum speed of 80 words per minute in English and 64 words per minute in Hindi Shorthand and transcription thereof @ 30 words per minute in English and 25 words per minute in Hindi respectively.</p>
27. Clerk	Graduate with knowledge of Computer minimum level of Data Entry Operator	<p><b>By Promotion</b></p> <p>(i) Matric with five years' service as Group C having lesser scale or Group D employees.</p> <p>(ii) Departmental type test of Hindi or English at the speed of 25 or 30 words per minute respectively within a period of one year from the date of appointment will have to be passed, failing which no annual increment will be allowed.</p>	<p><b>By Promotion</b></p>
28. Machine Operator		<p><b>By Transfer or Deputation</b></p> <p>(i) Matric first division/Intermediate/10+2 second division 10+2(Vocational)/Graduate with five years' service as Group C employee; and</p> <p>(ii) Hindi upto Matric Standard; and</p> <p>(iii) Typing speed Hindi or English 25 or 30 words per minute respectively.</p>	<p><b>By Promotion</b></p> <p>1 year service as Group D and having knowledge of Machine Operation.</p>
			<p><b>By Transfer or Deputation</b></p> <p>At least Matric with Hindi.</p>

1	2	3	4
29. Laboratory Attendant	Matric with Science (Physics and Chemistry) having knowledge of Hindi upto Matric Standard.	<p><b>By Promotion</b></p> <p>Three years' experience as Group D employee of the Board possessing Matric standard qualification with Science and Hindi.</p> <p><b>By Transfer or Deputation</b></p> <p>Matric with Science (Physics and Chemistry) having knowledge of Hindi upto Matric standard</p>	
<b>GROUP D</b>			
30. Senior Peon	—	<p><b>By Promotion</b></p> <p>5 years' experience as Peon.</p> <p><b>By Transfer or Deputation</b></p> <p>Middle pass certificate from the Board of School Education recognised by Haryana Government.</p>	
31. Dafari	—	<p><b>By Promotion</b></p> <p>5 years' experience as Peon/Mali-cum-Chowkidar</p> <p><b>By Transfer or Deputation</b></p> <p>Middle pass certificate from the Board of School Education recognised by Haryana Government.</p>	
32. Peon	Middle pass certificate from the Board of School Education recognised by Haryana Government.	<p><b>By Transfer or Deputation</b></p> <p>Middle pass certificate from the Board of School Education recognised by Haryana Government.</p>	
33. Field Attendant	Middle pass certificate from the Board of School Education recognised by Haryana Government.	<p><b>By Transfer or Deputation</b></p> <p>Middle pass certificate from the Board of School Education recognised by Haryana Government.</p>	

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1	2	3	4
34. Mali-cum-Chowkidar	Middle pass certificate from the Board of School Education recognised by Haryana Government and having knowledge of gardening.		By Transfer or Deputation Middle pass certificate from the Board of School Education recognised by Haryana Government and having knowledge of gardening.
35. Sweeper	Literate		By Transfer or Deputation Literate

Note :— (i) Matriculation with Hindi is essential for all the above mentioned posts except for the posts mentioned at serial no. 31 to 35.  
(ii) The experience prescribed for various posts in these regulations will be counted only after acquiring essential qualifications for respective post.

## APPENDIX C

(See regulation 14 (1))

Sr. No.	Designation of posts	Appointing authority	Nature of penalty	Authority empowered to impose penalty	Appellate authority
1	2	3	4	5	6
<b>GROUP A</b>					
<b>1. Minor Penalties :—</b>					
1.	Environmental Engineer	Board	(i) Warning with a copy on the personal file(character roll).	Chairman	Board
2.	Scientist C	—	(ii) censure;	—	—
3.	District Attorney	—	(iii) withholding of promotion;	—	—
			(iv) recovery from pay of the whole or part of any pecuniary loss caused by negligence or breach of orders to the Central Government or a State Government or to a company and associated or a body of individuals, whether incorporated or not, which is wholly or substantially owned or controlled by the Government or to a local authority or university set up by an Act of Parliament or of the Legislature of a State;	—	—
			(v) withholding of increments of pay without cumulative effect;		
<b>2. Major Penalties :—</b>					
			(vi) withholding of increments of pay with cumulative effect;	Board	Government



HARYANA GOVT. GAZ. (EXTRA.), OCT. 5, 2004  
(ASVN. 13, 1926 SAKA)

1	2	3	4	5	6
			<p>(vii) reduction to a lower stage in the time scale of pay for a specified period with further directions as to whether or not the Government employee will earn increments of pay during the period of such reduction and whether on the expiry of such period, the reduction will or will not have the effect of postponing the future increments of his pay;</p>		
			<p>(viii) reduction to a lower scale of pay, grade, post or service which shall ordinarily be a bar to the promotion of Government employee to the time scale of pay, grade, post of service from which he was reduced, with or without further directions regarding conditions of restoration to the grade or post or service from which the Government employee was reduced and his seniority and pay on such restoration to that grade, post or service;</p>		
			<p>(ix) compulsory retirement;</p>		
			<p>(x) removal from service which shall not be a disqualification for future employment under the Government;</p>		
			<p>(xi) dismissal from service which shall ordinarily be a disqualification for future employment under the Government.</p>		
			<p><b>I. Minor Penalties :—</b></p>		
			<p>(i) Warning with a copy on the personal file(character roll).</p>		
<b>GROUP B</b>	4. Senior Accounts Officer	Board		Chairman	Board
	5. Scientist B				

1	2	3	4	5	6
6.	Assistant Environmental Engineer	Board	(ii) censure.		
7.	Tehsildar	—	(iii) withholding of promotion;	—	—
8.	Registrar	Chairman	(iv) recovery from pay of the whole or part of any pecuniary loss caused by negligence or breach of orders to the Central Government or a State Government or to a company and association or a body of individuals, whether incorporated or not, which is wholly or substantially owned or controlled by the Government or to a local authority or university set up by an Act of Parliament or of the Legislature of a State;	Chairman	Board
9.	Superintendent				
10.	Private Secretary				
11.	Assistant District Attorney	—		—	—
(v) withholding of increments of pay without cumulative effect;					
<b>2. Major Penalties :—</b>					
(vi) withholding of increments of pay with cumulative effect;					
(vii) reduction to a lower stage in the time scale of pay for a specified period with further directions as to whether or not the Government employee will earn increments of pay during the period of such reduction and whether on the expiry of such period, the reduction will or will not have the effect of postponing the future increments of his pay.					



## GROUP C

1	2	3	4	5	6
12.	Section Officer (Accounts)	—		Chairman	Board
13.	Deputy Superintendent	Chairman			
14.	Personal Assistant				
15.	Senior Scientific Assistant				
16.	Junior Environmental Engineer				
17.	Statistical Assistant				
18.	Junior Scientific Assistant				
19.	Assistant				
20.	Accountant				
21.	Senior Scale Stenographer				
22.	Computer Operator				
23.	Driver				
24.	Junior Scale Stenographer				
25.	Accounts Clerk				
26.	Steno-typist				
27.	Clerk				
28.	Machine Operator				
29.	Laboratory Attendant				

## 1. Minor Penalties :—

- (i) Warning with a copy on the personal file (character roll);
- (ii) censure;
- (iii) withholding of promotion;
- (iv) recovery from pay of the whole or part of any pecuniary loss caused by negligence or breach of orders to the Central Government or a State Government or to a company and association or a body of individuals, whether incorporated or not, which is wholly or substantially owned or controlled by the Government or to a local authority or university set up by an Act of Parliament or of the Legislature of a State;
- (v) withholding of increments of pay without cumulative effect;

## 2. Major Penalties :—

- (vi) withholding of increments of pay with cumulative effect;
- (vii) reduction to a lower stage in the time scale of pay for a specified period with further directions as to whether or not the Government employee will earn increments of pay during the period of such reduction and whether on the expiry of such period, the reduction will or will not have the effect of postponing the future increments of his pay;
- (viii) reduction to a lower scale of pay, grade, post or service which shall ordinarily be a bar to the promotion of Govt. employee to the time scale of pay, grade, post of

1	2	3	4	5	6
			<p>service from which he was reduced, with or without further directions regarding conditions of restoration to the grade or post or service from which the Government employee was reduced and his seniority and pay on such restoration to that grade, post or service;</p> <p>(ix) compulsory retirement;</p> <p>(x) removal from service which shall not be a disqualification for future employment under the Government;</p> <p>(xi) dismissal from service which shall ordinarily be a disqualification for future employment under the Government.</p>	Chairman	Board
<p><b>GROUP D</b></p> <p><b>1. Minor Penalties :—</b></p> <p>(i) Warning with a copy on the personal file (character roll);</p> <p>(ii) censure;</p> <p>(iii) withholding of promotion;</p> <p>(iv) recovery from pay of the whole or part of any pecuniary loss caused by negligence or breach of orders to the Central Government or a State Government or to a company and associated or a body of individuals, whether incorporated or not, which is wholly or substantially owned or controlled by the Government or to a local authority or university set up by an Act of Parliament or of the Legislature of a State.</p>					
30. Senior Peon		Chairman			
31. Daftri					
32. Peon					
33. Field Attendant					
34. Mali cum Chowkidar					
35. Sweeper					

(\*) with observed increments of 10% without cumulative effect

1	2	3	4	5	6
				Chairman	Board
	<b>2. Major Penalties :—</b>				
	(vi) withholding of increments of pay with cumulative effect;				
	(vii) reduction to a lower stage in the time scale of pay for a specified period with further directions as to whether or not the Government employee will earn increments of pay during the period of such reduction and whether on the expiry of such period, the reduction will or will not have the effect of postponing the future increments of his pay;				
	(viii) reduction to a lower scale of pay, grade, post or service which shall ordinarily be a bar to the promotion of Government employee to the time scale of pay, grade, post of service from which he was reduced, with or without further directions regarding conditions of restoration to the grade or post or service from which the Government employee was reduced and his seniority and pay on such restoration to that grade, post or service;				
	(ix) compulsory retirement;				
	(x) removal from service which shall not be a disqualification for future employment under the Government;				
	(xi) dismissal from service which shall ordinarily be a disqualification for future employment under the Government.				

Note :— The posts mentioned at serial No. 3,4,7,11 and 12 shall be governed by the rules as applicable in their respective parent Departments.

HARYANA GOVT. GAZ. (EXTRA.), OCT. 5, 2004  
(ASVN. 13, 1926 SAKA)

## APPENDIX D

(See regulation 14 (2))

Sl. No.	Designation of posts	Appointing authority	Nature of penalty	Authority empowered to impose penalty	Appellate authority
1	2	3	4	5	6
<b>GROUP A</b>					
1.	Environmental Engineer	Board	1. reducing or withholding the amount of ordinary or additional pension admissible under the rules governing pension;	Board	Government
2.	Scientist C	—	2. terminating the appointment of a member of the Service otherwise than on his attaining the age fixed for superannuation.	—	—
3.	District Attorney	—	—	—	—
<b>GROUP B</b>					
4.	Senior Accounts Officer	—	—	—	—
5.	Scientist B	Board	1. reducing or withholding the amount of ordinary or additional pension admissible under the rules governing pension;	Board	Government
6.	Assistant Environmental Engineer	—	2. terminating the appointment of a member of the Service otherwise than on his attaining the age fixed for superannuation.	—	—
7.	Tehsildar	—	—	—	—
8.	Registrar	Chairman	1. reducing or withholding the amount of ordinary or additional pension admissible under the rules governing pension;	Chairman	Board
9.	Superintendent	—	2. terminating the appointment of a member of the Service otherwise than on his attaining the age fixed for superannuation.	—	—
10.	Private Secretary	—	—	—	—
11.	Assistant District Attorney	—	—	—	—

**HARYANA GOVERNMENT**  
**ENVIRONMENT DEPARTMENT**  
**Notification**

The 25th February, 2005

**No. 2/4/2004-Env. I.**—In exercise of the powers conferred by Sub-section (3) and (3A) of Section 12 of the Water (Prevention and Control of Pollution) Act, 1974 (6 of 1974), the Haryana State Pollution Control Board with the approval of the State Government hereby makes the following regulations further to amend the Haryana State Pollution Control Board (Group A, B, C and D) Service Regulations, 2004, namely:—

1. (1) These regulations may be called the Haryana State Pollution Control Board (Group A, B, C and D) Service (Amendment) Regulations, 2005.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. In the Haryana State Pollution Control Board (Group A, B, C and D) Service Regulations, 2004 (hereinafter referred to as the said regulations), in regulation 17, after the words "class or category of persons", the words "with the prior approval of the Government" shall be added.

3. In the said regulations, in Appendix B, under heading "Group A", against serial No. 1, under Column 4, under heading "By Promotion"—

(i) for sign "1", the sign "2" shall be substituted;

(ii) proviso shall be omitted.

H. S. BAINS,

Chairman, Haryana State Pollution Control Board,  
Panchkula.

D. S. DHESI,

Commissioner and Secretary to Government Haryana,  
Environment Department



Extract from Haryana Government Gazette Extra dated the 5th August 2011.

## HARYANA GOVERNMENT

HARYANA STATE POLLUTION CONTROL BOARD

### Notification

The 5th August, 2011

**No. HSPCB/SR/2011.**—In exercise of the powers conferred by Sub-section (3) and (3A) of Section 12 of the Water (Prevention and Control of Pollution) Act, 1974 (6 of 1974), the Haryana State Pollution Control Board with the approval of the State Government hereby makes the following regulations to further amend the Haryana State Pollution Control Board (Group A, B, C and D) Service Regulations, 2004, namely:—

1. (1) These regulations may be called the Haryana State Pollution Control Board (Group A, B, C and D) Service (Amendment) Regulations, 2011.
- (2) They shall come into force on the date of their publication in the Official Gazette.
2. In the Haryana State Pollution Control Board (Group A, B, C and D) Service Regulations, 2004 (hereinafter referred to as the said regulations) in appendix-B, regulation 7 under heading Group-B, serial No. 9, under column No. 4, under heading "By Promotion" after the words "2 years' service as Deputy Superintendent" the words "or 7 years' experience as Assistant Accountant" shall be added. Further under heading "By transfer or deputation" after the words "2 years' service as Deputy Superintendent" the words "or 7 years' experience as Assistant Accountant" shall be added.
3. In the said regulations, in regulation 8, under heading Method of Recruitment, sub-heading Group B, serial No. (1) Clause (c) after the words "By Promotion from amongst Deputy Superintendent" the words "Assistant Accountant" shall be added.

DR. A. S. CHAUHAN,

Chairman, Haryana State Pollution Control Board,  
Panchkula

8/64/128

[Authorised English Translation]

**HARYANA GOVERNMENT**  
**ENVIRONMENT DEPARTMENT**

**Notification**

The 9th February, 2012

No. S.O. 12/C.A. 6/1974/S. 64/2012.—In exercise of the powers conferred by section 64 of the Water (Prevention and Control of Pollution) Act, 1974 (Central Act 6 of 1974), the Governor of Haryana, after consulting the Haryana State Pollution Control Board, hereby makes the following rules further to amend the Haryana (Prevention and Control of Pollution) Rules, 1978, namely :—

1. These rules may be called the Haryana (Prevention and Control of Water Pollution) Amendment Rules, 2012.

2. In the Haryana (Prevention and Control of Water Pollution) Rules, 1978, after rule 4, the following rule shall be inserted, namely :—

“4A Tenure and age limit section 5(9).—The Chairman, Haryana State Pollution Control Board shall hold office for a term of three years from the date on which he assumes charge or until he attains the age of 70 years, whichever is earlier. He shall be eligible for reappointment for a second term subject to the age limit of 70 years.”

R. R. JOWEL,  
Financial Commissioner and Principal Secretary to  
Government Haryana, Environment Department.

[ Authorised English Translation ]

HARYANA GOVERNMENT  
ENVIRONMENT DEPARTMENT

Notification

The 17th April, 2012

No. S.O. 34/C.A. 6/1974/S. 12/2012.—In exercise of the powers conferred by sub-section (3) and (3A) of section 12 of the Water (prevention and Control of Pollution) Act, 1974 (Act No. 6 of 1974), the Haryana State Pollution Control Board with the approval of the State Government hereby makes the following regulations further to amend the Haryana State Pollution Control Board (Group A, B, C and D) Service Regulations, 2004, namely:—

1. These regulations may be called the Haryana State Pollution Control Board (Group A, B, C and D) Service (Amendment) Regulations, 2012.
2. In the Haryana State Pollution Control Board (Group A, B, C and D) Service Regulations, 2004 (hereinafter called the said regulations), in Appendix C,—
  - (i) under heading GROUP A, under column 6, for the word "Board", the word "Government" shall be substituted; and
  - (ii) under Heading GROUP B, under column 6, for the word "Board" wherever occurring, the word "Government" shall be substituted.
3. In the said regulations, in Appendix D, under heading GROUP B, under column 6, for the word "Board", the word "Government" shall be substituted.

R. R. JOWEL,  
Chairman, Haryana State Pollution Control Board,  
Panchkula.

R. R. JOWEL,  
Financial Commissioner and Principal Secretary  
to Government Haryana, Environment Department.



*[Authorised English Translation]*

**HARYANA GOVERNMENT**  
**HARYANA STATE POLLUTION CONTROL BOARD**

Notification

The 8th November, 2013

No. HSPCB/Estt./2013.—In exercise of the powers conferred by Sub-section (3) and (3A) of Section 12 of the Water (Prevention and Control of Pollution) Act, 1974 (Act No. 6 of 1974), the Haryana State Pollution Control Board with the approval of the State Government hereby makes the following regulations further to amend the Haryana State Pollution Control Board (Group A, B, C and D) Service Regulations, 2004, namely :—

1. These regulations may be called the Haryana State Pollution Control Board (Group A, B, C and D) Service (Amendment) Regulations, 2013.
2. In the Haryana State Pollution Control Board (Group A, B, C and D) Service Regulations, 2004 (hereinafter called the said regulations), after rule 9, the following rule shall be inserted, namely :—

9A. (1) Typing test is substituted with the State Eligibility Test in Computer Appreciation and Applications (SETC) as a part of service requirement for Clerks, Steno-typists, Junior Scale Stenographers and Senior Scale Stenographers. The State Eligibility Test in Computer Appreciation and Applications (SETC) shall be a post requisite condition/qualification which all the newly recruited/appointed Clerks, Steno-typists, Junior Scale Stenographers and Senior Scale Stenographers in the Government Departments/Organizations shall have to qualify. The existing Clerks, who have been promoted from Group-D and Restorer etc. who have not passed the typing test till date as required under the Service Rules shall have an option either to pass the typing test or the State Eligibility Test in Computer Appreciation and Applications (SETC). The Steno-typists, Junior Scale Stenographers and Senior Scale Stenographers shall also have to qualify stenography test as prescribed in the Service Rules.

(2) The candidate shall have to qualify the State Eligibility Test in Computer Appreciation and Applications (SETC) within the probation period of two years, extendable by one year in case of direct recruit. The candidate appointed against the aforesaid categories of posts in Group C shall not be entitled to earn any increment in his/her pay scale till he/she qualifies the said test, failing which the services of such employees shall be dispensed with. The persons who are promoted to the post of Clerk and Steno-typist shall also qualify the State Eligibility Test in Computer Appreciation and Applications (SETC) within the period of probation of one year extendable by one year, failing which he/she will be reverted back.

(3) The Government of Haryana hereby authorizes the Haryana State Electronic Development Corporation Limited (HARTRON) or any other agency as prescribed by the Government, as the authorized Agency for conducting the State Eligibility Test in Computer Appreciation and Applications (SETC), along with a test in typing speed in accordance with the syllabus as the State Government may specify in this regard from time to time, besides the syllabus already provided in sub-rule (4) of this rule. The 'pass' certificate issued by HARTRON or any other agency, as approved by the Government, would be accepted as an evidence of the fulfilment of the prescribed condition in the Service Rules.

(4) The syllabus for the State Eligibility Test in Computer Appreciation and Applications (SETC) would contain Word processing, Internet Browsing and E-mail management only.

(5) In the case of Clerks, typing speed of 30 words per minute in English and 25 words per minute in Hindi converted with equivalent key depressions in both cases as the typing speed, would be tested on computers.

(6) The employees possessing the following qualifications are exempted from taking the State Eligibility Test in Computer Appreciation and Applications (SETC) :—

- (i) M. Tech/B.Tech. (Computers), M.C.A., B.C.A. or Diploma in Computers from the recognized institutions e.g. Polytechnics;
- (ii) Basic Computer Literacy Certificate from any recognized centre established under the National Institute of Electronics and Information Technology (NIELIT) (erstwhile DOEACC Society);
- (iii) Haryana State - Certificate in Information Technology [HS-CIT] from the Authorised Learning Centres (ALCs) of the HKCL;
- (iv) Candidates/employees who have already passed the SETC and the same is valid at the time of joining the service. The State Eligibility Test in Computer Appreciation and Applications (SETC) passed by any candidate earlier shall be considered valid for a period of five years from the date of issue of such certificate by HARTRON or any other agency authorized by the Government; and
- (v) Physically disabled candidates i.e. amputation of hand (Left and Right) Amputation of upper limbs, Paralysis of Radial Nerve (Radial Nerve Palsy) of either upper limb. Declination degenerative disorder effecting the nervous system which may cause paralysis and atrophy of the hand and its muscles and Visually Handicapped.

However, these employees, with the exception of those mentioned under sub-para (v) above, shall be required to clear the 'typing test' being part of the State Eligibility Test in Computer Appreciation and Applications (SETC)."

3. In the said-regulations, in Appendix B, against serial number 27, under column :—

- (a) under heading 4, "By promotion" for the existing items, the following items shall be substituted, namely :—
  - (i) 10+2 with five years service as Group C having lesser scale or Group D employees;
  - (ii) Omitted in view of rule 9A";
- (b) under heading "By transfer or deputation" for the existing items, the following items shall be substituted, namely :—
  - (i) 10+2/Graduate with five years service as Group C employees;
  - (ii) Hindi upto Metric standard; and
  - (ii) Omitted in view of rule 9A."

DR. MAHAVIR SINGH, IAS,

Chairman,

Haryana State Pollution Control Board, Panchkula.

(Authorised English Translation)

HARYANA GOVERNMENT  
ENVIRONMENT DEPARTMENT

Notification

The 30th March, 2016

No.S.O./C.A./1974/5.12/2016.— In exercise of the powers conferred by sub-section (3) and (3A) of section 12 of the Water (Prevention and Control of Pollution) Act, 1974 (Central Act No. 6 of 1974), the Haryana State Pollution Control Board with the approval of the State Government hereby makes the following regulations further to amend the Haryana State Pollution Control Board (Group A,B,C and D) Service Regulations, 2004, namely:-

1. These regulations may be called the Haryana State Pollution Control Board (Group A, B, C & D) Service (Amendment) Regulations, 2016.

2. In the Haryana State Pollution Control Board (Group A,B,C and D) Service Regulations, 2004, (hereinafter called the said regulations), in regulation 5, for the figures and words "40 years" the words "forty two years" shall be substituted.

3. In the said regulations, in Appendix B, under column 1,2,3 and 4, for serial number 23 and entries thereagainst, the following serial number and entries thereagainst shall be substituted, namely:-

1	2	3	4
23	Driver	(i) Matric; (ii) should have a light/heavy transport vehicle valid driving licence, at least three years old; (iii) should have passed the driving test conducted by the Haryana Staff Selection Commission; (iv) should not be colour blind; (v) Hindi/Sanskrit upto matric standard or higher education;	By transfer/deputation— (i) Matric; (ii) should have a light/ heavy transport vehicle valid driving licence, at least three years old; (iii) Three years experience of driving light/heavy transport vehicle; (iv) should not be a colour blind; (v) Hindi/Sanskrit upto matric standard or higher education; (vi) if not already working on the post of driver then should not be more than fifty years of age.

ANURAG RASTOGI,  
Chairman, Haryana State Pollution Control Board,  
Panchkula.

ANURAG RASTOGI,  
Principal Secretary to Government, Haryana,  
Environment Department.

8/69/133

Haryana  
By D.  
Fr. Dated.....

SECRET  
Haryana Board

on Annexure A-1

RECEIVED

15 MAR 2004

The Commissioner & Secretary to Govt. Haryana,  
Environment Department,

The Chairman,  
Haryana State Pollution Control Board,  
Sector-6, Chandigarh.

Memo No. 2/93/2003-Env-1

Dated 15-3-2004

Creation of New posts of various categories in the  
HSPCB

Reference on the subject mentioned above.

Sanction of the Government of Haryana is hereby accorded  
to create the new posts of various categories in accordance with  
the proceedings of the meeting of standing committee on public  
works held on 29.2.2003 (copy enclosed) as mentioned at  
paragraph 'A' & 'B'.

This is done with the concurrence of H.B.P.C.(PD) conveyed  
vide their Memo No. 130/16/2003/Asstt./HSE(PD) dated 17.2.2004.

Under Secy. Environment  
For Commissioner & Secy. to Govt. Haryana  
Environment Department.  
Dated

M. 2/93/2003-Env-1/

A copy is forwarded to the Assistant General (A&E),  
Haryana, Chandigarh, for information and necessary action.

Under Secy. Environment  
For Commissioner & Secy. to Govt. Haryana  
Environment Department.

A copy with a copy of the proceedings duly signed by the  
Chairman, HSPCB and Commissioner & Secy. Environment Department is  
sent herewith to the Member Secretary Haryana Bureau of Public

Contd.....

*Handwritten notes:*  
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Enterprises, Finance Department with reference to their U.O.No. 20/16/2003/Asstt/HBPE(FD) dated 17.2.2004 for information and necessary action.

Under Secy, Environment  
for Commissioner & Secy. to Govt. Haryana  
Environment Department.

To  
The Member Secretary,  
HBPE(FD).

U.O.No. 2/93/2003-Pav-1

dated.

**HARYANA STATE POLLUTION CONTROL BOARD**  
**C-11, SECTOR-6, PANCHKULA**

Annexure 'B'

Sr.No.	Name of the Post	No. of Posts Sanctioned	No. of Posts filled up	No. of Posts approved by Committee	Remarks
1.	Chairman	1	1	1	
2.	Member Secretary	1	1	1	
3.	Environmental Engineer	13	12	16	
4.	Scientist 'C'	4	4	6	
5.	District Attorney	1	-	1	
6.	Senior Accounts Officer	1	1	1	
7.	Assistant District Attorney	3	1	3	
8.	Scientist 'E'	11	10	11	
9.	Assistant Environmental Engineer	16	5	33	
10.	Tehsildar	1	1	1	
11.	Registrar	1	-	1	
12.	Superintendent	3	3	3	
13.	Private Secretary	1	1	1	
14.	Section Officer (Accounts)	1	1	1	
15.	Deputy Superintendent	1	1	1	One post of Deputy Superintendent in diminishing cadre.

*[Signature]*  
 Haryana State Pollution Control Board  
 Panchkula

2004

28/8/2003 Meeting

Sr No.	Name of the Post	No. of Posts Sanctioned	No. of Posts filled up	No. of Posts approved by Committee	Remarks
16.	✓ Statistical Assistant	2	2	2	One post of Senior Scientific Assistant is in diminishing cadre.
17.	✓ Senior Scientific Assistant	5	5	4	
18.	✓ Junior Scientific Assistant	3	2	6	Two posts of Computer Operator are in diminishing cadre. Services are to be out sourced in future.
19.	Personal Assistant	1	1	1	
20.	Junior Environmental Engineer	6	6	11	
21.	Senior Scale Stenographer	3	3	3	
22.	Assistant	19	19	19	4 posts of Laboratory Assistant are at-ol-shed.
23.	Accountant	4	4	4	
24.	Computer Operator	2	2	-	
25.	Junior Scale Stenographer	2	-	2	
26.	Accounts Clerk	2	-	2	
27.	Steno-typist	11	6	13	
28.	Laboratory Assistant	4	-	-	

*Signature*  
 CHAIRMAN  
 University Grants Commission  
 Government of India, New Delhi.

Sr. No.	Name of the Post	No. of Posts Sanctioned	No. of Posts filled up	No. of Posts approved by Committee	Remarks
19.	✓ Clerk	45	40	30	5 posts of clerk abolished. 10 posts are in diminishing cadre.
20.	✓ Driver	17	14	17	
21.	✓ Laboratory Attendant	7	7	4	3 posts of Laboratory Attendant are in diminishing cadre.
22.	Machine Operator	1	1	--	1 post of Machine Operator is in diminishing cadre.
23.	✓ Daftri	1	1	1	
24.	✓ Senior Peon	2	2	2	
25.	✓ Peon	33	30	30	3 Posts of peon are abolished.
26.	✓ Mali-cum-Chowkidar	9	9	-	9 posts of Mali-cum-Chowkidar are in diminishing cadre. Services are to be outsourced in future.

*Asst. Secy.*

11/11/2011  
 Haroon State Pollution  
 Control Board, Hyderabad

Field Attendant 8 7 10

Sweeper 1 1 -- 1 post of Sweeper is in diminishing cadre. Services are to be outsourced in future.

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245	204	241
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1. Diminishing cadre means that as and when the post(s) fall/falls vacant due to any reasons i.e. retirement, resignation, death or adjustment elsewhere etc., the post(s) shall stand abolished forthwith.
2. Clerks should be sent for accounts related training to Accounts Training Institute, Panjibkula from time to time.

  
 J. D. IRMAN  
 Hon'ble State Engineer  
 Panaji, Goa  
 2. 7.

**Annexure - 'A'**

Haryana State Police in Indian States: 1975-76 approved by the Committee

**HEAD OFFICE**

<b>Can. Mang.</b>	<b>Can. Mang.</b>	<b>Can. Mang.</b>	<b>Supervisor</b>	<b>Legal Cell</b>	<b>Special Investigation</b>	<b>Director</b>	<b>Monitoring Branch</b>	<b>Establishment</b>
EE-1	EE-1	EE-1	EE-1	EE-1	EE-1	EE-1	EE-1	EE-1
Asst. 3	Asst. 3	Asst. 3	Asst. 3	Asst. 3	Asst. 3	Asst. 3	Asst. 3	Asst. 3
Steno 1	Steno 1	Steno 1	Steno 1	Steno 1	Steno 1	Steno 1	Steno 1	Steno 1
Room 1	Room 1	Room 1	Room 1	Room 1	Room 1	Room 1	Room 1	Room 1

<b>Accounts Branch</b>	<b>Computer Cell</b>	<b>Legal Cell</b>	<b>Special Investigation</b>	<b>Director</b>	<b>Monitoring Branch</b>	<b>Establishment</b>
SA-3	SA-3	SA-3	SA-3	SA-3	SA-3	SA-3
ED (M)	ED (M)	ED (M)	ED (M)	ED (M)	ED (M)	ED (M)
Asst. 4	Asst. 4	Asst. 4	Asst. 4	Asst. 4	Asst. 4	Asst. 4
Room 3	Room 3	Room 3	Room 3	Room 3	Room 3	Room 3

**REGIONAL OFFICES**

<b>Gurgaon</b>	<b>Faridabad</b>	<b>Rohatki</b>	<b>Sonapat</b>	<b>Bahawalpur</b>	<b>Fateh</b>	<b>Panchkula</b>	<b>Yam Nagar</b>	<b>Dhansera</b>
EE-1	EE-1	EE-1	EE-1	EE-1	EE-1	EE-1	EE-1	EE-1
Asst. 3	Asst. 3	Asst. 3	Asst. 3	Asst. 3	Asst. 3	Asst. 3	Asst. 3	Asst. 3
Steno 1	Steno 1	Steno 1	Steno 1	Steno 1	Steno 1	Steno 1	Steno 1	Steno 1
Room 1	Room 1	Room 1	Room 1	Room 1	Room 1	Room 1	Room 1	Room 1

<b>Lab Head Office</b>	<b>Lab Faridabad</b>	<b>Lab Bahawalpur</b>	<b>Lab Fateh</b>	<b>Lab Panchkula</b>	<b>Lab Yam Nagar</b>	<b>Lab Dhansera</b>
SA-3	SA-3	SA-3	SA-3	SA-3	SA-3	SA-3
Asst. 3	Asst. 3	Asst. 3	Asst. 3	Asst. 3	Asst. 3	Asst. 3
Steno 1	Steno 1	Steno 1	Steno 1	Steno 1	Steno 1	Steno 1
Room 1	Room 1	Room 1	Room 1	Room 1	Room 1	Room 1

BOARD'S LABORATORIES

Artins-5163

From

The Additional Chief Secretary to Govt. Haryana,  
Environment Department

To

The Chairman,  
Haryana State Pollution Control Board,  
C-11, Sector-6, Panchkula

6/76/140

~~Member Secy.~~

S/E

6/6/17

EA

Memo No. 2/24/2010-Env.

Dated - 6-6-2017.

Subject:-

Proceedings of the meeting of Standing Committee on Public Enterprises held on 17.04.2017 at 10.00AM.

Reference your letter No. HSPCB/Estt./2016/10237 dated 20.12.2016 on the

subject noted above.

Govt. orders approval to create the following additional Posts:-

Sr. No.	Name of Post	Pay Scale (Rs.)	No. of Posts	Mode of Recruitment	Prescribed Qualification & Experience
1.	Senior Environmental Engineer	37400-67000+ 8700 GP	2	By promotion	7 years experience in the Board as Environmental Engineer or total 14 years experience as Environmental Engineer & Assistant Environmental Engineer subject to the condition that the candidate possesses Degree in Engineering.
2.	Senior Scientist	37400-67000+ 8700 GP	1	By promotion	7 years experience in the Board as Scientist 'C' or total 14 years experience as Scientist 'C' or Scientist 'B' subject to the condition that the candidate possesses Post Graduate Degree in Science.
3.	Environmental Engineer	15600-39100+ 6000 GP	5	As per existing Service Rules of the Board.	As per existing Service Rules of the Board.
4.	Scientist 'C'	15600-39100+ 6000 GP	01	-Do-	-Do-
5.	Assistant Environmental Engineer	9300-34800+ 5400 GP	16	-Do-	-Do-
6.	Scientist 'B'	9300-34800+ 5400 GP	9	-Do-	-Do-

7.	Junior Environmental Engineer	9300-34800+ 4000 GP	2	-Do-	-Do-
8.	Law Officer	9300-34800+ 5400 GP	1	By promotion or by transfer or deputation.	Should have worked at least for 5 years in the Board as Assistant Law officer  OR On deputation from Prosecution Department from the cadre of Deputy District Attorney.
9.	Administrative Officer	9300-34800+ 5400GP	1	By selection or by transfer or deputation	Superintendent/ Private Secretary with 3 years experience having qualification at least graduate  OR On deputation from the cadre of Haryana Secretariat Services equivalent Superintendent with 3 years experience.
10.	Development Team Leader	15600-39100+ 6600GP	1	By promotion or by transfer or deputation.	The prescribed qualifications, experience and nature of duties of the post will be as per letter No. 215/Vol-IV dated 17.6.2014 issued to Secretariat for Information Technology, Government of Haryana.
11.	Software Developer	9300-34800+ 5400GP	1	By direct recruitment or by promotion or on deputation.	-Do-
12.	Junior Software Developer	9300-34800+ 4600 GP	2	By direct recruitment or by promotion or on deputation.	-Do-
13.	Accounts Officer	9300-34800+ 5400GP	1	By promotion or on deputation from Finance Department.	As prescribed by the Finance Department.
14.	Private Secretary	9300-34800+ 4200GP	1	As per existing service Rules of the Board.	As per existing Service Rules of the Board.
15.	Deputy Superintendent	9300-34800+ 4000 GP	1	By Promotion	5 years experience as Accountant Assistant Assistant (Computer) in the Board.



8/16/142

16.	Senior Scientific Assistant	9300-34800-4000GP	3	As per existing Service Rules of the Board.	As per existing Service Rules of the Board.
17.	Junior Scientific Assistant	9300-34800-3600GP	4	-Do-	-Do-
18.	Assistant	9300-34800-3600GP	13	-Do-	-Do-
19.	Lab Attendant	5200-20200-1900GP	6	-Do-	-Do-
	Total		71		

3. There is only one post of Computer Operator in the Board which is equivalent to that of Assistant. Therefore, it is approved to re-designate the post of Computer Operator as Assistant (Computer).

4. Approval is further accorded that the Board may engage Legal Assistants on contract basis in accordance with the State Outsourcing Policy as per need based requirement subject to a maximum of 48 numbers.

5. The following existing posts in the Board may also be placed in accumulating status:

Sr. No.	Name of Post	No. of Posts
1.	Registrar	1
2.	Statistical Assistant	1
3.	Steno-typist	8
4.	Clerk	8
	Total	15

6. This issues with the concurrence of Haryana Bureau of Public Enterprises, Finance Department conveyed vide their U.O. No. 20/3/2017/Acct./HBPE (FD) dated 03.05.2017.

*Adnan*  
 Superintendent, Environment  
 for Additional Chief Secretary to Govt. Haryana,  
 Environment Department.

Endst. No. 2/24/2010-1Env

Dated:-

A copy is forwarded to Sr. Research Officer, Haryana Bureau of Public Enterprises, Finance Department for information w.r.t. their U.O. No. 20/3/2017/Acct./HBPE (FD) dated 03.05.2017.

Superintendent Environment,  
 for Additional Chief Secretary to Govt. Haryana,  
 Environment Department